

REGULAR MEETING—BOARD OF TRUSTEES
SOUTH OKLAHOMA CITY AREA SCHOOL DISTRICT
August 17, 2020
11:35 a.m.

Pursuant to 25 O.S. § 307.1, the South Oklahoma City Area School District Board of Trustees shall conduct a meeting by videoconference, with an audioconference as backup. There shall be no in-person location. Members of the public may view the meeting at the following web address:

www.occc.edu/meetings

The following members shall participate remotely:
President Devery Youngblood – Videoconference (audioconference backup)
Vice President Kevin Perry – Videoconference (audioconference backup)
Clerk Christie Burgin – Videoconference (audioconference backup)
Trustee David Echols – Videoconference (audioconference backup)
Trustee Raúl Font – Videoconference (audioconference backup)
Trustee Jalal Farzaneh – Videoconference (audioconference backup)
Trustee James White – Videoconference (audioconference backup)

AGENDA

1. Call to Order – President Devery Youngblood
2. Announcement of filing of Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act – Ms. Roshell Roberts, Minute Clerk to the Board of Trustees
3. Roll Call – Ms. Roshell Roberts, Minute Clerk to the Board of Trustees
4. For Action: Approval of the Consent Items
 - A. Minutes of the Regular Meeting of the Board of Trustees, June 15, 2020 (Tab 4A)
 - B. Minutes of the Special Meeting of the Board of Trustees, July 20, 2020 (Tab 4B)
 - C. Acceptance of the Budget Report for Fiscal Year 2021 Through July 31, 2020 – Ms. Cynthia Gary, Chief Financial Officer (Tab 4C)
 - D. Acceptance of the Year-End Budget Report for Fiscal Year 2020 Through June 30, 2020 – Ms. Cynthia Gary, Chief Financial Officer (Tab 4D)
5. New Business – Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of posting” of the agenda.
6. For Action: Adjournment

Posted at 4:00 PM on 08/12/2020 in compliance
with §311 of the Oklahoma Open Meeting Act

Meeting of the
SOUTH OKLAHOMA CITY AREA SCHOOL DISTRICT BOARD OF TRUSTEES
August 17, 2020

AGENDA ITEM 4A:

Minutes of the Regular Meeting of the Board of Trustees, June 15, 2020

1. Call to Order. Board of Trustees' President Devery Youngblood called the Regular Meeting of the Board of Trustees to order at 12:31 p.m.
2. Announcement of Filing of Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act. The Minute Clerk announced that the notice of the meeting was filed with the Office of Administrative Rules and the County Clerk on December 16, 2019, and the agenda was posted at 4:45 PM on June 10, 2020 in accordance with the Oklahoma Open Meeting Act.
3. Roll Call by the Minute Clerk:

Board Members Present:

Trustee Christie Burgin
Trustee David Echols
Trustee Jalal Farzaneh
Trustee Raúl Font
Trustee Kevin Perry
Trustee Jim White
Trustee Devery Youngblood

Board Members Absent:

Others in attendance: Superintendent Jerry Steward, Mr. John Michael Williams, Mr. Von Allen, Mr. Greg Gardner, Dr. Makenna Green Garrison, Dr. Jeremy Thomas, Tim Whisenhunt, Mr. Chris Snow, Ms. Roshell Roberts and representing Miles Associates, Mr. Cory Baitz and Mr. Jorge Charneco.

4. Approval of the Consent Docket:
 - A. Minutes of the Regular Meeting of the Board of Trustees, May 18, 2020
 - B. Acceptance of the Budget Report for Fiscal Year 2020 Through May 31, 2020

MOTION by Trustee White, seconded by Trustee Burgin, to approve/accept the consent docket items as shown in the agenda. Motion carried 7-0, as follows:

Aye - Trustee Burgin, Trustee Echols, Trustee Farzaneh, Trustee Font,
Trustee Perry, Trustee White, and Trustee Youngblood

5. Report/Discussion of the Meeting of the Board of Trustees' Facilities Committee

Trustee Echols provided a brief overview of what occurred during the Board of Trustees' Facilities Committee meeting with Miles Associates, related to the Health Professions Center Expansion Project.

