

History of Downtown College Consortium Non-Credit Classes
As of 10/15/2009

		<u>Instructor</u>
<u>Spring 1996*</u>		
Career Planning: Job Search		6
Effective Presentations Using PowerPoint		1
Effective Study Skills		3
Goal Setting		2
Lunch With the Arts		8
Oklahoma History: Then & Now		3
Violence in the Workplace		1
Writing Effective Resumes		6
<u>Summer 1996*</u>		
Conversational Spanish		6
Literary Classics		1
<u>Fall 1996*</u>		
American Sign Language		21
Communication in the Workplace		19
Conversational German		10
How to Avoid High Workers Compensation Costs		2
Lunch With the Arts		9
Telephone Customer Service		4
The Women's Agenda: Women in the Workplace		9
True Colors and Image Building		2
Yoga		10
<u>Spring 1997*</u>		
American Sign Language		9
Avoid High Workers Comp Costs		6
Career Planning Series		2
Depression: Beating It		6
Implementing Internet Solutions	05/02/97	2
Implementing Internet Solutions	05/09/97	1
Introduction to Computers	01/17/97	8
Landscape Series		17
Lunch With the Arts		9
The Investment Club Workshop		8
Windows 95 Introduction	01/31/97	6
Windows 95 Introduction	02/07/97	3
Yoga (PM)	03/11/97 to 05/08/97	10
<u>Fall 1997*</u>		
Introduction to Computers	08/27/97 to 09/05/97	10
Introduction to Computers	12/06/97	4
MS Excel 5.0 Introduction	09/20 & 09/27/97	4
Productive Internet Exploration	11/15/97	8
Windows 3.1 Introduction	09/13/97	6
Windows 95 Introduction	09/06/97	10
Windows 95 Introduction	09/24/97 to 10/03/97	9
WordPerfect 6.1 Introduction	09/20 & 09/27/97	2

Spring 1998*

Conversational French I	01/19/98 to 05/13/98	5
Cuisines of the World	03/02/98 to 03/30/98	8
Genealogy	01/21/98 to 05/13/98	5
Introduction to Computers	02/13 & 02/20/98	9
Residential Care	03/05/98 to 03/07/98	153
Residential Landscape Series	02/13/98 to 03/13/98	18
Visual Basic	04/10 & 04/17/98	11
Yoga (AM)	01/20/98 to 03/12/98	5
Yoga (AM)	03/24/98 to 05/14/98	6
Yoga (PM)	01/20/98 to 03/12/98	7
Yoga (PM)	03/24/98 to 05/14/98	6

Summer 1998*

Architectural History of OKC	06/09/98 to 06/23/98	10
Creating Your Best	07/08/98 to 07/29/98	1
Desserts of the World	07/09/98 to 07/23/98	7
Humor in the Workplace	06/10/98	1
Introduction to Computers	06/12 & 06/19/98	4
MS Word 7.0 Introduction	07/10/98	4
What Do You Do w/the Mad You Feel	06/23/98	3
Windows 95 Introduction	06/26/98	3

Fall 1998*

Access	12/04 & 12/11/98	4
Conversational French	08/26/98 to 12/16/98	8
Cuisines of the World	12/01/98 to 12/15/98	6
Decorating for the Holidays	10/21/98 to 11/11/98	10
Genealogy on the Internet	08/25/98 to 10/13/98	10
Indoor Home Improvements	09/01/98 to 09/22/98	9
MS Excel 7.0 Introduction	11/13 & 11/20/98	2
MS Word 7.0 Introduction	12/18/98	4
Residential Care Certification Prog.	10/22/98 to 10/24/98	66
Yoga (AM)	08/25/98 to 10/15/98	16
Yoga (AM)	10/20/98 to 12/17/98	9
Yoga (PM)	08/25/98 to 10/15/98	14
Yoga (PM)	10/20/98 to 12/17/98	6
Yoga: Discovering Ourselves	10/10/98	7
Yoga: Healing Herbs	10/24/98	10

