

DIVISION OF BUSINESS

DIVISION MEETING

January 14, 2009

TIME AND PLACE OF MEETING

The meeting was held in room 2N2 at Oklahoma City Community College on January 14th at 9:00 a.m.

THOSE IN ATTENDANCE:

Dr. Jim Schwark, Lisa Adkins, Gyanendra Baral, Myra Decker, Jason Ferguson, Kayla Fessler, Jenean Jones, Michael Machiorlatti, Ramachandran Vijayan, Rich Steere, Steve Tucker, Ron Summers, Anita Williams, Tamala Zolicoffer, Julie Young and Kristi Fields.

The meeting was opened with a brief greeting from Dr. Felix Aquino, Vice President for Academic Affairs.

Dr. Schwark shared the following information items and important dates:

- Appraisal meetings will be held February 1 – 28.
- Volunteers are needed for Opening Day on Saturday, January 17th.
- Enrollment – Most areas in Business are in good shape.

Dr. Schwark asked faculty to be coming up with ideas for a promotional video that Instructional Video Services will be putting together. The video will be available on our web page, and possibly shown on the flat screens around campus.

Dr. Schwark talked about budget building for FY10 saying that this will be the time to think about at what might need to be added to the Student Technology budget. There is also a new committee that will be looking at a computer replacement plan.

Dr. Schwark reminded faculty that Business will go to Curriculum Committee on March 5th. We will be requesting a new course, Economic Analysis, which will eventually take the place of Business Statistics.

Ron Summers reported on the new online textbook system saying that he has looked at the system, but would like for those that will be using it to also check it out.

Dr. Schwark said that we will need two search committees during the spring to find replacements for Gary Tucker and Marty Ludlum.

Lisa Adkins reported that we will start working on the Business Cookbook again soon. We will be doing a section this year that features recipes from students. She asked faculty to be seeking recipes from their students.

Ramachandran Vijayan reported on the benefits committee saying that the committee is looking at four different insurance providers.

Myra Decker serves on the Faculty Development Committee, and asked for faculty input on the new S.I.I. format.

Myra Decker also mentioned the Federation of Business Disciplines Conference that is being held in Oklahoma City February 24 – 28. Dr. Schwark told faculty that information about the conference would be put in their mailboxes.

Michael Machiorlatti reminded faculty that the Make It, Bake It sale will be held February 24th.

Anita Williams agreed to coordinate regular Business Department meetings.

The meeting was dismissed at 10:00 a.m.