

REGULAR MEETING—BOARD OF REGENTS
OKLAHOMA CITY COMMUNITY COLLEGE
October 19, 2020
11:30 a.m.

Pursuant to 25 O.S. § 307.1, the Oklahoma City Community College Board of Regents shall conduct a meeting (including any executive sessions) by videoconference, with an audioconference as backup. There shall be no in-person location. Members of the public may view the meeting at the following web address:

www.occc.edu/meetings

The following members shall participate remotely:
Chair Devery Youngblood – Videoconference (audioconference backup)
Vice Chair Kevin Perry – Videoconference (audioconference backup)
Secretary Christie Burgin – Videoconference (audioconference backup)
Regent David Echols – Videoconference (audioconference backup)
Regent Raúl Font – Videoconference (audioconference backup)
Regent Jalal Farzaneh – Videoconference (audioconference backup)
Regent James White – Videoconference (audioconference backup)

AGENDA

1. Call to Order – Chair Devery Youngblood
2. Announcement of Filing of Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act – Ms. Roshell Roberts, Assistant Secretary to the Board of Regents
3. Roll Call – Ms. Roshell Roberts, Assistant Secretary to the Board of Regents
4. President’s Report:
 - A. Legislative Update
5. For Action: Approval of the Consent Items
 - A. Minutes of the Regular Meeting of the Board of Regents, September 21, 2020 (Tab 5A)
 - B. Acceptance of the Budget Report for Fiscal Year 2021 Through August 31, 2020 – Ms. Cynthia Gary, Chief Financial Officer (Tab 5B)
6. For Action:
 - A. Report/Discussion: Meeting of the Board Audit Committee – Member of the Board Audit Committee
 - B. Acceptance of the Independent Public Accountant Audit Report for Oklahoma City Community College for the Year Ended June 30, 2020, as Recommended to the Board of Regents by the Audit Committee of the Board of Regents – Chair Devery Youngblood (Tab 6B)

Board of Regents' Meeting Agenda

October 19, 2020

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- C. Monitoring Report with Action Required: "Workforce Development" – Ms. Kim Jameson, Interim Vice President for Academic Affairs (Tab 6C)
- D. Accepting the Annual Monitoring Report: "Workforce Development" – Chair Devery Youngblood
- 7. Information Report:
 - A. Health Professions Division Highlight – Dr. Vincent Bridges, Dean of Health Professions (Tab 7A)
- 8. Board of Regents' Request(s) for Information from Staff – Chair Devery Youngblood
- 9. Chair's Comments and Announcements
- 10. Regents' Comments and Announcements
- 11. New Business – Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of posting" of the agenda.
- 12. For Action: Adjournment

Posted at 3:00 PM on 10/15/2020 in compliance with §311 of the Oklahoma Open Meeting Act

Meeting of the
OKLAHOMA CITY COMMUNITY COLLEGE BOARD OF REGENTS
October 19, 2020

AGENDA ITEM 5A:

Minutes of the Regular Meeting of the Board of Regents, September 21, 2020

1. Call to Order. Board Chair Devery Youngblood called the Regular Meeting of the Oklahoma City Community College Board of Regents to order at 11:30 a.m.
2. Announcement of Filing of Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act. The Assistant Secretary announced that notice of the meeting was with the Secretary of State and the County Clerk December 16, 2019, and the agenda was posted at 11:15 a.m. on September 18, 2020 in accordance with the Oklahoma Open Meeting Act.
3. Roll Call by the Assistant Secretary:

Board Members Present:

Regent Christie Burgin
Regent David Echols
Regent Jalal Farzaneh
Regent Raúl Font
Regent Jim White
Regent Devery Youngblood

Board Members Absent:

Regent Kevin Perry

Others in attendance: President Jerry Steward, Mr. Greg Gardner, John Michael Williams, Mr. Chris Snow, Dr. Jeremy Thomas, Ms. Danita Rose, Ms. Cynthia Gary, Mr. Chris Snow, and Ms. Roshell Roberts

4. Approving an Executive Session, if Desired, for the Purpose of Discussing the Employment, the Terms and Conditions of Employment, and the July 2, 2021, Retirement of President Jerry Steward as President of Oklahoma City Community College.