Spring 1999*

Arch Hist of OKC & Interior Design	04/01/99 to 04/22/99	7	
Conversational French	01/18/99 to 05/14/99	9	
Design Your Own Landscape Plan	02/12/99 to 03/05/99	17	
Genealogy on the Internet	01/18/99 to 05/14/99	9	
Genealogy	01/18/99 to 05/14/99	5	
Residential Care Certification Prog.	05/06/99 to 05/08/99	89	various
Wedding Planning	02/04/99 to 02/18/99	6	
Yoga (Afternoon)	01/18/99 to 03/11/99	5	
Yoga (AM)	01/18/99 to 03/11/99	9	
Yoga (AM)	03/23/99 to 05/13/99	8	

Yoga (PM)	01/18/99 to 03/11/99	11	
Yoga (PM)	03/23/99 to 05/13/99	10	
Fall 1999*			Instructor
Conversational French	08/23/99 to 12/15/99	10	Pam Davenport
Fall Landscaping Series	09/24/99 to 10/08/99	11	Dave Edwards
Genealogy Lunch Group	08/24/99 to 12/14/99	5	
Holiday Packing & Wrapping	11/12/99 to 11/26/99	3	
Intro to Computers	09/16/99	1	Jack Dittimore
Intro to Windows 95	09/07/99	1	
Parties with a Purpose	10/20/99 to 11/03/99	1	
Tai Chi Ch'uan	08/23/99 to 12/17/99	6	Mickey Sherman
Yoga	08/24/99 to 10/14/99	14	Deborah Bright
Spring 2000*			
Architectural History	03/23/00 to 04/13/00	6	Jim Cross
Conversational French	01/17/00 to 05/10/00	11	Pam Davenport
Downtown Oprah's Book Club	03/03/00 to 07/07/00	14	
Genealogical Research	01/18/00 to 05/09/00	5	Jackie Passey
Natural Alternatives for Health	02/02/00 to 02/16/00	6	
Residential Care Certification Prog.	03/16/00 to 03/18/00	112	various
Tai Chi Ch'uan	01/17/00 to 05/10/00	5	Mickey Sherman
Yoga Seminar	01/15/00	52	Wilma Miles
Yoga Seminar	02/18/00	32	Wilma Miles
Yoga	01/18/00 to 03/09/00	16	Wilma Miles
Yoga	03/21/00 to 05/11/00	14	Sheri Duncan
Summer 2000			
Residential Care Certification Prog.	06/15/00 to 06/17/00	98	various
Fall 2000			
American Sign Language	09/14/00 to 11/16/00	4	Carl Nichols
Conversational French I	08/21/00 to 12/13/00	2	Pam Davenport
Conversational French II	08/21/00 to 12/13/00	5	Pam Davenport
Residential Care Certification Prog.	10/19/00 to 10/21/00	115	various
Yoga	10/17/00 to 12/14/00	4	Wilma Miles
Spring 2001			
Advanced Conversational French	01/15/01 to 03/07/01	5	Pam Davenport
Advanced Conversational French	03/19/01 to 05/11/01	1	Pam Davenport
American Sign Language	02/08/01 to 04/19/01	4	Carl Nichols
Conversational French I	01/15/01 to 03/07/01	3	Pam Davenport
Conversational French I	03/19/01 to 05/11/01	1	Pam Davenport
Lunch With the Arts	02/23/01 to 03/09/01	7	Dixie Erickson
Residential Care Certification Prog.	03/22/01 to 03/24/01	128	various
Spring Landscaping Series	02/23/01 to 03/09/01	11	Dave Edwards
Yoga (AM)	04/24/01 to 06/08/01	4	Wilma Miles
Yoga (PM)	04/24/01 to 06/08/01	13	Wilma Miles
Yoga	02/13/01 to 04/05/01	16	Wilma Miles
PowerPoint Class		4	Tom Manners
Summer 2001			

Residential Care Certification Prog.	07/26/01 to 07/28/01	107	various
Conversational French II	0/14 to 08/01/01	5	Pam Davenport
Advanced French	0/14 to 08/01/01	4	Pam Davenport
My First Flyer	06/07/01	1	Tom Manners

Fall 2001

Fall Landscaping Series	09/28/01 to 10/12/01	8	Dave Edwards
Residential Care Certification Prog.	10/25/01 to 10/27/01	102	various
Yoga	09/18/01 to 11/06/01	13	Wilma Miles

