

NEW FULL-TIME FACULTY ORIENTATION

DAY ONE

Friday 8.04.23

VPAC 124

- **9:00-9:30 a.m. Check-In & Breakfast**
 - *Dr. Juanita Ortiz, Vice President for Academic Affairs*
 - *Dr. Glenne' Whisenhunt, Associate Vice President for Academic Affairs*
- **9:30-12:00 p.m. New Employee Orientation**
 - *Ms. Melanie Adams (Human Resources) & NEO Presenters*
- **12:00-1:00 p.m. Lunch**
 - *New Full-Time Faculty & HR Staff*
- **1:00-3:30 p.m. New Employee Orientation Cont'd**
 - *Ms. Melanie Adams (HR) & NEO Presenters*
- **3:30-5:00 p.m. Total Rewards & Benefits**
 - *Mr. Jeff Sughru & Ms. Julie Green (HR)*



CENTER FOR
**LEARNING
& TEACHING**

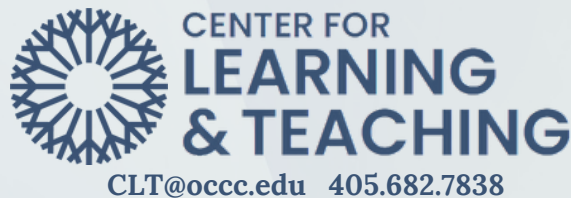
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NEW FULL-TIME FACULTY ORIENTATION

DAY TWO
Monday 8.07.23
VPAC 124

- 9:00–9:30 a.m. Breakfast & Welcome
 - *OCCC Foundation*
- 9:30–10:00 a.m. EAB & Early Alerts
 - *Student Success Advising*
- 10:00–10:30 a.m. Library Resources
 - *Library Staff*
- 10:45–11:15 a.m. FERPA
 - *Registrar's Office*
- 11:15–11:45 a.m. Student Conduct
 - *Student Affairs*
- 11:45–12:15 p.m. Academic Integrity
 - *Academic Affairs*
- 12:30–1:30 p.m. Lunch
 - *New Full-Time Faculty, CLT Director, Academic Affairs, Curriculum & Assessment Director, Library Director, Deans, & Student/Academic Affairs Presenters*
- 1:30–2:30 p.m. Finish Line Game- Who Are OCCC Students?
 - *Center for Learning & Teaching (CLT) Staff*
- 2:45–3:30 p.m. Faculty Expectations, Moodle Use, & Workload
 - *Academic Affairs*
- 3:30–4:00 p.m. Balancing the Responsibilities of Being Full-Time
 - *CLT Staff*
- 4:00–5:00 p.m. Office & Class Preparations

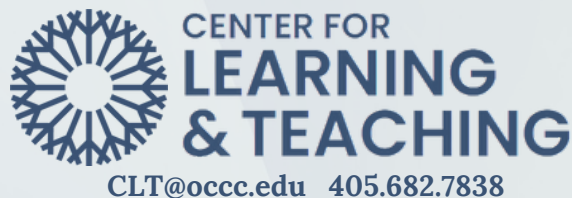


NEW FULL-TIME FACULTY ORIENTATION

DAY THREE
Tuesday 8.08.23
VPAC 124

- 9:00-9:30 a.m. Breakfast & Welcome
 - Faculty Association
- 9:30-10:30 a.m. How to Start the Semester
 - Center for Learning & Teaching (CLT) Staff
- 10:00-10:30 a.m. Mentoring New Full-Time Faculty*
 - Academic Affairs

**This required meeting is for mentors only in VPAC 126.*
- 10:45-11:45 a.m. Mentors, Deans, & New Faculty Meetings
 - All Mentors, Deans, & New Full-Time Faculty
- 12:00-1:00 p.m. Lunch
 - New Full-Time Faculty, CLT Director, Academic Affairs, Curriculum & Assessment Director, Library Director, Deans & Mentors
- 1:00-3:00 p.m. Faculty Resources & How to Use Moodle
 - CLT Staff
- 3:15-4:00 p.m. Navigating Faculty Welcome Week
 - CLT Staff
- 4:00-5:00 p.m. Office & Class Preparations



NEW FULL-TIME FACULTY MEETINGS

2023-2024

Meetings will be held on specific Thursdays 11:00 a.m.-12:00 p.m. throughout the year. Some will be held via Zoom, and some will be in-person in the CLT (SEM 2G1A, across from the Math Lab). See Outlook calendar invites from the CLT for details & Zoom links.

- **September 7th**
 - *Being a New Faculty Member & Start of Semester Reflection*
- **September 21st**
 - *Time Management Strategies & Organizational Tools*
- **October 5th**
 - *Innovative Technology & Student Engagement Strategies*
- **October 26th**
 - *Connecting Objectives, Instruction, & Assessment*
- **November 16th**
 - *The Importance of Online Accessibility*
- **December 7th**
 - *Faculty Handbook & Performance Appraisals*
- **February 1st**
 - *Start of Semester Check-In*
- **February 22nd**
 - *General Education Assessment & Artifact Submission*
- **March 7th**
 - *Curriculum Committee & Student Learning Council*
- **April 11th**
 - *A Year in Review*