MOTION by Regent Echols, seconded by Regent White, to go into Executive Session at 11:35 a.m. and discuss the items listed above. Motion carried 6-0, as follows:

Aye - Regent Burgin, Regent Echols, Regent Farzaneh, Regent Font, Regent White, and Regent Youngblood

5. Reconvening Into Open Session of the Regular Meeting of the Board of Regents.

MOTION by Regent White, seconded by Regent Farzaneh, to reconvene at 2:03 p.m. into the open session of the regular meeting of the Board of Regents, after the Executive Session. Motion carried 6-0, as follows:

Aye - Regent Burgin, Regent Echols, Regent Farzaneh, Regent Font, Regent White, and Regent Youngblood

6. Approving matters arising during the above Executive Session, the July 2, 2021 Retirement of President Jerry Steward as President of Oklahoma City Community College, and related matters.

MOTION by Regent Font, seconded by Regent White, to approve the retirement of President Jerry Steward as President of Oklahoma City Community College and related matters. Motion carried 6-0, as follows:

Aye - Regent Burgin, Regent Echols, Regent Farzaneh, Regent Font, Regent White, and Regent Youngblood

At 2:06 p.m., Regent Raúl Font left the meeting.

7. President's Report

A. Mr. Chris Snow gave a report and presentation on Deferred Maintenance.

8. Approval of the Consent Items:

A. Minutes of the Regular Meeting of the Board of Regents, August 17, 2020

MOTION by Regent Echols, seconded by Regent White, to approve/accept the consent docket items as shown in the agenda. Motion carried 5-0, as follows:

Aye - Regent Burgin, Regent Echols, Regent Farzaneh, Regent White, and Regent Youngblood

9. For Action:

A. Mr. Chris Snow gave a report and presentation on the Main Building Central Plant Renovation Project and requested Authorization of the Administration to Solicit Bids.

B. Approval of the Design Plan for the Main Building Central Plant Renovation Project and Authorization of the Administration to Solicit Bids.

MOTION by Regent Echols, seconded by Regent White, to approve the design plan for the Central Plant Renovation Project and authorization of the administration to solicit bids. Motion carried 5-0, as follows:

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September 21, 2020
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Aye - Regent Burgin, Regent Echols, Regent Farzaneh, Regent White, and Regent Youngblood

C. Mr. Greg Gardner gave a report and presentation regarding his request for the administration to contract with Miles Associates for architectural services.

D. After a brief discussion before the motion and the votes, Board members, Mr. Gardner, and General Counsel James Murray decided to restate the agenda item as follows:

“Authorizing the Administration to Contract with Miles Associates to Provide Architectural Services for the Alternative Option for the Health Professions Center Expansion Project, Limited to the Anesthesia Technology Program, the Office of the Executive Vice President, and the College Union Areas for Lab Spaces for Low Cost Changes”

MOTION by Regent Farzaneh, seconded by Regent White, to authorize the administration to contract with Miles Associates for reasons limited only to the above. Motion carried 5-0, as follows:

Aye - Regent Burgin, Regent Echols, Regent Farzaneh, Regent White, and Regent Youngblood

At 2:42 p.m., Regent Jalal Farzaneh left the meeting.

E. A brief statement was given by Mr. Greg Gardner and he requested the Board's authorization to approve individual capital construction expenditures not exceeding fifty thousand dollars (\$50,000.00)

F. Authorizing Greg Gardner, Executive Vice President, on behalf of the Executive Leadership Team, to approve individual capital construction expenditures not exceeding fifty thousand dollars (\$50,000.00) so long as such expenditures are within the overall budget amounts approved by the Board of Regents.

MOTION by Regent White, seconded by Regent Burgin, to authorize Mr. Greg Gardner to approve individual capital construction expenditures not exceeding fifty thousand dollars (\$50, 000.00) as stated above. Motion carried 4-0, as follows:

Aye - Regent Burgin, Regent Echols, Regent White, and Regent Youngblood

10. Information Reports:

A. Dr. Jeremy Thomas gave a brief report and presentation related to the Fiscal Year 2020 Graduates.

Board of Regents' Meeting Minutes
September 21, 2020
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B. Dr. Jeremy Thomas gave a brief report and presentation related to the Fall 2020 Enrollment Report.