Spring 2002

Yoga MW	03/26 to 05/16/02	12	Sheri McGuire
Yoga TTH	01/22 to 03/15/02	11	Sheri McGuire
Yoga MW	03/25 to 05/15/02	9	Sheri McGuire
Yoga PM TTH	03/25 to 05/17/02	12	Debbie Cope
Tai Chi Ch'uan	03/25 to 05/15/02	10	Mickey Sherman
Philharmonic Music Appreciation	02/28 to 05/16/02	10	Jacob Larson
Smart Women Finish Rich	03/01/02	17	Teresa Mahlzan
Smart Women Finish Rich	03/15/02	28	Teresa Mahlzan
Ergonomics & Back Health	03/14/02	2	Lee Holberg
Financial Strategies for Individual Investors	01/22 to 02/19/02	6	Teresa Mahlzan
Tai Chi Ch'uan	01/21 to 03/15/04	14	Mickey Sherman
Landscape Basics		9	Dave Edwards
Yoga MW	01/21 to 03/15/02	12	Sheri McGuire
Yoga TTH	01/22 to 03/15/02	8	Debbie Cope
Residential Care Certification Prog.	03/28 to 03/30/02	175	various
Conversational French	03/25 to 05/17/02	10	Cynthia Sanchez

Summer 2002

Tai Chi Ch'uan	06/03 to 07/24/02	17	Mickey Sherman
Starting & Running a Home-Based Business		3	Ray Crooks
Developing a Business Plan		4	Frank Sorrentino
Yoga for Lunch	06/03 to 07/24/02	12	Sheri McGuire
Yoga After Work	06/03 to 07/24/02	8	Sheri McGuire
Yoga PM TTH	06/04 to 07/30/02	12	Debbie Cope
Residential Care Certification Prog.	07/25-27/02	111	various

Fall 2002

Genealogy Online	08/19 to 10/14/02	8	Debra Spindle
Yoga for Lunch TTH	10/15 to 12/10/02	9	Lauri Lackey
Conversational French	10/16 to 12/09/02	10	Cynthia Sanchez
Adult CPR	12/06/02	15	ARCCO
Yoga After Work TTH	08/20 to 10/10/02	8	Debbie Cope
Yoga for Lunch MW	8/19 to 10/14/02	10	Sheri McGuire
Yoga After Work MW	10/16 to 12/09/02	5	Sheri McGuire
Yoga After Work TTH	10/15 to 12/10/02	8	Debbie Cope
Yoga for Lunch MW	10/16 to 12/09/02	12	Sheri McGuire
Smart Women Finish Rich	11/08/02	6	Teresa Mahlzan
Art Appreciation At OKCMOA	08/22 to 10/24/02	24	Team Taught MOA
Yoga for Lunch TTH	08/20 to 10/10/02	8	Lauri Lackey

Conversational French	08/19 to 10/14/02	13	Cynthia Sanchez
Tai Chi Ch'uan		13	Chris Francis
Yoga After Work MW	08/19 to 10/14/02	9	Sheri McGuire
Residential Care Program	10/01-04/02	73	various
Ergonomics & Back Health	various	1	Lee Holberg
<u>Spring 2003</u>			
Conversational French	01/13 to 03/05/03	14	Cynthia Sanchez
Yoga for Lunch MW	01/13 to 03/05/03	9	Sheri McGuire
Yoga for Lunch TTH	01/14 to 03/06/03	11	Kim Rider
Yoga After Work MW	03/24 to 05/14/03	7	Sheri McGuire
Yoga for Lunch TTH	03/25 to 05/14/03	7	Kim Rider
Yoga for Lunch MW	03/24 to 05/14/03	9	Sheri McGuire
Conversational French	03/24 to 05/14/03	11	Cynthia Sanchez
Mutual Fund Basics	05/16/03	6	Teresa Mahlzan
Art Appreciation AT OKCMOA		10	Team Taught MOA
Power of Interest-Based Negotiations: Strategies & Skills		4	Neil Katz
Residential Care Program	03/11-14/03	76	various
<u>Summer 2003</u>			
On Camera Acting at OKCMOA		15	Darryl Cox
Genealogy: Locating & Using Online Resources		10	Debra Spindle
Yoga for Lunch MW		9	Sheri McGuire
Conversational French		10	Cynthia Sanchez
Yoga for Lunch TTH		9	Kim Rider
Yoga After Work MW		6.5	Sheri McGuire
Starting & Running a Home Based Business		2	Ray Crooks
Residential Care Program	07/22-25/03	257	Various Teachers
<u>Fall 2003</u>			
Conversational French	08/18 to 10/13/03	5	Cynthia Sanchez
Yoga for Lunch MW	08/18 to 10/13/03	10	Sheri McGuire
Beginning Conversational French	10/20 to 12/10/03	9	Cynthia Sanchez
Yoga for Lunch MW	10/20 to 12/10/03	12	Sheri McGuire
Residential Care Program	10/21-24/03	137	Various Teachers
<u>Spring 2004</u>			
Intermediate Conversational French	01/12 to 03/08/04	9	Stephanie Plymale
Yoga for Lunch MW	01/12 to 03/08/04	11	Sheri McGuire
Intermediate Conv. French MW	03/22 to 5/12/04	10	Stephanie Plymale
Yoga for Lunch MW	03/22 to 05/12/04	7	Sheri McGuire
Leadership: Power & Spirit		5	Neil Katz
Residential Care Program	03/09-12/04	95	Various Teachers
<u>Summer 2004</u>			
Residential Care Program	07/27-30/04	180	Various Teachers
<u>Fall 2004</u>			
Yoga for Lunch MW	08/23-10/13/04	12	Sheri McGuire

