

Memo

To: Dr. John Boyd, Vice President for Business and Finance

From: Ike Sloas, Director of Safety and Security

Date: 09-24-2009

Re: Seasonal Flu Clinic Event (Oct 15, 2009) (NIMS)

Recommendation to rational:

On September 24, 2009 a group from OCCC met with Janice Mouser (OCCHD) from the Oklahoma City-County Health Department (OCCHD). OCCHD is requesting the use of the OCCC facilities to host a seasonal flu clinic event on Oct. 15, 2009 from 7am until 6pm. (Fall Break)

The current OCCC/OCCHD MOA (2012) does allow for the use of OCCC facilities during emergency public health issues, but not "Seasonal flu clinics". However, with the scope and size of the event I feel it is necessary to activate the OCCC-POD setup in the OCCC gym.

This will also allow OCCC to exercise its emergency plans, use NIMS (National Incident Management System) to run the event. Campus emergency plans and NIMS have recently been spotlighted with the Department of Education and Governors CLASS task force's NIMS-Campus Safety: Goal 2010.

The event will be open to the local community, students, faculty and staff in an effort to harden the local community against the spread of the seasonal flu. The OCCHD will provide for free, medication to vaccinate 2500 adults and 500 children during this event.

I am recommending that we support the OCCHD seasonal flu clinic here at OCCC on October 15, 2009.

Additional Cost: Total \$4200.00

6-additioal Sheriff's Deputies 6am-6pm (\$1,500.00) (Maj. Bourque and Sgt. Tipton)

Additional OCCC security staff (\$1,200.00) (Maj. Bourque and Sgt. Tipton)

Golf carts for parking lot and traffic control (\$500.00) (Maj. Bourque and Sgt. Tipton)

Two standby EMSA units (\$1,000.00) (Sgt. Shriver)

Attachments:

1. Standard POD setup for OCCC Gym and Map (Copy in folder)
2. OCCC-OCCHD MOA (Copy in folder)
3. Oct. 15, 2009 foot traffic map (Copy in folder)
4. Event Timeline (word attachment)