11. Board of Regents' Request(s) for Information from Staff: None
12. Chair's Comments and Announcements: None
13. Regents' Comments and Announcements: None
14. New Business-Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of posting" of the agenda: None
15. Adjournment

MOTION by Regent White, seconded by Regent Echols, to adjourn at 2:51 p.m. Motion carried 4-0, as follows:

Aye - Regent Burgin, Regent Echols, Regent White, and Regent Youngblood

Devery Youngblood, Chair

Christie Burgin, Secretary

Meeting of the
OKLAHOMA CITY COMMUNITY COLLEGE BOARD OF REGENTS
October 19, 2020

AGENDA ITEM 5B:

Acceptance of the Budget Report for Fiscal Year 2021 Through August 31, 2020

RECOMMENDATION:

It is recommended that the Board of Regents accept the budget report for Fiscal Year 2021 through August 31, 2020.

ANALYSIS:

- The budget report for Oklahoma City Community College is presented on the following pages.
- The Budget Analysis pages provide for comparisons of actual receipts/expenditures to the fiscal year 2021 budgets for both Education and General and Auxiliary.
- The report reflects a sound budget condition for the College and it is recommended that the Board of Regents accept the budget report for Fiscal Year 2021 through August 31, 2020.

Meeting of the
OKLAHOMA CITY COMMUNITY COLLEGE BOARD OF REGENTS
October 19, 2020

AGENDA ITEM 6B:

Acceptance of the Independent Public Accountant Audit Report for Oklahoma City Community College for the Year Ended June 30, 2020, as Recommended to the Board of Regents by the Audit Committee of the Board of Regents

RECOMMENDATION:

It is recommended by the Audit Committee of the Board of Regents, that the Board of Regents accept the Independent Public Accountant Audit Report for the year ended June 30, 2020.

ANALYSIS:

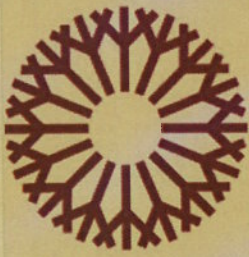
- The College's external auditor, Finley & Cook has performed the Oklahoma City Community College independent audit for the year ended June 30, 2020.
- Finley & Cook presented the independent audit report to the Board Audit Committee on October 14, 2020. The Audit Committee recommends acceptance of the independent audit report to the Board of Regents.
- The Independent Auditor's Report included an unqualified, opinion. The financial statements present fairly, in all material respects, the financial position of the College as of June 30, 2020.
- The audit reports have been provided to the Board of Regents.
- The following is a summary of the auditor's results:

Financial Statements

Type of auditor's report issued	Unqualified
Internal control over financial reporting:	
• Material weaknesses identified?	None
• Reportable conditions identified that are not considered to be material weakness(es)?	None
Noncompliance material to financial statements noted?	None

Financial Overview

Total Revenues	\$87.6 million
Total Expenses	\$74.0 million
Increase in Net Assets (revenues minus expenses)	\$13.6 million
Ending Net Assets Balance Unadjusted	\$86.8 million
Cash and cash equivalents	\$57.1 million



