

**DIVISION OF BUSINESS**  
**DIVISION MEETING**  
**April 6, 2004**

**TIME AND PLACE OF MEETING**

The meeting was held in room 2N2 at Oklahoma City Community College on April 6, 2004 at 12:30 P.M.

**THOSE IN ATTENDANCE:**

Dr. John Boyd, Myra Decker, Kayla Fessler, Ziayien Hwang, Jenean Jones, Dr. Marty Ludlum, V. J. Ramachandran, Joe Ramsey, Dr. Jim Schwark, Ron Summers, Anita Williams, Gary Tucker, Kristi Fields, Larry Grummer, Jason Ferguson, Rich Steere, and Linda Cogeshall.

Dean Schwark opened the meeting saying that there are currently 2449 business majors, and of the declared majors, that 66% of them are on an A.S. program.

Linda Cogeshall said that she had talked with a business advisor at the University of Oklahoma and was told that 68% of the students applying are being accepted, but that faculty needs to emphasize to students wanting to transfer that, even though it is required to have a 2.5 to be accepted, the overall grade point average of those being accepted is 3.21.

Myra Decker asked if the advisor that she spoke with said anything about the timing of acceptance because there were students saying that they were having to wait until August to find out. Linda Cogeshall said that she didn't but that she would try to find out about that.

Marty Ludlum asked Linda Cogeshall if she would try to find out what was covered on the comprehensive exam, and she said that she would ask about that as well.

Dean Schwark shared a study about salaries for people with degrees that stated that people with an A.S. have a salary that is 53% higher, an A.A.S., 14% higher, a Bachelor's, 41% higher, a Master's, 11% higher, and a Ph.D. 11% higher.

Dean Schwark also shared enrollment percentages for community college students, saying that Redlands has 8%, OSUOKC has 19.4%, Rose State has 29.8%, and OKCCC has 42.9%.

Larry Grummer spoke about our Automotive Career day saying that it was a great success thanks to our corporate sponsors. There were an estimated 700 to 800 students that came, and additional people from the community.

Larry Grummer said that there is work being done on an automotive management program that will be similar to aviation management. He also said that aviation management is becoming a success. We already have 150 students with several other resources yet to tap. The program was recently approved for a move from diversified studies to business management with an emphasis in aviation management. Bert Chesterfield will have an office here that he will use until he has a place at the south facility.

Linda Cogeshall asked where students would enroll, and Larry Grummer said that we haven't worked all that out as of yet.

Linda Cogeshall also asked where questions about aviation management would be directed. Dean Schwark advised that questions should be directed to Larry Grummer.

John Boyd talked a little about ACBSP saying that our fee for application has been sent. We will be submitting under the 1999 revised rules. We are trying to have the draft sent in by the end of August, and have the on site visit scheduled as soon as possible. He talked about the advantages of having accreditation saying that students would be able to take more classes here, including some upper level classes.

Dean Schwark talked about enrollment for summer classes saying that he's surprised at how many students are already enrolled. About 22% of the seats are filled. One business statistics course is full and many others are filling quickly.

Dean Schwark also called the division's attention to an article in the Daily Oklahoma featuring our trip to China with quotes from Marty Ludlum. There are 22 people scheduled to go on the trip.

Myra Decker wanted to remind the division of the Business Leadership Series on Thursday, April 8<sup>th</sup>. She asked that faculty encourage their students to attend.

V.J. Ramachandran talked about the WOW Faculty and Staff Development Program Interest Checklist saying that those would need to be turned in by April 30<sup>th</sup>.

Dean Schwark talked about a new adjunct mentoring program that is expected to be accepted shortly. On this program new adjuncts will have a faculty member that teaches in their area that will serve as a mentor for the adjunct. These mentors do not have to be coordinators or chairs.

Myra Decker spoke about I.A.P.C. saying that she needed input on adjunct faculty workload. It has been proposed that the standard hours for adjuncts should be raised to 3 classes instead of the current 2. She expressed concern in that the instructional quality maybe compromised if the standard is changed, as well as a concern about standards being raised for full time faculty. Anita Williams had the suggestion of making it easier to make exceptions by only having to apply for an exception for an adjunct once instead of every time the standard is exceeded.

Dean Schwark advised the division that we will need a new representative for I.A.P.C. and the Curriculum Committee.

Joe Ramsey voiced a concern about students parking in faculty parking spaces and asked about how that was being enforced. Dean Schwark said that he had talked with security about the situation and that they were at least ticketing violators in parking lot A. Myra offered the suggestion of maybe raising parking fines.

Marty Ludlum reminded everyone of the Make it, Bake it, Sell it sale on April 7<sup>th</sup>. The division thanks Lisa Adkins for all of her work on the cookbook that she prepared for the sale.

Marty Ludlum also asked faculty to encourage honor students to become members of P.T.K. He said that there are 60 different schools that give out scholarships to students in honor society.

Dean Schwark asked for any input that the division might have on the subject of readers at commencement. He said that any suggestions could be brought to him.

The meeting was dismissed at 1:25