6. Approving the Preliminary Design Plan for the Health Professions Center Expansion Project

No action/no votes were taken on this item. It was decided among the members of the Board of Trustees that they would discuss and vote after additional information was provided to those who were not part of the Board of Trustees' Facilities Committee.

7. Approving the Fiscal Year 2021 South Oklahoma City Area School District Budget

MOTION by Trustee White, seconded by Trustee Burgin, that the Board of Trustees approve the Fiscal Year 2021 South Oklahoma City Area School District Budget and authorize expenditures. Motion carried 7-0 as follows:

Aye - Trustee Burgin, Trustee Echols, Trustee Farzaneh, Trustee Font, Trustee Perry, Trustee White, and Trustee Youngblood

8. Approving an Agreement Between the South Oklahoma City Area School District and Oklahoma City Community College Regarding the Fiscal Year 2021 Payment to the College for Providing Postsecondary Technical Education

MOTION by Trustee White, seconded by Trustee Burgin, that the Board of Trustees approve an agreement with Oklahoma City Community College whereby the College will provide postsecondary technical education to the residents of the District. Motion carried 7-0, as follows:

Aye - Trustee Burgin, Trustee Echols, Trustee Farzaneh, Trustee Font, Trustee Perry, Trustee White, and Trustee Youngblood

9. Approving a Lease Between the South Oklahoma City Area School District and Oklahoma City Community College Whereby the College Leases Certain Facilities from the District

MOTION by Trustee White, seconded by Trustee Burgin, that the Board of Trustees approve a lease between the South Oklahoma City Area School District and Oklahoma City Community College whereby the College leases from the District certain facilities for the purpose of providing educational services at a nominal cash consideration of One Dollar (\$1.00) for Fiscal Year 2021. Motion carried 7-0, as follows:

Aye - Trustee Burgin, Trustee Echols, Trustee Farzaneh, Trustee Font, Trustee Perry, Trustee White, and Trustee Youngblood

10. Authorizing the Superintendent of the South Oklahoma City Area School District to Execute Necessary Contracts and Adjust the Budget as Deemed Necessary to Meet the Goals of the South Oklahoma City Area School District

MOTION by Trustee White, seconded by Trustee Burgin, that the Board of Trustees authorizes the Superintendent of the District to execute necessary contracts and adjust the Budget as deemed necessary to meet the goals of the South Oklahoma City Area School District. Motion carried 7-0, as follows:

Aye - Trustee Burgin, Trustee Echols, Trustee Farzaneh, Trustee Font, Trustee Perry, Trustee White, and Trustee Youngblood

11. Announcement of Board of Trustees' Committees. President Devery Youngblood stated that he was considering some elements further and requested that the item be discussed at a later meeting of the Board of Trustees.
12. Approving an Executive Session, if Desired, for the Purpose of Discussing the Employment and Terms and Conditions of Employment of Superintendent Jerry Steward as Superintendent of the South Oklahoma City Area School District, 25 O.S. § 307(B)(1)

There was not discussion or action on this agenda item.

13. Executive Session for the Purpose of Discussing the Employment and Terms and Conditions of Employment of Superintendent Jerry Steward as Superintendent of the South Oklahoma City Area School District, 25 O.S. § 307(B)(1)

The Board did not meet in Executive Session.

14. Reconvening Into Open Session of the Board of Trustees

The Board did not meet in Executive Session.

15. Reemploying Superintendent Jerry Steward, if Desired, as Superintendent of the South Oklahoma City Area School District for Fiscal Year 2021, Fiscal Year 2022, and Fiscal Year 2023, and authorizing the President of the Board of Trustees to execute a contract for the employment of the Superintendent.

