

**FRANCIS TUTTLE TECHNOLOGY CENTER
Orthotic & Prosthetic Technician Program
Advisory Committee Meeting**

MINUTES

**April 25, 2006
3:30 to 5:00 p.m.**

Members Present: William Barringer, Melinda Burton, Jason Evans, Tom Ferguson, Dee McKasson, Willie Montgomery, Peggy Newman, Theresa Oster, John Santos, Kirby Shelton, Jennifer Sierer, Kyle Wagner, Joe Young

I. Welcome & Introductions

Members were welcomed by Kirby Shelton and thanked for being a part of the committee. Joe Young introduced Theresa Oster, the new student representative for the O&P Advisory Committee.

II. Class Update (Joe Young)

Joe Young reviewed current student enrollment figures for current 2006 -2007 school year, the number of students needing clinical sites in the next three months, and the number of prospective students with committee members.

III. Text Book Resources (Joe Young)

Joe Young asked the board for recommendations for new textbooks. A new text written by Ron Seymour was suggested, which covers O&P teaching advisors.

IV. 2006 Self Study Process (Joe Young)

Joe Young discussed new and future additions to the O&P curriculum, and asked members for suggestions for future curriculum development. Curriculum changes that were made to be in compliance with NCOPE standards were discussed and advisory board thought that changes were proper.

V. Facility Update (Dee McKasson)

Dee McKasson reported the new sink has made cleanup much easier. He requested that a few members from the board volunteer to view

the facility and provide their suggestions. Advisory board felt no changes or improvements were necessary.

VI. Program Marketing Update (Joe Young)

Joe Young mentioned that the O&P program had participated in high school job fairs, and had sent out 56 informational packets with a DVD to current high school juniors and seniors. He informed the board that Francis Tuttle Technology Center may be receiving past OSU Okmulgee students, which may boost O&P enrollment.

VII. Advisory Committee Roster (Committee Members)

Committee members were asked to make any necessary changes to the 2006 -2007 Advisory Committee list and return them to Jennifer Sierer

IX. Adjournment

Members will be notified of the exact date and time for the next meeting by Jennifer Sierer. Kirby Shelton adjourned the meeting at 4:30 p.m.

Jennifer D. Sierer, O&P Secretary
Recorder