

Recommendations to Accompany Edited Draft Copyright Policy

7/25/08

After the Editing Subcommittee reviewed the draft copyright policy for editing purposes several issues became apparent that needed further discussion in order to implement a successful copyright education program. Therefore, the Editing Subcommittee has forwarded the following recommendations for discussion by the Copyright Taskforce committee.

1. Form an ongoing campus wide copyright committee for making revisions and updates to the college's copyright policy in order to keep current with copyright law.
2. Identify the position(s) or person(s) to serve as a resource for campus wide copyright compliance, to include:
 - Keeping current in copyright law and usage
 - Developing a comprehensive copyright education program, including developing and maintaining web pages, FAQs ; developing and maintaining tutorials and other interactive copyright materials; providing ongoing training on copyright issues to a diverse campus community -- faculty, staff & students and; developing other informational and training materials.
 - Assisting various departments across campus in developing copyright guidelines appropriate to their operations as needed
 - Acquiring and managing copyright permissions, maintaining records of permissions
 - Contact person for providing timely, authoritative responses to inquiries from the OCCC campus community concerning copyright and copyright compliance
 - Contact person for Digital Millennium Copyright Act compliance
 - Contact person for external copyright inquiries and issues
3. The issues associated with OCCC copyright compliance are too extensive and diverse to be added to any current job on campus.
4. Person(s) working with copyright matters needs to have a good understanding or experienced in copyright law and compliance.
5. Copyright web site needs to have a direct link on the college's homepage.