

DIVISION OF BUSINESS
DIVISION MEETING
February 7, 2006

TIME AND PLACE OF MEETING

The meeting was held in room 2N2 at Oklahoma City Community College on February 7, 2006 at 12:30 p.m.

THOSE IN ATTENDANCE:

Dr. Jim Schwark, Lisa Adkins, Gyanendra Baral, Dr. John Boyd, Myra Decker, Kayla Fessler, Jason Ferguson, Larry Grummer, Jenean Jones, Dr. Marty Ludlum, V.J. Ramachandran, Joseph Ramsey, Rich Steere, Ron Summers, Gary Tucker, Anita Williams, Kristi Fields, and Shirley Crosby.

Dr. Schwark opened the meeting by inviting Gary Tucker to talk about enrollment information and data.

Gary Tucker shared information gathered by him and Lisa Adkins in the process of applying for the Oklahoma Quality Award for Excellence.

Dr. Schwark welcomed Vince Orza, Interim Dean of OCU's Meinders School of Business.

Dr. Orza spoke about the benefits of transferring to OCU.

Dr. Schwark reminded faculty about appraisals, saying that he had to have them in by the end of February.

Dr. Schwark said that there would be some curriculum changes to the Automotive and Medical Transcription programs taken to Curriculum Committee. The change to Automotive is the deletion of Introduction to Computers, and the addition of Principles of Management. The change to Medical Transcription will be an ongoing effort to get students certified for Medical Transcription.

Dr. Schwark spoke about the changes coming due to the new branding campaign. He said that these changes would affect e-mail, business cards (to be ordered at the end of June), stationary and envelopes. There will also be an electronic sign added at the corner of 74th and May Avenue.

Myra Decker asked if, when we order new business cards, we could put the ACBSP logo on the front, and possibly, and mission statement on the back.

Dr. Schwark indicated that it shouldn't be a problem, and that we would look into those changes.

Dr. Schwark reminded faculty of the "Next Steps" Technology Brown Bag Sessions being held February 9 & 16 from 12:30 – 1:30, and encouraged them to attend.

Dr. Schwark mentioned encouraging graduation, saying that we may have students that are 1 or 2 classes away from a degree that have never applied for graduation.

Dr. Schwark said that all of the items that were on the strategic plan are still there, and that any plans for new faculty will be discussed at Dean's Council tomorrow.

Gary Tucker reported on the President's Advisory Council saying that Dr. Sechrist is wanting to focus on what we can do to "Wow" students.

Shirley Crosby announced that there was now wireless internet access in the library.

The meeting was dismissed at 1:30.