

REGULAR MEETING—BOARD OF TRUSTEES
SOUTH OKLAHOMA CITY AREA SCHOOL DISTRICT
October 19, 2020
11:35 a.m.

Pursuant to 25 O.S. § 307.1, the South Oklahoma City Area School District Board of Trustees shall conduct a meeting by videoconference, with an audioconference as backup. There shall be no in-person location. Members of the public may view the meeting at the following web address:

www.occc.edu/meetings

The following members shall participate remotely:

President Devery Youngblood – Videoconference (audioconference backup)
Vice President Kevin Perry – Videoconference (audioconference backup)
Clerk Christie Burgin – Videoconference (audioconference backup)
Trustee David Echols – Videoconference (audioconference backup)
Trustee Raúl Font – Videoconference (audioconference backup)
Trustee Jalal Farzaneh – Videoconference (audioconference backup)
Trustee James White – Videoconference (audioconference backup)

AGENDA

1. Call to Order – President Devery Youngblood
2. Announcement of Filing of Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open meeting Act – Ms. Roshell Roberts, Minute Clerk to the Board of Trustees
3. Roll Call – Ms. Roshell Roberts, Minute Clerk to the Board of Trustees
4. For Action: Approval of the Consent Items
 - A. Minutes of the Regular Meeting of the Board of Trustees, September 21, 2020 (Tab 4A)
 - B. Acceptance of the Budget Report for Fiscal Year 2021 Through August 31, 2020 – Ms. Cynthia Gary, Chief Financial Officer (Tab 4B)
5. For Action:
 - A. Report/Discussion: Meeting of the Board Audit Committee – Member of the Board Audit Committee
 - B. Acceptance of the Independent Public Accountant Audit Report for the South Oklahoma City Area School District for the Year Ended June 30, 2020, as Recommended to the Board of Trustees by the Audit Committee of the Board of Trustees – President Devery Youngblood (Tab 5B)

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6. New Business - Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of posting” of the agenda.

7. For Action: Adjournment

Posted at 3:00 PM on 10/15/2020 in compliance
with §311 of the Oklahoma Open Meeting Act

Meeting of the
SOUTH OKLAHOMA CITY AREA SCHOOL DISTRICT BOARD OF TRUSTEES
October 19, 2020

AGENDA ITEM 4A:

Minutes of the Regular Meeting of the Board of Trustees, September 21, 2020

1. Call to Order. President Devery Youngblood called the Regular Meeting of the Board of Trustees to order at 2:52 p.m.
2. Announcement of Filing of Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act. The Minute Clerk announced that the notice of the meeting was filed with the Secretary of State and the County Clerk on December 16, 2019, and the agenda was posted at 11:15 a.m. on September 18, 2020 in accordance with the Oklahoma Open Meeting Act.
3. Roll Call by the Minute Clerk:

Board Members Present:

Trustee Christie Burgin
Trustee David Echols
Trustee James White
Trustee Devery Youngblood

Board Members Absent:

Trustee Jalal Farzaneh
Trustee Raúl Font
Trustee Kevin Perry

Others in attendance: Superintendent Jerry Steward, Mr. Greg Gardner, Mr. Chris Snow, Dr. Jeremy Thomas, Ms. Danita Rose, Ms. Cynthia Gary, Mr. Chris Snow, and Ms. Roshell Roberts

4. Approval of the Consent Docket:
 - A. Minutes of the Regular Meeting of the Board of Trustees, August 20, 2018

MOTION by Trustee Echols, seconded by Trustee Burgin, to approve/accept the consent docket items as shown in the agenda. Motion carried 4-0, as follows:

Aye - Trustee Burgin, Trustee Echols, Trustee White, and Trustee Youngblood

5. For Action:
 - A. Approval of the Estimate of Needs for the South Oklahoma City Area School District for Fiscal Year 2021 for Purpose of Ascertaining the Needs of the South Oklahoma City Area School District for Fiscal Year 2021

MOTION by Trustee White, seconded by Trustee Echols, that the Board of Trustees approve the Estimate of Needs for the South Oklahoma City Area School District for

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Fiscal Year 2021 for purposes of ascertaining the needs of the South Oklahoma City Area School District for Fiscal Year 2021. Motion carried 4-0, as follows:

Aye - Trustee Burgin, Trustee Echols, Trustee White, and Trustee Youngblood

- B. A brief statement was given by Mr. Greg Gardner and he requested the Board's authorization to approve individual capital construction expenditures not exceeding fifty thousand dollars (\$50,000.00)
- C. Authorizing Greg Gardner, Executive Vice President, on behalf of the Executive Leadership Team, to approve individual capital construction expenditures not exceeding fifty thousand dollars (\$50,000.00) so long as such expenditures are within the overall budget amounts approved by the Board of Trustees.