OKLAHOMA CITY COMMUNITY COLLEGE

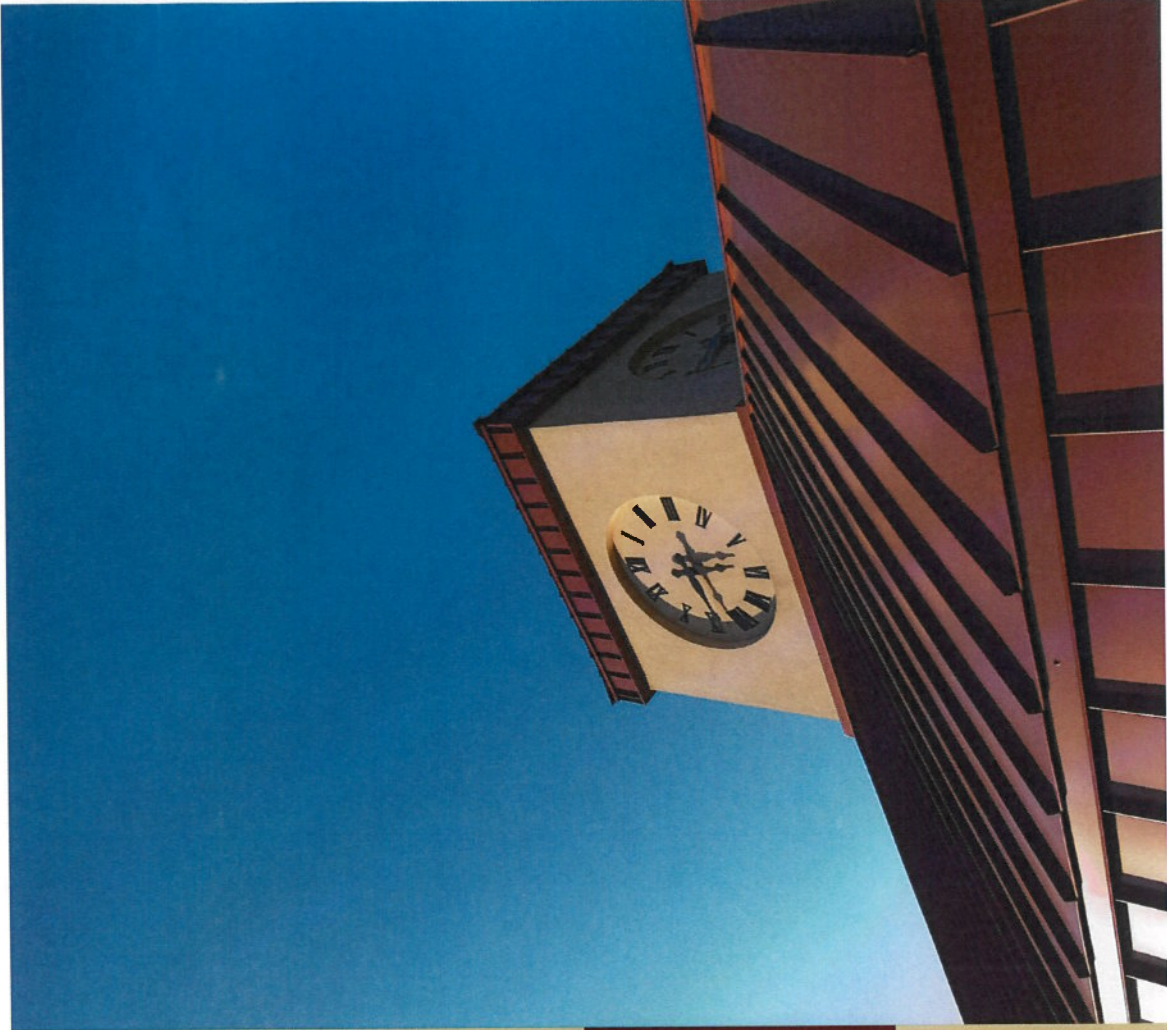
Workforce Development Monitoring Report

Board of Regents | October 19, 2020

Item 6C

Kim Jameson

Interim Vice President for Academic Affairs



Workforce Development END



OKLAHOMA CITY
COMMUNITY COLLEGE

Our graduates earn higher-level degrees or
are successful in technical and professional careers.

Performance



Target	Performance
OCCC Transfer Grade Point Average (GPA) will be equal or above the Transfer Institution average GPA)	
a. OCCC was 3.27 compared to OU 3.31	
b. OCCC was 3.17 compared to OSU 3.23	
c. OCCC was 3.23 compared to UCO 3.12	

Performance



Target	Performance
Health professions first-time licensure pass rates will be at or above the national pass rates:	
a. Nursing = 97% compared to 85%	
c. Paramedic = 82% compared to 79%	
d. Physical Therapist Assistant = 100% compared to 83%	
e. Respiratory Care = 94% compared to 77%	

Performance



OKLAHOMA CITY
COMMUNITY COLLEGE

Target	Performance
Health professions first year licensure pass rates will be at or above the national pass rates:	
b. Occupational Therapy Assistant = 88% compared to 89%	



**Monitoring Report on Achieving the
College's ENDS:
Workforce Development**
October 19, 2020
Item 6C



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Background and Summary

The College’s Workforce Development END, established by the OCCC Board of Regents, states:
-- Our graduates go on to earn higher-level degrees or are successful in technical or professional careers.

