

Higher Learning Committee
Criterion 1
May 6, 2009
2:30pm – 4:30pm

Present:

Millie Tibbits, Human Resources
Mark Schneberger, Professor of English
Leaugeay Barnes, Division of Health Professions
John Helton, Division of Information Technology
Cordell Jordan, Marketing and Public Relations
Max Simmons, Division of Science and Mathematics
Shelly Tevis, Division of Health Professions
Debby Martinez, Division of Health Professions

Leaugeay Barnes called the meeting to order. Leaugeay shared with the committee several helpful documents she acquired while attending the Higher Learning Conference in Chicago. Max Simmons who had also attended the Conference gave a review. The main emphasis was on Criterion 2 which was Institutional Planning. The schools that found themselves in trouble had poor planning and assessment cycles. There was a lot of emphasis on Criterion 1 also.

Millie has found the transparencies when all the policies and procedures had been revised. There was a cross functional team that reviewed all the policies and she has all of the minutes from those meetings. Millie will take the evidence to Steve Crynes.

The committee needs to make approvals then send forward.

Leaugeay had the opportunity to visit with Jane Carney and have reached a level of understanding. Ms. Carney would like to attend one of the Criterion 1's meetings.

The Madonna University document was reviewed as an example of how we are to process the documents and evidence for the evidence room.

The deadline for the draft is December 2009. Jane wants it in sections to list all of the strengths and weaknesses found by Criterion 1.

There was another form that Leaugeay saw that would be helpful and she will send it by email. The committee will make the statements then show evidence of how they are defended.

The committee reviewed the remaining bullets and the following are the documents that were recommended.

1d. Division meeting minutes of the Board, PAC, Cabinet and Dean's council.

1e (a) Acceptance processes, opening day, Transition Day, Career Day, Job Fair Alumni Scholarship, Center for International Business, Recreation & Community Services, Pool, OCFD Training at the pool, Mountain West competition, Global Awareness, College for Kids and Child Development

1e (b) Board meeting audits, financial reports to the board, General Council, EEOC, IAPC, institutional policy committees, RCS, Student Life, Corporate Learning and the State Regents.

1e (c) Policies and Procedures

1e (d) RCS, Student Life, Corporate Learning, State Regents and EEOC

1e (g) Grievance and Mandatory Training for Health & Safety.

The meeting was then adjourned.

Minutes submitted by: Debby Martinez