

**Orientation Session with Regent Teresa Moisant
Oklahoma City Community College
Friday, May 29, 2009
2:00 p.m.**

- I. Letters of Welcome
 - A. Regent Jim White, Chairman of the Board of Regents (page 1)
 - B. Paul Sechrist, President (page 2)

- II. Board Rosters
 - A. OCCC Board of Regents (pages 3-4)
 - B. Current Board of Regents Committees/Task Forces (page 5)
 - C. OCCC Foundation Board of Trustees (pages 6-7)
 - D. Oklahoma State Regents for Higher Education Board of Regents (page 8)

- III. College President's Information
 - A. Contact Information (page 9)
 - B. Bio and Resume (pages 10-19)
 - C. Current Employment Contracts (pages 20-26)

- IV. Institutional Background Information
 - A. History of OCCC (page 27)
 - B. List of Former Board of Regents (page 28)
 - C. List of Former Presidents (page 29)
 - D. OCCC Highlights
 - 1. Enrollment History (page 30)
 - 2. Graduation History (page 31)
 - 3. List of Significant Accomplishments (page 32)
 - 4. List/Description of Signature Programs/Initiatives (page 33)

- V. Current Status of OCCC
 - A. Current Organizational Chart (page 34)
 - B. Accreditation Status (page 35)
 - C. Financial Audit Status
 - 1. Latest Independent Audit Report (Attachment 1)
 - 2. Latest "Perfometer" Report (Attachment 2)
 - 3. Latest Internal Audit Report (Attachment 3)
 - D. FY 2009 Annual Plan (Attachment 4)
 - E. Draft FY 2010 Annual Plan (Attachment 5)
 - F. Long-Range Plan Executive Summary (pages 36-37)

- VI. Board Policies
 - A. Section I: Board Process (pages 38-49)
 - B. Section II: Mission, Vision, and Values (pages 50-52)
 - C. Section III: ENDS-- Mission Specific Outcomes (pages 53-57)
 - D. Section IV: Board-President Relationship (pages 58-61)
 - E. Section V: Executive Limitations (pages 62-66)

- VII. Board Meetings
 - A. Committee of the Whole Meetings (Discussion)
 - B. Regular Meetings of the Board of Regents (Discussion)
 - C. Annual Board Retreat (Discussion)
 - D. Schedule of Meetings through June 2010 (pages 67-68)

- VIII. Legal/Ethical/Continuing Education Responsibilities of the Board and Members
 - A. Criminal Liability of School Board Members and School Personnel
By Dr. Jerry Steward and updated by Dr. Nancy Gerrity (Attachment 6)
 - B. Ethics Manual and Financial Disclosure Requirements (Attachment 7)
 - C. Open Meeting and Open Records Requirements (See attachment 12)
 - D. State Regents Ethics Policy (pages 69-71)
 - E. Constitutional Ethics Rules (Attachment 8)
 - F. Regents' Education Program Requirements (pages 72-76)

- IX. Additional Documents
 - A. *"The Way Forward and Why it Matters"* (Attachment 9)
 - B. *"Trusteeship in Community Colleges"* (Attachment 10)
 - C. *"Boards that Make a Difference"* (Attachment 11)
 - D. *"Oklahoma Open Meetings and Open Records Book"* (Attachment 12)