- The success of our graduates is critical for assessing the College’s programs and ensuring our community has an educated workforce.
- There are four primary core indicators (with several sub-indicators) used to measure graduate success. Based on the latest available information, performance on the targets is as follows:

Target	Performance
OCCC Transfer Grade Point Average (GPA) will be equal to or above the Transfer Institution Average GPA	
• OCCC was 3.27 compared to OU 3.31	Yellow
• OCCC was 3.17 compared to OSU 3.23	Yellow
• OCCC was 3.23 compared to UCO 3.12	Green
First Time Licensure Pass Rates will be equal to or above the national pass rates (Health Professions)	
• OCCC Nursing graduates’ pass rate was 97% compared to 85% at the national level	Green
• OCCC Paramedic graduates’ pass rate was 82% compared to 79% at the national level	Green
• OCCC Physical Therapist Assistant graduates’ pass rate was 100% compared to 83% at the national level	Green
• OCCC Respiratory graduates’ pass rate was 94% compared to 77% at the national level.	Green
First Year Licensure Pass Rates will be equal to or above the national pass rates (Health Professions)	
• OCCC Occupational Therapy Assistant graduates’ pass rate was 88% compared to 89% at the national level	Yellow

*No national comparisons available

¹ Performance indicators are as follows: • (green) denotes at or exceeding target, • (yellow) denotes slightly below target requiring monitoring, • (red) denotes significantly below target



Background and Summary -- Cont'd

- During the last several years, the College has demonstrated the following progress in addressing its Graduate Success END:
 - OCCC student GPAs exceeded UCO all undergraduates' GPA
 - The licensure pass rates were above the national pass rates in the three programs that had results
- Areas for improvement include the following:
 - OCCC transfer student GPA at OU and OSU is less than GPAs of the native students

Transfer Student Performance

Target: OCCC students who transfer to OU, OSU, or UCO will have a grade point average equal to or better than the grade point average in that institution.

Transfer Student Performance

Type of Student	FY 2016 GPA	FY 2017 GPA	FY 2018 GPA	FY 2019 GPA	FY 2020 GPA
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UCO

OCCC students transferring	2.89	2.89	2.97	2.93	3.23
All Undergraduates	2.99	2.77	2.90	2.91	3.12

OSU

OCCC students transferring	3.02	3.02	3.03	3.05	3.17
All Undergraduates	3.03	3.07	3.09	3.12	3.23

OU

OCCC students transferring	2.96	2.96	3.02	3.13	3.27
All Undergraduates	3.17	3.19	3.22	3.25	3.31

