

HLC CRITERION 3 COMMITTEE MINUTES

September 25, 2009

The HLC Criterion 3 Committee met Friday, September 25, at 9:30 a.m. Those in attendance were Kayla Fessler, Peggy Jordan, Catherine Kinyon, Susan VanSchuyver, Mary Turner, and Anita Williams. Doug Gregory and Mike Reeves were absent.

Peggy Jordan provided copies of her beginning draft for 3b. Kayla Fessler will email each committee member the Word files for each of the criteria that have been set up. These can be converted to text and will provide a good starting point for the drafts.

Committee members discussed the supporting evidence needed for college labs. The consensus was to include total attendance for the last five fall semesters if that is available. Kayla Fessler will ask steering committee members their opinion. It was noted that the math lab does not track numbers.

Committee members also recommended that we obtain student tracking reports on the online tutorial, Smarthinking. Kayla will check with the steering committee to determine who to contact for this information (probably Greg Gardner).

Catherine Kinyon reported that the general education committee website is up to date. The minutes and forms are all on the web. She is currently working to update the assessment web page.

It was also reported that almost all college areas now have Facebook pages.

Mary Turner shared information concerning a three-year plan for technology sharing on campus. Individuals are to be cross-trained on technology. She will find out more and report at the next meeting.

The meeting adjourned at 10:30 p.m. The next meeting will be Friday, October 9, at 9:30 a.m. in the Business/Finance Conference Room.