MOTION by Trustee White, seconded by Trustee Burgin, that the Board of Trustees reemploy Superintendent Jerry Steward as Superintendent of the South Oklahoma City Area School District for Fiscal Year 2021, Fiscal Year 2022, and Fiscal Year 2023, and authorizing the President of the Board of Trustees to execute a contract for the employment of the Superintendent. Motion carried 7-0, as follows:

Aye - Trustee Burgin, Trustee Echols, Trustee Farzaneh, Trustee Font,
Trustee Perry, Trustee White, and Trustee Youngblood

16. New Business – Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of posting” of the agenda.

None

17. Adjournment

MOTION by Trustee White, seconded by Trustee Burgin, to adjourn at 12:54 p.m.
Motion carried 7-0, as follows:

Aye - Trustee Burgin, Trustee Echols, Trustee Farzaneh, Trustee Font,
Trustee Perry, Trustee White, and Trustee Youngblood

Devery Youngblood, President

Christie Burgin, Clerk

Meeting of the
SOUTH OKLAHOMA CITY AREA SCHOOL DISTRICT BOARD OF TRUSTEES
August 17, 2020

AGENDA ITEM 4B:

Minutes of the Special Meeting of the Board of Trustees, July 20, 2020

1. Call to Order. President Devery Youngblood called the Special Meeting of the Board of Trustees to order at 11:30 a.m.
2. Announcement of Filing of Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act. The Minute Clerk announced that the notice of the meeting was filed with the County Clerk on July 13, 2020, and the agenda was posted at 2:00 PM on July 14, 2020 in accordance with the Oklahoma Open Meeting Act.
3. Roll Call by the Minute Clerk:

Board Members Present:

Trustee Christie Burgin
Trustee David Echols
Trustee Jalal Farzaneh
Trustee Raúl Font
Trustee Kevin Perry
Trustee James White
Trustee Devery Youngblood

Board Members Absent:

Others in attendance: Superintendent Jerry Steward, Mr. Greg Gardner, Mr. Chris Snow, Dr. Jeremy Thomas, Dr. James Murray, Mr. Tim Whisenhunt, Ms. Roshell Roberts, and representing Miles Associates, Mr. Jose Charneco, and Mr. Corey Baitz

4. Report/Discussion of the Meeting of the Board of Trustees' Facilities Committee and Presentation by Miles Associates.
5. Approval of the Preliminary Design Plan for the Health Professions Center Expansion Project

MOTION by Trustee Echols, seconded by Trustee White, that the Board of Trustees approve the preliminary design plan for the Health Professions Center Expansion Project. Motion carried 6-1, as follows:

Aye - Trustee Burgin, Trustee Echols, Trustee Farzaneh, Trustee Perry,
Trustee White, and Trustee Youngblood

Nay - Trustee Font

6. Adjournment

MOTION by Trustee Burgin, seconded by Trustee Farzaneh, to adjourn at 12:16 p.m.
Motion carried 7-0, as follows:

Aye - Trustee Burgin, Trustee Echols, Trustee Farzaneh, Trustee Font,
Trustee Perry, Trustee White, and Trustee Youngblood

Devery Youngblood, President

Christie Burgin, Clerk

Meeting of the
SOUTH OKLAHOMA CITY AREA SCHOOL DISTRICT BOARD OF TRUSTEES
August 17, 2020

AGENDA ITEM 4C:

Acceptance of the Budget Report for Fiscal Year 2021 Through July 31, 2020

RECOMMENDATION:

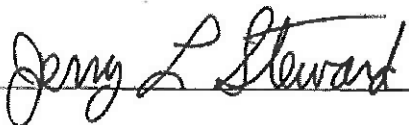
It is recommended that the Board of Trustees accept the budget report for Fiscal Year 2021 through July 31, 2020.

ANALYSIS:

- The budget report for South Oklahoma City Area School District is presented on the following pages.
- The Executive Summary explains any significant deviations from expectations. The budget analysis pages provide for comparisons of actual receipts/expenditures to the year-to-date plan.
- The report reflects a sound budget condition for the District and it is recommended that the Board of Trustees accept the budget report for Fiscal Year 2021 through July 31, 2020.

RECOMMEND 

RECOMMEND 

CONCUR 

**SOUTH OKLAHOMA CITY AREA SCHOOL DISTRICT
YEAR TO DATE BUDGET STATUS REPORT
EXECUTIVE SUMMARY
FOR FISCAL YEAR 2021 THROUGH JULY 31, 2020**