Smart Women Finish Rich	10/05/04	4	Teresa Mahlzan
Meet the Orchestra	10/07-11/18/04	9	Jacob Larson
Yoga for Lunch MW	10/18 to 12/08/04	10	Sheri McGuire
Intermediate Conv. French MW	10/18-12/08/04	9	Cynthia Sanchez
Residential Care Program	10/18-22/04	123	Various Teachers

Spring 2005

Intermediate Conversational French	3/21-5/11/05	·8	C. Sanchez
Smart Women Finish Rich	2/1/05	·7	Teresa Mazahn
Yoga for Lunch	1/19-3/7/05	·8	Sheri McGuire
Tai Chi Ch'uan	3/29-5/19/05	14	Susan Bay
Residential Care Program	3/7-11/05	100	Various Teachers

Summer 2005

Tai Chi Ch'uan	6/14-8/4/05	11	Susan Bay
Yoga for Lunch	6/13-8/8/05	10	Sheri McGuire
Intermediate Conv. French	6/13-8/8/05	10	Clarence Robinet
Beginning Conversational Spanish	6/13-8/8/05	17	Beatriz Meyer

Fall 2005

Intermediate Conversational French	10/26-12/21/05	·8	Clarence Robinet
Tai Chi Ch'uan	8/23-10/13/05	14	Susan Bay
Fall Landscaping Series	9/9-30/05	10	David Gerkin/ Dave Edwards
Intermediate Conversational French	8/22-10/12/05	·9	Clarence Robinet
Beginning Conversational Spanish	8/22-10/17/05	19	Beatriz Meyer
Yoga for Lunch	8/22-10/17/05	11	Sheri McGuire
Smart Women Finish Rich	11/11/05	12	Teresa Malzahn
Beginning Conversational Spanish	10/26-12/21/05	23	Cynthia Sanchez

Spring 2006

Tai Chi Ch'uan	3/21-5/10/06	11	Eric Highley
Ballroom Dancing	4/11-5/16/06	·6	Louis Hommel
Intermediate Conversational French	3/20-5/10/05	·8	Clarence Robinet
Tai Chi Ch'uan	1/10-3/3/06	11	C. Frances
Beginning II Conversational Spanish	1/17-3/9/06	11	C. Sanchez
Beginning II Conversational Spanish	3/28-5/23/06	11	C. Sanchez
Beginning I Conversational Spanish	1/18-3/10/06	·4	B. Meyer
Music Enrich.: You & Master Comp.	1/12-2/16/06	·9	Wayne McEvelly
Intermediate Conversational French	1/18-3/10/06	·7	Clarence Robinet

Summer 2006

Tai Chi Ch'uan	6/13-8/8/06	·9	Eric Highley
Intermediate Conversational French	6/12-8/2/06	·6	Clarence Robinet
Beginning II Conversational Spanish	6/13-8/8/06	·7	C. Sanchez

Fall 2006

Tai Chi Ch'uan	10/24-12/21/06	·9	E. Highley
Beginning II Conversational Spanish	10/17-12/19/06	·9	C. Sanchez
Beginning I Conversational Spanish	8/21-10/13/06	14	B. Meyer
Intermediate Conversational French	10/18-12/4/06	·6	Clarence Robinet
Tai Chi Ch'uan	8/22-10/12/06	21	E. Highley

