

Higher Learning Committee
Criterion 1
October 22, 2008
2:30pm – 4:30pm

Leaugeay Barnes the chair of the Higher Learning Committee Criterion 1 called the meeting to order.

Present:

Millie Tibbits, Human Resources
Max Simmons, Division of Science and Math
Monica Holland, Division of Health Professions
John Helton, Division of Information Technology
Leaugeay Barnes, Division of Health Professions

Leaugeay informed the committee that there had been a lot of discussion both pros and cons in the Steering committee meeting on the name. There were two that had been considered, “Tradition Meets Possibilities” and “Tradition of Innovation”.

Leaugeay had asked Janice Phillips if she would participate in the committee and she had declined due to her workload; however, Denise Gomez said that she was interested and Leaugeay will invite her to the next meeting.

The following will be working together:

Monica Holland and Stephanie Hayes - 1B.
Max Simmons and Millie Tibbits - 1D
John Helton and Shelly Tevis – 1A

Leaugeay will email the other committee members to see if they have a preference.

Dr Aquino was very insistent on what kind of evidence to be used. The use of institutional surveys and minutes for 1d monitoring reports provided to the board is an option. If there is information needed a request for a survey can be created. Monica Holland suggested the committee use enrollment information and student organizations. Millie Tibbits said the Diversity Committee would be a good source of evidence.

The committee needs to identify the weak areas and either correct it or put in place a plan to correct it.

Leaugeay wants to get a complete vision of the college then list all the departments with their divisions and find a representative for each to contact them for information.

The committee can start gathering evidence at the program level then broadening to job fairs, video sections of the self study, and videos for convocation that Tim Whisenhunt does each year that will show progress. They will need to use the DVD format and also maintain a hard copy.

In section E the organization documents have response from the complaints and grievances regarding students. The grievance policy and two discrimination policies have timelines associated with them and if it goes beyond that that have to be explained. Max pointed out that misunderstandings and formal things start a lot of documentation but how the issue is dealt with by the faculty and deans needs to be documented since those are handled using without formal proceedings. The fact that it is handled minimizes what you get.

The committee was asked to think of other evidence that was needed and email that to Leaugeay. Rose State's last report has a link to review for our area. It was suggested that the committee capture who has the evidence and find paper documents to scan them as the committee progresses.

The Steering Committee and the Higher Learning Committee are being set up in Angel and there is an area in Angel to maintain all the files. They are setting it up as a community not a course and everyone can go in and edit so there is a need to maintain an original PDF file.

In concluding the meeting everyone should (A.) think of things that the committee will need and email them to Leaugeay Barnes and (B.) next month look at what can be dealt with easily and gotten out of the way this year plus gather ideas of other documents and evidence that will be needed.

Meeting was then adjourned.