



Moore Norman Technology Center Advisory Board Minutes

Meeting called by:	Kim Shannon and Dana Miles	Type of meeting:	Surgical Technology
Date of meeting:	April 19, 2010	Time of meeting:	4:00 p.m.
		Meeting Place:	H316
In Attendance:	Randy Nixon, Mike Foli, Dianne Baker, Melissa Gordon, Leigh Ramsey, Myrna Moore, Linda Miles, Phyllis Michand, Deborah Myers, Betty Baillio, Stephanie Simons, Gwen Sparks		

Dinner Buffet provided to all members

- Grilled chicken, lasagna, cucumber salad, green beans almandine, fried okra, potato wedges, pineapple upside down cake, coffee, tea and water

Welcome and Introductions

- Self introduction of each member and MNTC staff was done round robin.
- Kim asked that each member please check the member list to make sure we have all the current contact information

Old minutes

- One change was noted regarding OCCC. They did have staff that attended the fall meeting, Robyn McMurray attending in place of Deborah Myers.

Updates/Reports

- Administration – Stephanie Simon reported with budgets being tightened this year as with all public schools; we will be reviewing all requests closer than ever.
- Counseling – not able to attend
- ARC staff – not able to attend
- OCCC staff – Deborah Myers

Results from HOSA state in OKC

- Our Biomedical Debate Team won 1st place (Jonathan Barrow, Victoria Baxley, Chelsea Masterson, and Amber Ortiz). The topic for the Debate was “Drug testing: Should high school students face mandatory drug testing?”
- Melia Roane took 2nd place in Clinical Specialty. She completed an 11 page portfolio about herself and the career of Surgical Technology, filmed herself performing the skill of opening and setting up a back table for a Lap Chole, and then had to edit the video to make it fit into a 5 minute movie. It was very good, Kim offered to show it to board members if they wanted to see this.
- Twyla Akins won 2nd place in the Extemporaneous Health Poster. Kim shared the poster with the members.
- Tammy Ramsel got 3rd place in Medical Spelling!

These students qualified for Nationals and Dana will be taking them to Orlando in June.

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We also had 2 teams get Honorable Mention in career Health Display

Follow up on recommendations from the board for equipment needs/ requests/purchases

- We did purchase newer videos and have just this week found a source for very up to date clips of many surgeries. Hopefully we will have enough in our reference budget to be able to get a yearly subscription to these on-line clips.
- This past year we requested 8 new computer stations and newer computers or at least updated operating systems on the computers we currently have. We have to submit any capital expenditure requests in January for consideration for the following school year. After the board recommended that we have enough computers to allow each student to test simultaneously, Kim had to wait to make this request. Kim stated she usually does not know the outcome until the next school year. She will be able to report back to the board members at this coming fall board meeting on the status of this recommendation. Stephanie Simon added a choice may be to add laptops with docking stations similar to what was set up in our Diagnostic Medical Sonography program this year.

Added to agenda:

- **Annual report information discussed and Kim explained how and why we gather certain information via surveys. Deborah Myers asked for a copy of the report and Kim gave her one.**
- **Talked about starting clinicals early this school year and how the number of cases the students were able to do went up drastically because of this change. Kim explained why we need the students to scrub 140 cases, what happens if we do not, and what we have to do to get that number lowered by the accrediting body. Kim told them we will be starting school about a week earlier than usual if it is approved by MNTC administration and clinicals in November again this next class.**

OKSA conference information

- Dana explained this year she chose to not run for president as she has in the past. She did attend the Spring conference held in Muskogee and reported there were about forty in attendance which was down from the previous conferences held in our area that usually have attendance over one hundred. There were two speakers from OU that were very interesting. For those attending the conference they received 7 CEU's. Kim and Dana are both interested in sponsoring one of next years conferences again.

CST exams for program outcome reporting

- Dana shared that this exam is paid for through tuition but many students do not complete this exam after graduation. The PAE exam is being replaced by CST; our students are taking this exam on May 21. Last year our students pass rate averaged 70% which is much higher than the national average. We will have a longer prep time this year since we moved up our clinical start date and we hope our student averages will be higher than in previous years.

Acceptance applications to our program

- This year we have a strong number of applicants for the program. Our four information sessions we have had to date this spring all have had large enrollment numbers with

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many interested applicants. We have two more sessions remaining; with our closing date of May 25 for this application period fast approaching. We feel that we will have many qualified students to choose from for our upcoming fall session.

Input from Advisory Board

- Open discussion began with Kim stating normally they will review items they are requesting but at this point both Kim and Dana feel that they are very well equipped. The only thing they would like to have would be a cysto-scope but they feel they could wait to possibly get a donation from a rep or a facility that is getting a new one and would donate the old one to the program.
- Mike Foli asked why in the past we don't have the students be required to bring their own laptops to use in class. Stephanie responded to this question; a lot of our students do not have computers/laptops of their own. This year our new IT director has recently opened up our WIFI to make available to our students.
- Mike Foli stated with the case load numbers going down were we concerned about the number of cases our students would be able to obtain. Kim explained that our students must have a minimum of 80 cases but we require them to complete 140 cases. This year our students have lucked out on some of our clinical sites (Unity in Shawnee, Midwest City Hospital) and have been able to work on more cases when other schools students were not there. Kim stated they have received calls from the doctors reporting that they like our students; this is the first year they have received calls like this. It means a lot when the doctors take the time to call for themselves and she has received 2 calls this year so far from physicians.
- Linda Miles asked if most of our students are from the metro area. Kim, Dana and Stephanie all explained that our students come from all over the state. Last year we even had one student that purchased a motor home and lived in it for 10 months while attending this career major. We have almost as many "out of district" as we have "in district".

Kim and Dana provided a tour of the lab for those interested.

5:30 p.m. Meeting adjourned

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