

**Arts and Humanities Division Meeting**  
**Tuesday, May 2, 2006, 12:30, 1C3 AH**

The following faculty were present:

Susan VanSchuyver  
David Archer  
Doug Blake  
Dianne Broyles  
Patricia Brooks  
Rachel Butler  
David Charlson  
Ruth Charnay  
Mindie Dieu  
Michael Franco  
Abbie Figueroa  
Gwin Faulconer-Lippert  
Carlotta Hill  
Sue Hinton  
Sheri Hobbs  
Kim Jameson  
Jon Inglett  
Mary Ann Moore

Lyn McDonald  
Mary Beth McCauley  
Stephen Morrow  
Rochelle Mosby (covering office)  
Warren Neal  
Clay Randolph  
Linda Robinett  
Richard Rouillard  
Michael Punches  
Mary Punches  
Mark Schneberger  
Nina Smith  
Ron Staton  
Pamela Stout  
Mary Turner (not present)  
Chris Verschage  
Bertha Wise

Cc: Dr. Brenda Harris

Pizza and cupcakes (thanks to Mary and Michael!) were provided.

1. **Above and Beyond Awards** – Susan handed out Above and Beyond Awards to faculty who participated in Search Committees and the ESL Site Visit.

2. **Assessment Reports**

**Communications Lab**—Mindie Dieu reported the results of the student survey of the Communications Lab. The assessment was positive overall.

**Oral and Non-Verbal General Education Competency**—Gwin Faulconer-Lippert thanked faculty who volunteered to evaluate classes or to have their classes evaluated. She will report on the actual results in the fall.

**Written General Education Competency**—Jon Inglett reported they are assessing writing in English Composition I and II. They will continue to assess if student's writing skills transfer to other courses throughout the curriculum. He and Bertha Wise will do a training session on June 16 for the readers.

3. **Committee Reports**

**Benefits Committee** – Patricia Brooks reported that the Benefits Committee is continuing to look at retiree benefits, retiree spouse benefits and tuition reimbursement benefits. The committee is also looking at retiree medical

benefits. They have several recommendations waiting for approval from Dr. Sechrist. For more information, contact Patricia Brooks.

**General Education**—Dave C. or Dianne – They discussed the concerns Curriculum Committee had about the listing of general education courses as they will be presented in the catalogue.

**Global Education**—Michael PUNCHES reported that the committee has made progress in developing an assessment tool and it will be completed by next term.

**Retention**—Mark Schneberger reported that Retention Committee has been working on a student textbook loan program. The foundation loved the idea and gave \$4000 to the committee to establish a textbook loaner program.

**Writing Symposium**—Pam Stout reported that the Writing symposium went well this year. It will be held April 13<sup>th</sup> next year.

- 4. Celebrations** - Lyn and Dave are retiring and we wished them well! Ron Staton arranged for 4 students to sing and Dave Charlson read poems dedicated to Lyn and Dave. Sheri Hobbs coordinated the gift bags and balloons which were lovely and included silk screened original t-shirts.