

Higher Learning Committee

Criterion 1

November 2, 2009

3:30pm – 5:00pm

Present:

Millie Tibbits, Human Resources

Leaugeay Barnes, Division of Health Professions

John Helton, Division of Information Technology

Mark Schneberger, Professor of English

Debby Martinez, Division of Health Professions

Leaugeay Barnes called the meeting to order.

The bullets for 1a that were completed and emailed to the group were reviewed. There were several areas that did not have evidence and the group worked on adding the actual evidence along with URL's if they were known.

It was decided that Leaugeay would complete 1b and send around for discussion for the next meeting and any gaps could be filled in at that time. Leaugeay will also send it to Janet Perry for her review and input.

After reviewing and making changes and additions to 1b it was decided that Leaugeay would complete 1b and Mark Schneberger will do 1C by Friday and send it out to the group for comments and review.

Leaugeay informed the group that the chair from each Criterion would be present when the actual site visit occurs to answer any questions that may come up from those areas.

Leaugeay was going to present to Jane what Criterion 1 had accomplished to make for sure that the group was on the right path.

Millie Tibbits asked if the Steering Committee had come up with a different name for the FRT. At this time it was still referred to as the FRT.

There was discussion on changing the formatting to Times Roman or a font that everyone has access to since the document appears to have more than one.

1b and 1c would be completed by the next meeting which would leave only 1d and 1e left to bullet.

The meeting was adjourned.

Submitted by: Debby Martinez