

Higher Learning commission Sub-Committee 5
Minutes – October 10, 2008

Present: Francine Gissy, Penny Hampton, Jon Horinek, Liz Largent, Stephen Morrow, Alejandro Rendon, Susan Tabor

The meeting was called to order at 9:30 a.m.

Liz Largent shared several documents: 1) Templates for Team Report Comprehensive Visit; 2) Assurance Section and Advancement Sections, 3) a list of HLC Documents on the I-Drive, and 4) Criterion 5 – Engagement and Service.

Discussion began regarding Criterion 5. This centered on OCCC constituencies. The consensus was that local school districts (especially Western Heights and Oklahoma City Public Schools), receiving institutions, students, faculty and staff, businesses, taxpayers and the State of Oklahoma are all constituencies of Oklahoma City Community College. Members believe that in the future, it may be important to consider the reciprocity of these relationships.

Measurement indicators that may be useful for further investigation by the committee include a community climate survey, a community agency survey, and results from the faculty/staff organization climate survey, Community College Survey of Student Engagement (CCSSE) and the OCCC Master Plan.

It was suggested that Core Component 5a might be summarized as “Knowing who we are, who we serve, and are what are their needs?”; Core Component 5b might be summarized as “How do we serve these groups?”; Core Component 5c might be summarized as “What are we doing to serve these groups?”; and Core Component 5d might be summarized as “Are we doing what we say we’re doing?/assessment of engagement and service activities.”

Liz Largent then shared the Criterion 5 Work Plan which listed Programs, Services or Activities brainstormed by the committee at the last meeting. It was decided that clustering them by their area of emphasis at the next meeting might be helpful. The committee also believes that review of the HLC website, and a review of other HLC submissions before the next meeting could also be of value.