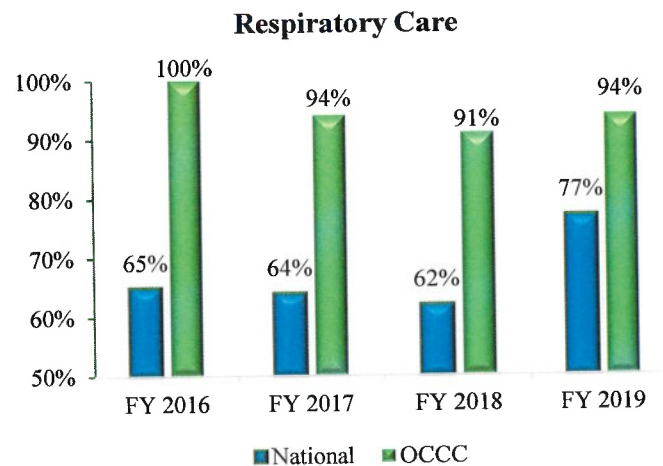
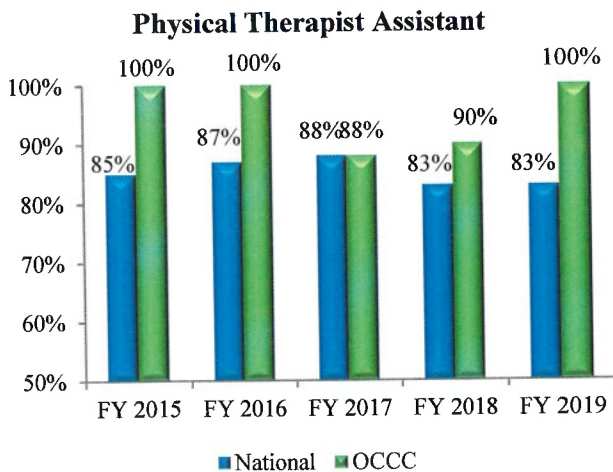
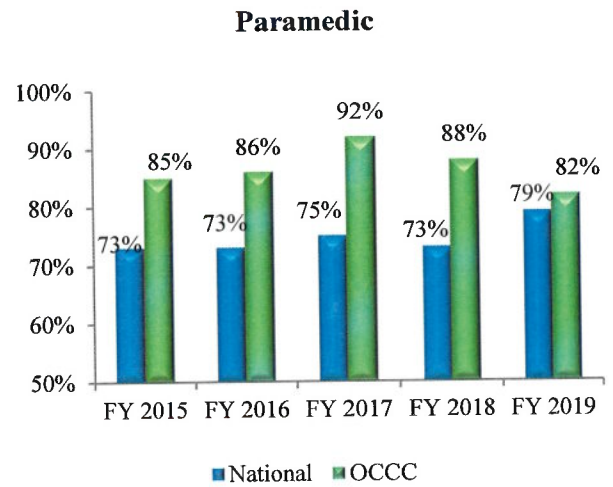
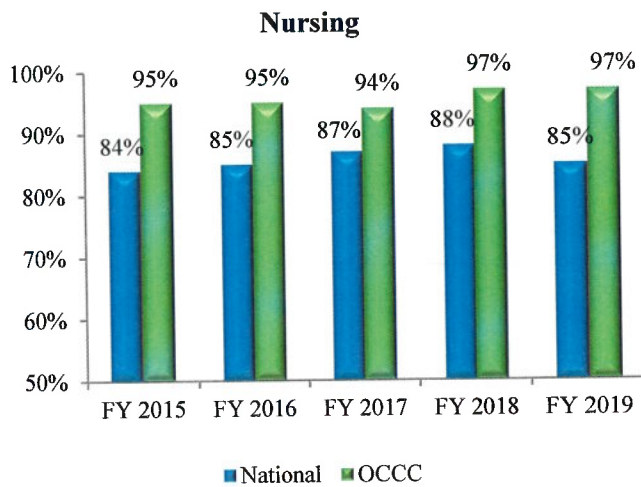
Source: UCO, OSU and OU

OCCC transfer students at UCO had a higher GPA than their native students. OCCC transfer students were slightly below the total undergraduate population GPA at OSU and OU.

Licensure Pass Rates

Target: The first-time licensure pass rates of OCCC Health Professions' graduates will exceed the national averages.

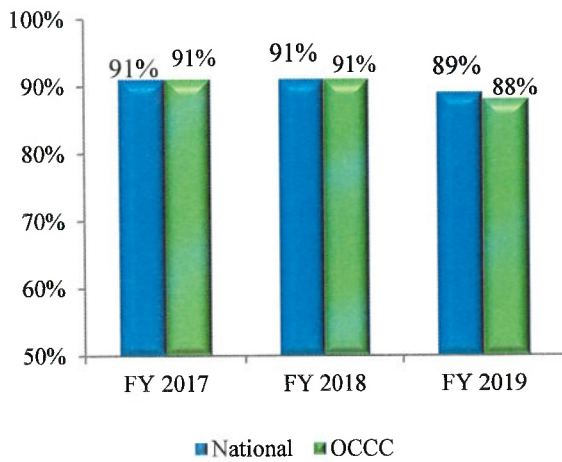
In 2019, OCCC first time licensure pass rates exceeded national pass rates in all four programs.




Licensure Pass Rates

Target: The first-year licensure pass rate of OCCC Occupational Therapy Assistant graduates will exceed the national average.

Occupational Therapy Assistant





Future Issues

Development of new processes for obtaining graduate responses and employer satisfaction responses.



