

Arts and Humanities Division Meeting
12:30 p.m., 1C3, October 3, 2006

Randy Anderson	Stephen Morrow
Doug Blake	Warren Neal
Michael Boyle	Brent Noel
Patricia Brooks	Mary Punches
Dianne Broyles	Michael Punches
Rachel Butler	Clay Randolph
David Charlson	Linda Robinett
Ruth Charnay	Dr. Ginnett Rollins
Julie Corff	Richard Rouillard (jury duty)
Mindie Dieu (not present)	Mark Schneberger
Gwin Faulconer-Lippert (not present)	Nina Smith
Abbie Figueroa	Dr. Cheryl Stanford
Michael Franco	Ron Staton
Carlotta Hill	Pamela Stout
Sue Hinton	Mary Turner (not present)
Jon Inglett (not present)	Chris Verschage
Kim Jameson	Bertha Wise
Marybeth McCauley	
Greg Mellott	Cc: Dr. Brenda Harrison
Mary Ann Moore	

Above and Beyond Awards were given out as follows:

Julie Corff – OCCC Speech Consultant and Trainer
Cathy Bowman – Software/Hardware Detective
Cheryl Stanford – Adjunct Lunches
Ruth Charnay – Adjunct Lunches
Charlotte Roller – Opening Day - Recruiting Excellence
Ruth Charnay – Facilitating the Talk Back Sessions – The Laramie Project
Mark Schneberger – Organizing the Talk Back Sessions

Faculty received a round of applause.

1. Committee/Task Force Reports

General Ed Competency Task Force—Bertha Wise reported that The Task Force met for the first time on Oct. 2, and the first issue we discussed had to do with defining Core I Learning Competency (Human Heritage, Culture, Values and Beliefs) even though there is some additional information in the college catalog. The other item of discussion had to do with clarifying the mission of the task force, since the chair emphasized that the task force was supposed to identify a "tool" for assessing the competency. We asked who administers the tool, who evaluates the results, who writes the report and who makes recommendations, but

there was no answer. The chair John Boyd is going to address the Deans' Council for clarification before our next meeting.

Spring Writing Symposium—Pam Stout reported that the theme for the Spring Writing Symposium 2007 is "WWW: World Wide Writing." We are now accepting donations for the book sale, scheduled for Wednesday and Thursday, November 8th and 9th. Recording for our next CD will be held between October 17 and 20; ask me for details if you or someone you know would like to contribute. My extension is 7219 and my email address is pstout@occc.edu.

2. **Assessment FY06 Reports by Program**

Music—Michael Boyle reported that the music departmental assessment is characterized by low reporting numbers. This skews the percentages and until our participation (enrollment) is greater this will continue to be the case.

Specifically, our goal of a 90% passing rate (80% or better in the terminal theory course- Music Theory IV) will be difficult to achieve with less than 10 students. Last year's class (4 students) posted a 75% rate- 3 out of 4 students passed. At this rate we will need 10 students to maintain 90%, as someone is ALWAYS going to get a C in Music Theory IV!

Art—**Doug Blake** reported that the Visual Arts program was assessed to have met its scheduled student learning outcomes criteria for FY06. Assessment recommendations for the Visual Arts program included transfer preparedness components in advisement and the capstone Portfolio Development and Presentation Course.

We will hear the rest of the FY06 Assessment Reports by Program next division meeting which will be November 7, 2006. They are listed below:

English as a Second Language—Abbie
Film and Video Production—Greg
Graphic Communications—Randy
Humanities—Mary
Journalism/Broadcasting—Sue
Learning Skills—Mark
Modern Languages—Dianne
Multi-Divisional Studies—Bertha
Theatre—Brent

3. **1:00—TRIO Student Support Services—Sally Edwards** talked to faculty about the TRIO Student Support Services grant and how it has helped students this past year. She handed out a report entitled TRIO Student support Services Grant Project – The 1st Year- (9-1/2005- 9/2/2006) for faculty to look over. The

program has been able to reach out to students who might otherwise be overlooked or not assisted. Faculty asked questions.

4. **AH Emergency Plan Update—attached** (Susan handed this out to faculty)
5. **Things Being Considered**
Assessment Week
Freshmen Experience (orientation class)
Life Skills program
6. Other – Susan discussed with faculty that email addresses are going to change. They will start with the adjuncts first. The first updates will start October 9th. Students will get email addresses whether they had them before or not and all adjuncts will get email addresses. The idea is to make our email and Mine-Online system more uniform and efficient in preparation for the portal.

So, if adjuncts currently have a po email address, it will be good until the end of the semester. However, the newly assigned email addresses will be forthcoming and it will be a good idea for adjuncts to check both their current po.email address as well as the newly assigned one because the collect will communicate through the new system.

Susan gave an example of what the new email addresses will look like:

Susan.a.vanschuyver@email.occc.edu

Your user name will be the same for your Mine-Online account. Your password will initially be the last 6 digits of your social security number and then you are encouraged to change it.

More information to come.

Sexual Harrassment Training Sessions for Academic Affairs

<i>Faculty/Division Office StaffSession 1:</i>	Wednesday, November 1, 2006	3-4:30 p.m.
<i>Faculty/Division Office StaffSession 2:</i>	Wednesday, January 24, 2007	3:30-5 p.m.
<i>Faculty/Division Office StaffSession 3:</i>	Thursday, February 22, 2007	3-4:30 p.m.
<i>Faculty/Division Office StaffSession 4:</i>	Friday, March 9, 2007	1-3:30 p.m.
<i>Faculty/Division Office StaffSession 5:</i>	Wednesday, April 4, 2007	3-4:30 p.m.
<i>Faculty/Division Office StaffSession 6:</i>	Friday, April 20, 2007	9:30-11 a.m.
<i>Faculty/Division Office StaffSession 7:</i>	Wednesday, May 16, 2007	3-4:30 p.m.