Fiscal Year 2021				
	Plan		Actual	Actual vs. Year To Date Plan
	Annual Budget	Year To Date Plan Revenues	Year to Date	Actual % of Year To Date Plan
Revenues				
Operational Levy	\$ 4,330,073	\$ 54,559	57,333	105%
Incentive Levy	\$ 2,046,183	27,010	28,239	105%
Building Levy	\$ 2,118,972	27,759	29,130	105%
Interest and Other Income	\$ 175,000	12,250	-	0%
Total Revenues	<u>\$ 8,670,228</u>	<u>\$ 121,578</u>	<u>\$ 114,702</u>	<u>94%</u>
Funds From Carryover	\$ 7,513,429			
TOTAL	<u>\$ 16,183,657</u>			

Fiscal Year 2021				
	Plan		Actual	Actual vs Year To Date Plan
	Annual Budget	Year To Date Plan Expenditures	Year To Date Expenditures	Actual % of Year To Date Plan
Expenditures				
Technical Education Reimbursement	\$ 4,000,000	\$ -	\$ -	-
Operational Levy	\$ 791,203	\$ -	-	-
Incentive Levy	\$ 2,727,736	\$ -	-	-
Building Levy	\$ 8,476,718	\$ -	856	-
Administrative Costs	\$ 188,000	\$ 1,880	-	0%
TOTAL	<u>\$ 16,183,657</u>	<u>\$ 1,880</u>	<u>\$ 856</u>	<u>46%</u>

Meeting of the
SOUTH OKLAHOMA CITY AREA SCHOOL DISTRICT BOARD OF TRUSTEES
August 17, 2020

AGENDA ITEM 4D:

Acceptance of the Year-End Budget Report for Fiscal Year 2020 Through June 30, 2020

RECOMMENDATION:

It is recommended that the Board of Trustees accept the year-end budget report for Fiscal Year 2020 through June 30, 2020.

ANALYSIS:

- The budget report for South Oklahoma City Area School District is presented on the following pages.
- The Executive Summary explains any significant deviations from expectations. The budget analysis pages provide for comparisons of actual receipts/expenditures to the year-to-date plan.
- The report reflects a sound budget condition for the District and it is recommended that the Board of Trustees accept the year-end budget report for Fiscal Year 2020 through June 30, 2020.

RECOMMEND



RECOMMEND



CONCUR



**SOUTH OKLAHOMA CITY AREA SCHOOL DISTRICT
YEAR TO DATE BUDGET STATUS REPORT
EXECUTIVE SUMMARY
FOR FISCAL YEAR 2020 THROUGH JUNE 30, 2020**

Fiscal Year 2020				
	Plan		Actual	Actual vs. Year To Date Plan
	Annual Budget	Year To Date Plan Revenues	Year to Date	Actual % of Year To Date Plan
Revenues				
Operational Levy	\$ 4,330,074	\$ 4,330,074	4,346,483	100%
Incentive Levy	\$ 2,046,183	2,046,183	2,140,805	105%
Building Levy	\$ 2,118,973	2,118,973	2,212,845	104%
External Resource Development	\$ 50,000	50,000	29	0%
Interest and Other Income*	\$ 24,000	24,000	169,233	705%
Total Revenues	<u>\$ 8,569,230</u>	<u>\$ 8,569,230</u>	<u>\$ 8,869,395</u>	<u>104%</u>
Funds From Carryover	<u>\$ 8,117,644</u>			
TOTAL		<u>\$ 16,686,874</u>		

Fiscal Year 2020				
	Plan		Actual	Actual vs Year To Date Plan
	Annual Budget	Year To Date Plan Expenditures	Year To Date Expenditures	Actual % of Year To Date Plan
Expenditures				
Technical Education Reimbursement	\$ 7,000,000	\$ 7,000,000	\$ 7,000,000	100%
Operational Levy	\$ 664,744	\$ 664,744	115,841	17%
Incentive Levy	\$ 327,412	\$ 327,412	4,839	1%
Building Levy	\$ 8,392,718	\$ 8,392,718	73,416	1%
External Resource Development	\$ 50,000	\$ 50,000	310	1%
Administrative Costs**	\$ 252,000	\$ 252,000	-	0%
TOTAL	<u>\$ 16,686,874</u>	<u>\$ 16,686,874</u>	<u>\$ 7,194,407</u>	<u>43%</u>

*Interest and Other Income includes an oil, gas, and mineral royalty from Unit Petroleum Company.

**Administrative Costs allocated to their respective levy type.