OKLAHOMA CITY COMMUNITY COLLEGE

Health Professions Program Overview

Board of Regents | October 19, 2020

Item 7A

Vince Bridges, Ed.D., M.S.H.A., M.Ed., R.M.A.(I), R.Pbt(I)

Dean, Division of Health Professions



Health Professions Overview



OKLAHOMA CITY
COMMUNITY COLLEGE

Programs

- Emergency Medical Sciences
- Physical Therapy Assistant
- Occupational Therapy Assistant
- Speech Language Pathology
- Respiratory Care
- Anesthesia Technology
- Nursing

Emergency Medical Sciences



OKLAHOMA CITY
COMMUNITY COLLEGE

- Program Academic Offering:
 - Adv. E.M.T. Certification
 - Cert. of Mastery – E.M.T
 - Cert. of Mastery – Paramedic Certification
 - A.A.S. Emergency Medical Sciences – Paramedic



Crystal Reynolds, RN, NRP, CCP
EMS Program Director

EMS Highlights



OKLAHOMA CITY
COMMUNITY COLLEGE

EMS Highlights

Emergency Medical Technician

Paramedic Program

Program Changes

Profession Projected Growth

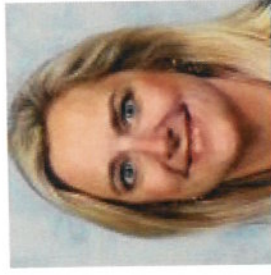


Physical Therapy Assistant



OKLAHOMA CITY
COMMUNITY COLLEGE

- Program Academic Offering:
 - A.A.S. Physical Therapy Assistant (PTA)



Jennifer Ball, PT, ATC, MHR
PTA Program Director

PTA Highlights



OKLAHOMA CITY
COMMUNITY COLLEGE



PTA Highlights

PTA Program Uniqueness

Job Placement

Retention Rate

Profession Projected Growth

Occupational Therapy Assistant



OKLAHOMA CITY
COMMUNITY COLLEGE

- Program Academic Offering:
 - A.A.S. Occupational Therapy Assistant (OTA)



Mary White, MOT, OTR/L
OTA Program Director

OTA Highlights



OKLAHOMA CITY
COMMUNITY COLLEGE



OTA Highlights

OTA Program Uniqueness

OTA Licensure & Pass Rate

Retention Rate

Profession Projected Growth

Speech Language Pathology Assistant



OKLAHOMA CITY
COMMUNITY COLLEGE

- Program Academic Offering:
 - A.A.S. Speech Language Pathology Assistant (SLPA)



Sarah Baker, M.S., CCC-SLP
SLPA Program Director

SLPA Highlights



OKLAHOMA CITY
COMMUNITY COLLEGE

SLPA Highlights

SLPA Program Uniqueness

New Certification for Graduates

Profession Projected Growth & Graduates



Respiratory Care Therapist



OKLAHOMA CITY
COMMUNITY COLLEGE

- Program Academic Offering:
 - A.A.S. Respiratory Care Therapist (R.C.)



Clyde Moss, B.S.Ed., RRT-ACCS, RCP
RC Program Director

RC Highlights



OKLAHOMA CITY
COMMUNITY COLLEGE

RC Highlights

RC Program Uniqueness

RC Licensure & Pass Rate

Profession Projected Growth



Anesthesia Technology



OKLAHOMA CITY
COMMUNITY COLLEGE

- Program Academic Offering:
 - A.A.S. Anesthesia Technology (A.T.)



Bryan Fulton, B.A.A., CER.ATT
Anesthesia Technology Program Director

AT Highlights



OKLAHOMA CITY
COMMUNITY COLLEGE

AT Highlights

AT Program Uniqueness

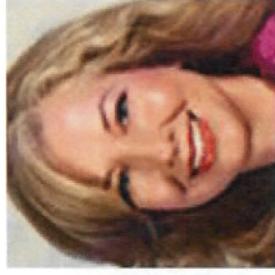
AT Licensure

Profession Projected Growth





- Program Academic Offering:
 - A.A.S. Nursing



Shelley Miller, MSN., R.N.
Nursing Program Director

Nursing Highlights



OKLAHOMA CITY
COMMUNITY COLLEGE

Nursing Highlights

Nursing Program Uniqueness

Nursing NCLEX Pass Rates

Profession Projected Growth

