



Moore Norman Technology Center Advisory Board Minutes

Meeting called by:	Meleah Meadows	Type of meeting:	Diagnostic Medical Sonography
Date of meeting:	April 29, 2010	Time of meeting:	6:30 p.m.
		Meeting Place:	H202
In Attendance:	Mike Wahkinney, Nancy Garen, Bonner Slayton, Liz Hellwege, Dr. Paul Massad, Natalie Howard, Jim Hightower, Gwen Sparks		

Dinner was served to all board members consisting of BBQ Brisket, Marinated Grilled Chicken, Tossed Green Salad, Okra, Green Bean Casserole, Au Gratin Potatoes, Rolls and Strawberry Shortcake

Meleah welcomed all of the board members and thanked each for attending our spring advisory board meeting.

Review of Fall Minutes: Meleah went over the previous minutes and we received the motion and approval to pass the October 2009 Minutes.

Graduates: We began this class with ten students; one student moved before completion and the balance of nine students passed and will graduate with the rest of our MNTC students on May 20, 2010. Nine out of nine students passed their Physics, seven out of eight of the students have taken and passed their ARDMS registry examination.

Job Market: We are six weeks out of completion from this career major and 3 of the students have found jobs and the other six are looking at this time. OU classes will be completing soon; we have learned that two of their students have jobs thus far. We are concerned about the job market declining. Some of our students are not willing to relocate which makes it very hard for job placement.

New Class: Our acceptance application period ended on March 12, 2009; we had almost 30 applicants to our career major this year. We invited the top twenty applicants for interviews. The top ten applicants have accepted the offer to attend at MNTC and classes will begin on June 7, 2010. Our next application period will be April-May 2012 with a start date of August 2012.

Advisory Board Growth: Our Director of Health Education; Stephanie Simon recently attended SREB Conference in Jacksonville FL which covered topics regarding "On-line advisory boards vs. personally attended advisory board meetings". Information was shared at the meeting with regard to budget cuts and ways to reduce spending. This particular school was able to reduce cost for food by over \$30,000 for her programs per year; reduce man hours for recording minutes and members we able to long on any time to review discussions. With this new on-line meeting, members were able to keep open dialog available on an open ended basis. MNTC is considering this for the future as we move forward to using

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Google Accounts. MNTC is looking at having a regular advisory board meeting in the fall 2010 and an on-line advisory board meeting in the spring 2011. Meleah asked for feedback from the board members.

- Nancy stated she does not use the internet but would learn.
- Liz said it might help out with participation with the sites that are farther out across the state.
- Dr. Massad shared you might lose a lot to go on-line but there is a lot to gain for people to get together; the conversations are needed for board members.
- Meleah shared that many of the farther sites (i.e. Bartlesville, Weatherford, Lawton) would be more apt to participate with an on-line board meeting. Dr. Massad mentioned that we might be able to have the local members attend in person and have the outlying members call in on conference call to talk with everyone together. Dr. Massad also stated that the conversations are so important to hear the reactions from board members rather than reading their responses.
- Meleah shared that it might be appropriate to try a hybrid version of it using both an in-person meeting and Google in the beginning.

Meleah will take back all of this input for review and we will share more in the fall with the members.

Handouts: Meleah shared copies from the acceptance application booklet for members to discuss (Points Sheet Rubric, Essay Rubric, Recommended courses for extra points, Holding Certificate for extra points).

- For applicants who hold any other certification; do we want to preface what type we will accept toward extra points, Meleah asked? A discussion towards possibly awarding points for length of employment; applicants providing resume as a pre-requisite with no points given; applicant must have Patient Care in the medical field experience to receive extra points (RT, RN, PT, OT, etc).
- Essay Topic- should we change this for next application period? Liz stated given them a journal article and rubric to follow. Bonner stated provide them with the article and topic essay to complete both. Liz explained not to give them the journal article but provide them with the name of the article and have them do the research and make them find it then write the essay. Dr. Massad agreed to use the same article for everyone to keep grading easier with the same topic. Meleah asked if possibly the board could meet after the next acceptance period has ended to assist with the grading of the essays. The board agreed and thought it would be very interesting.

Open Discussion: Nancy shared with the members that she has the students contact numbers and if an opening becomes available she will contact them directly. She commented that all of our students were all great to work with. Dr. Massad agreed and stated that everyone at this school deserves Kudos and does a great job.

Discussion began regarding the best time to meet in the fall; Dr. Massad stated that Thursday nights work well for him; Meleah stated she will be in classes in the fall on Thursday nights but felt she could adjust her schedule for the Advisory board meeting.

Thank you to all for your participation and assistance to help better our career major at MNTC.

Adjournment: 7:25pm

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