MOTION by Trustee White, seconded by Trustee Burgin, to authorize Mr. Greg Gardner to approve individual capital construction expenditures not exceeding fifty thousand dollars (\$50, 000.00) as stated above. Motion carried 4-0, as follows:

Aye – Trustee Burgin, Trustee Echols, Trustee White, and Trustee Youngblood

- D. Mr. Greg Gardner informed the Trustees that the report and presentation regarding his request for the administration to contract with Miles Associates for architectural services, given during the Board of Regents' meeting will be the same request for the Trustees' meeting.
- E. After a brief discussion before the motion and the votes, Board members, Mr. Gardner, and General Counsel James Murray decided to restate the agenda item as follows (as was done during the Board of Regents' meeting):

“Authorizing the Administration to Contract with Miles Associates to Provide Architectural Services for the Alternative Option for the Health Professions Center Expansion Project, Limited to the Anesthesia Technology Program, the Office of the Executive Vice President, and the College Union Areas for Lab Spaces for Low Cost Changes”

MOTION by Trustee Echols, seconded by Trustee White, to authorize the administration to contract with Miles Associates for reasons limited only to the above. Motion carried 4-0, as follows:

Aye - Trustee Burgin, Trustee Echols, Trustee White, and Trustee Youngblood

- 6. New Business – Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of posting” of the agenda. None

7. Adjournment

MOTION by Trustee White, seconded by Trustee Burgin, to adjourn at 2:56 p.m.
Motion carried 4-0, as follows:

Aye - Trustee Burgin, Trustee Echols, Trustee White, and Trustee
Youngblood

Devery Youngblood, President

Christie Burgin, Clerk

Meeting of the
SOUTH OKLAHOMA CITY AREA SCHOOL DISTRICT BOARD OF TRUSTEES
October 19, 2020

AGENDA ITEM 4B:

Acceptance of the Budget Report for Fiscal Year 2021 Through August 31, 2020

RECOMMENDATION:

It is recommended that the Board of Trustees accept the budget report for Fiscal Year 2021 through August 31, 2020.

ANALYSIS:

- The budget report for the South Oklahoma City Area School District is presented on the following pages.
- The Budget Status Report provides for comparisons of actual receipts/expenditures to the fiscal year 2021 budget.
- The report reflects a sound budget condition for the District and it is recommended that the Board of Trustees accept the budget report for Fiscal Year 2021 through August 31, 2020.

Meeting of the
SOUTH OKLAHOMA CITY AREA SCHOOL DISTRICT BOARD OF TRUSTEES
October 19, 2020

AGENDA ITEM 5B:

Acceptance of the Independent Public Accountant Audit Report for the South Oklahoma City Area School District for the Year Ended June 30, 2020, as Recommended to the Board of Trustees by the Audit Committee of the Board of Trustees

RECOMMENDATION:

It is recommended that the Board of Trustees accept the Independent Public Accountant Audit Report for the year ended June 30, 2020, as recommended to the Board of Trustees by the Audit Committee of the Board of Trustees.

ANALYSIS:

- The College's external auditor, Finley & Cook has performed the South Oklahoma City Area School District independent audit for the year ended June 30, 2020.
- Finley & Cook presented the independent audit report to the Audit Committee on October 14, 2020. The Audit Committee recommends acceptance of the independent audit report to the Board of Regents.
- The audit report has been provided to the Board of Trustees.
- The Independent Auditor's Report included an unqualified, opinion. The financial statements present fairly, in all material respects, the financial position of the District as of June 30, 2020.
- The District's net assets increased by \$1,388,925 due primarily to an increase in cash generated from building levy funds held for future capital needs and operation and incentive tax levy funds held for future operational needs. Ad valorem taxes totaling \$8,779,320 were offset by technical education expense of \$7,000,000, depreciation expense of \$415,640, and professional fees of \$143,988.