Tai Chi Ch'uan	8/22-10/12/06	11	C. Francis
Fall Landscape Series	9/8-29/06	·5	various
Ballroom Dancing	8/29-10/3/06	·4	Louis Hommel
Real Estate Contract Class I & II	10/16/06	29	R. Burn
Intermediate Conversational French	8/28-10/13+9/22-10/6,13/06	·6	Clarence Robinet
Real Estate Contract Class I & II	8/24/06	15	R. Burn
Real Estate Contract Class I & II	9/28/06	12	R. Burn
Real Estate Contract	11/13/06	24	Robert Burn

Spring 2007

Tai Chi Ch'uan	1/23-3/15/07	·7	E. Highley
Beginning II Conversational Spanish	1/22-3/14/07	11	C. Sanchez
Ballroom Dancing	1/25-3/15/07	15	Louis Hommel
Intermediate Conversational French	1/22-3/14/07	·9	Clarence Robinet

Summer 2007

Intermediate Conversational French	6/11-7/30/07 & 7/10 & 31/07	6	Clarence Robinet
Beg. I & II Conversational Spanish	6/12-7/26/07 & 7/6 & 13/07	9	Patricia Tello
Ballroom Dancing	6/11- 7/30/07	8	Louis Hommel
Residential Care Program	7/9- 13/07	152	

Fall 2007

Beginning II Conversational Spanish	8/21-10/11/07	9	Patricia Tello
Beginning II Conversational Spanish	10/23- 12/18/07	6	Patricia Tello
Beg. I & II Conversational Spanish	8/28- 10/18/07	15	B. Meyer
Ballroom Dancing	8/30- 10/18/07	6	Louis Hommel
Jitterbug Swing Dancing	10/25- 12/20/07	5	Louis Hommel
Tai Chi Ch'uan	10/23- 12/18/07	6	E. Highley
Intermediate Conversational French	8/27- 10/17/07 & 2 TBA	6	Clarence Robinet
Intermediate Conversational French	10/29- 12/19/07 & 1 TBA	6	Clarence Robinet
Art Appreciation	10/25- 12/20/07	11	Stuart Asprey
Residential Care Program	10/1- 5/07	163	Various Teachers

Spring 2008

Beginning II Conversational Spanish	1/15-03/11/08	6	Beatriz Meyer
Ballroom Dancing	01/17-3/6/08	17	Louis Hommel
Country/ Western Line Dancing	4/3-5/22/08	13	Louis Hommel
Intermediate Conversational French	1/14-3/24/08	7	Clarence Robinet
Intermediate Conversational French	3/24-5/14/08	6	Clarence Robinet
Food Service San. Cert program			
Initial English	3/18-19/08	16	P. Brummett
Recertification	3/19/08	5	P. Brummett
Initial Spanish	3/18-19/08	17	Ryan Schenk
Recertification	3/19/08	0	Ryan Schenk
Art Appreciation	3/27-5/15/08	13	Stuart Asprey
Residential Care Program	3/3- 7/08	102	Various Teachers

Summer 2008

Beginning 1 Conversational Spanish	06/09-07/30/08	5	Beatriz Meyer
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Swing Dancing	06/05-7/24/08	11	Louis Hommel
Intermediate Conversational French	06/02-07/23/08	5	Clarence Robinet
Food Service San. Cert program			
Initial English	07/16-23/08	33	P. Brummett
Renewal English	07/23/08	1	P. Brummett
Initial Spanish	07/16-23/08	11	Ryan Schenk
Renewal Spanish	7/23/08	0	Ryan Schenk
Beginning II Conversational Spanish	06/3-7/24/08	9	Beatriz Meyer
Residential Care Program	7/7-11/08	214	Various Teachers

Fall 2008

Downtown Personal Safety	8/11/08	49	Larouse, et.al.
Intermediate Conversational French	8/25-10/15/08 + 2 TBA's	6	C. Robinet
Intermediate Conversational French	10/20-12/15/08	5	C. Robinet
Intermediate Conversational Span.	10/21-12/16/08	14	B. Meyer
Beg. II Conversational Spanish	8/26- 10/9/08 + 2 TBA's	7	B. Meyer
Tai Chi Exhibition	8/6/08	3	E. Highley
Preventing Identity Theft	11/18/08	24	E. Dodd, et.al.
Residential Care Program	10/6-10/08	186	Various Teachers

