



# Moore Norman Technology Center Advisory Meeting Minutes

<b>Meeting called by:</b>	Tracy Jones	<b>Type of meeting:</b>	Spring Advisory Board Meeting
<b>Date of meeting:</b>	April 23, 2010	<b>Time of meeting:</b>	6:30 PM
		<b>Meeting Place:</b>	A109/Wiley Post
<b>In Attendance:</b>	Chante' Sourignavong, Jim Sharp, Garret Green, David Sheely, Steve Couch, Wendy Perry, Aisha Ali		

## Precision Machining Advisory Minutes

### Welcome & Introductions

- Tracy welcomed and thanks everyone for coming.
- Tracy advised the members that due to the increase in job market, two of our board members was unable to attend due to training class.

### Curriculum-Career Majors

- State Department set criteria for all state funding agencies. Career majors will create a starting and ending point in the career cluster.
- CNC Machining Technician must align with State, OCCC, and MIMS standards.
- Manufacturing Technician are categorize into Machinist Assistant, Machinist, CNC Machine Operator, and CNC Machinist.
- Moore Norman has added Literacy, Numeracy, and High Expectations to curriculum to convene with "No Child left behind" and assist in decreasing the drop out rate in Oklahoma.

### Student Portfolios

- Student's Portfolio can assist students by maintaining all employment information collectively. Students work on updating their resume by filling in lapse date, job(s) description, and learn the importance of longevity with employer. Portfolio includes resume, cover letters, certificate(s), and award(s).

### SkillsUSA District Contest

- Moore Norman will host this year's Regional contest on February 14, 2009. This will include Mid-America, Canadian Valley, and El Reno.
- SkillsUSA contest includes public speaking and documentation.

### OCCC

- New degree offered at OCCC is AAS Manufacturing/Precision machining
- Currently, we have 12 students participating for Fall 2009 to earn college credit while attending Moore Norman Technology.
- Moore Norman is offering more college credits & classes on site. Students can earned 1000 level courses in Sociology, math, etc. All students who **do not** have more than 30 college credit they must take "Preparation for College & Life" course, which is offered at Moore Norman every 9 weeks.

### Equipment Request

- Replacement of Bridgeport CNC has been moved up from two years to immediate request due to the cease of current Bridgeport CNC.
- In progress, optical comparator and surface grinder quotes.

**MNTC MISSION:** We enrich our community through innovative learning opportunities and dynamic business solutions

**MNTC VISION:** We are the recognized leader in innovative career education and dynamic business solutions.

**MNTC CORE VALUES:** We value **Relationships**, We strive for **Excellence**, We model **Integrity**.

**Administration Remarks-Follow-Up on Recommendation(s)**

- Tracy advised the document camera and computer projector has been installed.
- Videos-DVD project has been tremendously challenging due to the poor quality of the VHS. IDC is looking at outside sourcing as an option to complete the project.
- Steve Couch enlightens the advisory members about the state budget cut and how it will affect Moore Norman progress in purchasing equipments. Administrators would like to reduce our big purchase for each program-the entity of MNTC will not be affected too much by the budget cut. The school will not suffer reduction of industry standard curriculum or learning supplies but we will have to wait on certain items for the moment. MNTC have been under construction for the new building but this project is being funding by a different resource of our taxpayers money. We can't spend or transfer funds to supplement our program's needs.

**Tracy and advisory members dismiss the meeting to tour the Precision classroom area and shop.**

**Meeting Adjourned at 7:30 pm**

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