

Higher Learning Committee
Criterion 1
November 19, 2008
2:30pm – 4:30pm

Leaugeay Barnes the chair of the Higher Learning Committee Criterion 1 called the meeting to order.

Present:

Max Simmons, Division of Science and Math
Stephanie Hayes, Division of Social Sciences
Cordell Jordan, Marketing and Public Relations
Leaugeay Barnes, Division of Health Professions
Shelly Tevis, Division of Health Professions

The remainders of the sections were assigned and the divisions are as follows:

John Helton and Shelly Tevis Section A
Cordell Jordan and Meghan Morgan Section C
Monica Holland and Stephanie Hayes Section B
Max Simmons and Millie Tibbits Section D
Leaugeay Barnes Section E

Leaugeay had asked Denise Gomez to be involved with the committee but due to her new position she has declined. Another suggestion was Paige Landreth who will be contacted prior to the next meeting. If Paige is not interested the committee will contact Dr. Aquino and ask him to appoint someone who will be beneficial to the committee.

Discussion about the mission statement resulted with the fact that the Student handbook lacks the statement and there is nothing about the academic standards in the documents.

The committee's site will be set up in Angel by Friday.

Leaugeay wants a list of all the departments college wide and asked Debby Martinez to gather that information. A question about setting time limits on contacting each one was voiced.

The committee discussed addressing the weak areas and making a plan or developing a procedure to correct them.

Leaugeay will ask Dr. Aquino about receiving the information and documentation that is requested in a timelier manner.

There was discussion on where to find the evidence needed from each division and what documents would be available in each department to collect from.

Shelly Tevis had made a search in OCCC but could not find the mission or vision statement.

Leaugeay requested that the Criterion document be modified and leave the left hand side blank for the members to make their notes and bring to the next meeting for discussion. Shelly suggested that each section show who was assigned. Leaugeay asked Debby Martinez to correct this document and email to her.

They agreed they would meet again January 3rd, 2009.

Leaugeay adjourned the meeting 3:40pm.

Minutes submitted by: Debby Martinez

.