Spring, 2009

Intermediate Conv. Spanish	1/20-3-12/09	12	B. Meyer
Intermediate Conv. Spanish	3/24-5/16/09	10	B. Meyer
Intermediate Conv. French	1/21-3/20/09	7	C. Robinet
Intermediate Conv. French	3/23-5/18/09	4	C. Robinet
Beginning Conv. French	3/23-5/18/09	9	C. Robinet
Intermediate Swing Dance	1/22-3/12/09	7	L. Hommel
Intermediate Country/Western Dance			
At Edmond Library	4/2-5/21/09	11	L. Hommel
Glenn Shepard Seminar	4/29/09	56	G. Shepard
Food Service Sanitation Certification Program			
Initial English	3/9 & 11/09	28	P. Brummett
Renewal English	3/11/09	0	P. Brummett
Initial Spanish	2/28 & 3/7/09	28	R. Schenk
Renewal Spanish	3/7/09	1	R. Schenk
Residential Care Program	3/2-6/09	160	Various Teachers

Summer, 2009

Beginning Conv. Spanish	6/1-7/22/09	8	B. Meyer
Intermediate Conv. Spanish	6/2-7/23/09	10	B. Meyer
Beginning Conv. French	6/1-7/22/09	7	C. Robinet
Intermediate Conv. French	6/1-7/22/09	6	C. Robinet
Salsa Dance	6/4-7/23/09	6	L. Hommel
Food Service Sanitation Certification Program			
Initial English	6/8 & 10/09	11	P. Brummett
Renewal English	6/10/09	0	P. Brummett
Initial Spanish	6/1 & 8/09	10	R. Schenk
Renewal Spanish	6/8/09	1	R. Schenk
Initial Spanish	7/20 & 27/09	12	R. Schenk
Renewal Spanish	7/27/09	5	R. Schenk
Residential Care Program Renewal	7/8/09	93	L. Henkuzens/ J. Wartman

Residential Care Program Initial	7/13-17/09	58	L. Henkuzens, et.al.
Fall, 2009 (enrollments as of 10/15/2009)			
Beginning Conv. Spanish	8/19-10/14/09	6	B. Meyer
Beginning Conv. Spanish	10/19-12/14/09	4	B. Meyer
Intermediate Conv. Spanish	8/18-10/8/09	7	B. Meyer
Intermediate Conv. Spanish	10/20-12/15/09	7	B. Meyer
Beginning II Conv. French	10/19-12/14/09	5	C. Robinet
Intermediate Conv. French	8/17-10/14/09	5	C. Robinet
Intermediate Conv. French	10/19-12/14/09	4	C. Robinet
Smooth Ballroom Dance	10/22-12/15/09	4	L. Hommel
Food Service Sanitation Certification Program			
Initial English	9/16 & 23/09	21	L. Driver
Renewal English	9/23/09	11	L. Driver
Initial English	12/7 & 8/09	1	P. Brummitt
Renewal English	12/8/09	0	P. Brummitt
Residential Care Program Renewal	9/30/09	50	L. Henkuzens/ J. Wartman
Residential Care Program Initial	10/5-9/09	226	L. Henkuzens, et.al.
Quickbooks	08/09-12/09	30	W. Murphy
Downtown Awareness & Personal Safety	8/25/09	12	J. Watley
Nine Steps to Becoming Financially Independent	9/8/09	19	R. Thurman
H1N1 Virus – What You Need to Know Now!	9/15/09	13	Carol Smith
A Woman’s Guide to Money Matters	9/29/09	11	R. Johnson
Exploring Career Options with Dr. Debra Vaughn	10/27/09	3	D. Vaughn
Cooking Class—Handmade Mozzarella Cheese at Trattoria	10/24/09	6	C. Dowd
Cooking Class—Handmade Pizza & Sauces at Trattoria	11/7/09	6	C. Dowd
Cooking Class—Panna Cotta Dessert at Trattoria	11/21/09	6	C. Dowd
Glenn Shepard Seminar	11/11/09	0	G. Shepard
Secrets of Stress Management	11/24/09	1	D. Rynda
Survival Spanish for Customer Service	12/8/09	0	B. Meyer

*Complete records are not available.