

**Moore Norman Technology Center
Advisory Agenda**

Meeting called by:	Meleah Meadows	Type of meeting:	DMS Advisory Board Meeting
Date of meeting:	April 14, 2008	Time of meeting:	6:00 pm
		Meeting Place:	H203

----- **Agenda Topics** -----

- ✓• Welcome and Introductions
- ✓• Review of last meeting minutes
- ✓• Acceptance Points Criteria Changes
- ✓• Blue and Gold
- ✓• ESP Conference
- ✓• Anatomy and Physiology Course Guidelines
- ✓• Site Visit/ Accreditation Status
- ✓• Curriculum
- ✓• Application Dates
- ✓• Additional members
- ✓• Equipment Needs
- ✓• New Business
- ✓• Open Discussion
- ✓• Recommendations & Vote
- ✓• Adjournment

MNTC MISSION: We enrich our community through innovative learning opportunities and dynamic business solutions.

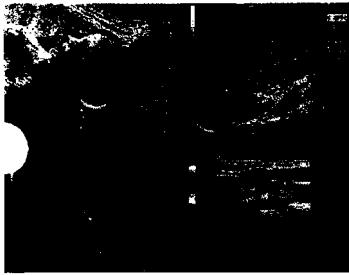
MNTC VISION: We are the recognized leader in innovative career education and dynamic business solutions.

MNTC CORE VALUES: We value **Relationships**, We strive for **Excellence**, We model **Integrity**.

Application Point Sheet
Applicant Name _____

Area	Points Possible	Applicant	Points Awarded
Grade point average for prerequisite courses (anatomy and physiology, physics, medical terminology, algebra, English comp)	3.75 – 4.0 3 pts 3.50 – 3.74 2 pts 3.25 – 3.49 1 pt		
ACT (scores must be no older than five years from the date the application file is due)	Reading 25 or > 2 pts 23 – 24 1 pt English 24 or > 2 pts 22 – 23 1 pt Mathematics 21 or > 2 pts 19 – 20 1 pt		
COMPASS (Scores must be no older than two years from the date the application file is due)	Reading 95 or > 2 pts 92 – 94 1 pt Writing 95 or > 2 pts 91 – 94 1 pt Math (College Algebra) 45 or > 2 pts 42 – 44 1pt		
Interview	Average score by all interviewed 4.5 – 5.0 3 pts 4.0 – 4.49 2 pts 3.5 – 3.99 1pt		

Essay	Score 8 = 3 pts Score 7 = 2 pts Score 6 = 1 pt		
Aptitude Test Valpar (1 or 2 must be scored on all 3 sections)	Score 1 or 2 1 pt		
DAT	75% 1 pt		
Spatial Relations	75% 1 pt		
US Government US History English Comp II or Oral Communications	Student must have completed these courses with an A or B to receive the .25 pt for each course		
Hold Certification in the medical field such as: RN, LPN, MA, CNA, RT	.25 Students can only receive a total of .25. There will not be additional points given for holding more than one credential		
			Total Points



Joint Review Committee on Education in Diagnostic Medical Sonography

2025 Woodlane Drive • St. Paul, MN 55125-2998
(651) 731-1582 • Fax: (651) 731-0410 • www.jrcdms.org • JRC-DMS@jcahpo.org

Sponsoring
Organizations:

December 11, 2007

American
College of
Cardiology

Meleah Meadows, BSRT, RDMS, RVT
DMS Program Director
Moore Norman Technology Center
4701 12th Ave. NW
Norman, OK 73069-8308

American
College of
Obstetricians and
Gynecologists

Dear Ms. Meadows:

American
College of
Radiology

The report of the site visit team has been reviewed for the diagnostic medical sonography program sponsored by Moore Norman Technology Center, located in Norman, OK. This program is scheduled for continuing evaluation of the general concentration by the Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS).

American
Institute of
Ultrasound
Medicine

The program was evaluated using the *Standards and Guidelines for an Accredited Educational Program for the Diagnostic Medical Sonographer (1996)*. The following is a composite report developed from documentation submitted by the sponsor and the site visit report submitted by site visit team. Specific findings are provided with recommendations and suggestions as appropriate.

