

**Arts and Humanities Division Meeting**  
**9:00 a.m., 1C3 AH, Wednesday,**  
**January 9, 2008**

Randy Anderson  
Doug Blake  
Michael Boyle  
Cathy Bowman  
Patricia Brooks (excused)  
Dianne Broyles (excused)  
Rachel Butler  
David Charlson  
Ruth Charnay  
Julie Corff  
Gwin Faulconer-Lippert (excused)  
Abbie Figueroa  
Michael Franco  
Carlotta Hill  
Sue Hinton (excused)  
Jon Inglett  
Kim Jameson  
Marybeth McCauley  
Greg Mellott  
Mary Ann Moore  
Stephen Morrow

Warren Neal  
Brent Noel  
Mary PUNCHES  
Michael PUNCHES  
Clay Randolph  
Linda Robinett  
Dr. Ginnett Rollins  
Richard Rouillard  
Nina Smith  
Dr. Cheryl Stanford  
Ron Staton  
Pamela Stout  
Chris Verschage  
Amy Wilson  
Bertha Wise

Cc: Dr. Brenda Harrison  
Susan VanSchuyver

Refreshments will be provided. Please bring your own drinks.

**IP Phone Test today at 9:30 am**

Presentation by Dr. Sechrist – Dr. Sechrist presented to AH Division a beautiful plaque in appreciation for our support of the Mosaics Project.

He discussed his tour of the new Arts Center and let us know that he is optimistic that the new 1000 seat theatre campaign should start this fall. He will keep us posted.

Welcome to Nick and Lydia! Communications Lab- Rebecca Weber introduced Nick Webb and Lydia Rucker, new full-time tutors in the Communications Lab. Welcome Nick Webb and Lydia Rucker.

Welcome to Chiaki Troutman-WLCC-Abbie Figueroa introduced Chiaki Troutman who is the new Lab Assistant in the new World Language and Culture Center. Abbie encouraged faculty to go over and see the new center and get to know Chiaki.

**New Faculty Position-English Professor** –The new English position will have composition emphasis – Ruth also announced that Warren Neal will be retiring at the end of Spring Semester. If you would like to serve on one of the two committees that will be doing the interviews for his position, let your Dept. Chair know. We will be looking for someone to take on more of the Comp I and Comp II classes that we currently have to hire adjuncts to teach.

**Budget news** – Ruth announced that budget items are going in now and let the faculty know that the next big budget push will have to do with buying furniture and equipment for the Art's Center.

**Grants and External Funding –WOW!** session Feb 6 or 7 – Ruth let faculty know that there will be WOW sessions February 6, 12:30 pm to 1:30 pm and February 7, 12:00 noon to 1:00 pm covering Grants and External Funding and encouraged a representative from each of our departments to try and attend.

**Online Migration-ANGEL update-Bertha Wise** reported that she Jon Inglett are the mentors for ANGEL. They will assist faculty who are working on the re-design of their given online courses that are being migrated from WebCT to ANGEL. There are large number of Overview Workshops scheduled January 28 - February 1 and others on an as needed basis through February 8. Topical workshops covering various aspects of ANGEL will be scheduled throughout the semester and announcements made later. If you are re-designing an online course that is to be taught this summer, you should plan to attend an overview session as early as possible. After that, you need to plan to meet individually with Kathy Wullstein, Bill Hill or Angelique Toupard in Online Learning to help get you started. You may go as needed after that. Again, Jon and Bertha will be available to help you out if you have questions.

**Take A Tour-Contact is Leslie Jones ext 7567** – Ruth reminded faculty that they received an email about this the end of November, 07. Ruth discussed that this is really a worthwhile pilot program and encouraged faculty to support it. Faculty are also welcome to go on these tours.

**Assessment Week** – Changes in testing including early notification – Ruth discussed that we have already picked the classes that will be giving the Assessment tests in this year and that should make things go smoother.

**Reminder: ALL Gen Ed instructors-Required meeting Jan 10, 2-4:30 PM**

**Online course evaluations – Demonstration on February 12 at 12:30 pm,** [.www.OnlineCourseEvaluations.com.](http://www.OnlineCourseEvaluations.com) Ruth discussed with faculty and reminded them to try and attend the demonstration on February 12. You will be hearing more about it. Also, visit the website and let her know what you think about it.

**Appraisals Conference dates-sign up** with Department Directors next week – Ruth reminded faculty that appraisal conferences will begin February 4 and reminded them to sign up with their Department Chairs.

**Celebrate with our NISOD winners**-Dave Charlson and Brent Noel – Congratulations to Dave Charlson and Brent Noel, our 2007 NISOD winners.

**Opening Day volunteers** - Lunch at 12 Event from 1-4 contact Sara McElroy – Ruth encouraged faculty to volunteer for tours, making snow cones/cotton candy etc. for the Opening Day this Saturday, January 12<sup>th</sup>. Lunch will be served at 12:00 noon. She reminded faculty to bring flyers by Division Office by Friday if they wish to have them out on the AH Division display table Saturday.

**Committee Reports -**

Dave Charlson, PAC, reported that December's PAC meeting was dedicated to discussing IRS-driven changes in 403(b) retirement plans currently available. Information is available at <http://employee.occ.edu/403b.html>, and there will be forthcoming meetings about 403(b) as needed.

**Quarterly Health and Safety** - Ruth passed the quarterly health and safety training sheet and encouraged faculty to review the information on the website listed as follows: <http://www.carlpotter.com/index.cfm?id=68>

**Dates to Remember –**

**Play Auditions** - Auditions for the play, *The Resistible Rise of Arturo Ui* will be Tuesday, January 15 and Wednesday, January 16 at 7:00 pm, OCCC Theatre.

Upcoming Play dates: ***The Resistible Rise of Arturo Ui*** (A Ganster Spectacle by Bertolt Brecht) will be performing February 21-23, OCCC Theatre. For more information, contact Brent Noel, 682-1611, ext. 7246.

AH Division Meeting adjourned at 1:30 pm. The next Division Meeting will be, Tuesday, February 05, 2008, in 1C3AH.