American
Society of
Echocardiography

I.A. SPONSORSHIP

Based on the findings of the site visit team, the program appeared to be in substantial compliance, at the time of the site visit, with the criteria to this section of the Standards.

American
Society of
Radiologic
Technologists

I.B. RESOURCES

The program appears to be in non-compliance with the following Standard and is requested to provide additional narrative and documentation to demonstrate compliance.

Society of
Diagnostic
Medical
Sonography

Standard I.B.1.a. *The program must have adequate leadership and management. These officials shall possess the necessary qualifications to perform the functions identified in documented job descriptions.*

Society for
Vascular
Surgery

The site visit team identified the following finding:

- There is no job description specific to the clinical coordinator.

Society for
Vascular
Ultrasound


Based on the findings of the site visit team, the program appeared to be in substantial compliance, at the time of the site visit, with the remaining criteria related to this section of the Standards.

I.C. STUDENTS

Based on the findings of the site visit team, the program appeared to be in substantial compliance, at the time of the site visit, with the criteria to this section of the Standards.

I.D. OPERATIONAL POLICIES

The program appears to be in non-compliance with the following Standard and is requested to provide additional narrative and documentation to demonstrate compliance.



Standard I.D.1.g. The health and safety of patients, students and faculty associated with the educational activities of the students must be adequately safeguarded. The program shall provide a policy related to student pregnancy.

The site visit team identified the following finding:

- There is no written policy in place related to abnormal findings during student scanning.
- There is no written policy in place related to general (non-pregnancy) leave of absence.

Based on the findings of the site visit team, the program appeared to be in substantial compliance, at the time of the site visit, with the remaining criteria related to this section of the Standards.

I.E. PROGRAM EVALUATION

Based on the findings of the site visit team, the program appeared to be in substantial compliance, at the time of the site visit, with the criteria to this section of the Standards.

II.B. CURRICULUM

Based on the findings of the site visit team, the program appeared to be in substantial compliance, at the time of the site visit, with the criteria to this section of the Standards.

II.C. REQUIRED COMPETENCIES COMMON TO EACH LEARNING CONCENTRATION

Based on the findings of the site visit team, the program appeared to be in substantial compliance, at the time of the site visit, with the criteria to this section of the Standards.

II.D. COMPETENCIES SPECIFIC TO THE GENERAL LEARNING CONCENTRATION

Based on the findings of the site visit team, the program appeared to be in substantial compliance, at the time of the site visit, with the criteria to this section of the Standards.

Areas of Strength:

1. Very dedicated, knowledgeable, and hard working program director and clinical coordinator.
2. The program director and clinical coordinator work together very well and clearly have the respect of the students and clinical sites.
3. There is a strong core group of clinical instructors at the sites who actively encourage the students as they learn and gain proficiency.
4. The medical director is a strong, positive voice for the program in the community.
5. The students themselves are dedicated and hard working.

6. Graduates reflect positively on the profession and get high marks from their employers.
7. Strong clinical sites with very good scanning experience and exposure to pathology.
8. The program has been able to provide state-of-the-art experience in the student scanning laboratories.

A response to this report of findings, including the signature of the Chief Executive Officer of the sponsoring institution and an updated, signed, clinical affiliate spreadsheet is required prior to **January 11, 2008**.

Please mail to:

**Amanda Glassing
Accreditation and Education Manger
2025 Woodlane Drive
St. Paul, MN 55125**

The response should address the findings. Documentation must be provided to support program implementation of specific recommendations. The response may also include comments on the site visit. The institution and program are encouraged to share this report of findings and its response with program faculty and institutional and departmental officials of its clinical affiliates. Please provide TWO COPIES of your response and all supporting documentation for board review.

If I can provide further information or clarification regarding this report, please contact me.

Sincerely,



Felicia Toreno, PhD, RMDS, RVT, RDCS
Chair

cc: John Hunter, Superintendent/CEO
Stephanie Simon, MEd, Assistant Director of Health Education
Paul Massad, MD, DMS Medical Director