

Business – Business Management Option

Associate in Applied Science

Minimum of 61 credit hours

With the business world changing more and more every day, new practices and standards are being created around the globe. If you have a desire to contribute to this creative environment, have new ideas to share and live for responsibility and the ability to make critical decisions, consider a career in business management. Oklahoma City Community College offers an associate degree in applied science in business management. This program will give you the knowledge you need to become a business manager in virtually any industry. You'll get a well-rounded education by taking courses in business communication, accounting, marketing, law and finance in addition to your basic core classes.

This program is approved by the Accreditation Council for Business Schools and Programs (ACBSP).

COURSE SEQUENCE

Course ID	Course Name	Credits	Type	Min GD
Term 1				
SCL 1001	Success in College and Life	1	Life Skills	
	Students will learn best practices for academic, career, and personal success. Students will discover their individual strengths, interests, and values to create a personalized plan; select and utilize resources that are applicable to their growth and success; and engage as active and responsible members of the academic community. This course should be taken during a student's first semester of college work at Oklahoma City Community College and is a required course in degree plans to satisfy the Life Skills requirement. Prerequisites: ENGL 0106 or adequate reading/writing assessment scores			
ENGL 1113	English Composition I	3	Gen Ed	
	The student will write well-developed compositions which demonstrate the principles of unity, coherence, and organization and which contain specific details and vivid language. The students will locate library material and incorporate researched materials into compositions. Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures			
BUS 1013	Introduction to Business	3	Major	C
	The student will become familiar with the economic and social setting of business in the world and the structure of business and management of human and fiscal resources. The student will be able to demonstrate an understanding of these concepts as they are related to American business operations and public policy. Prerequisites: MATH 0103 or adequate math placement and ENGL 0203 or adequate placement score, or by meeting determined placement measures.			
Term 2				
MGMT 2053	Principles of Management	3	Major	C
	This course introduces the fundamental principles of management including the management functions of planning, organizing, leading and controlling. The course includes an overview of theory and history of management as well as an introduction to the various roles of management within an organization. Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures.			
ENGL 1213	English Composition II	OR	Gen Ed	
	In this advanced writing course, students will create essays that explore and evaluate a variety of issues and perspectives suggested by fiction, poetry, drama, essays, and other types of cultural texts. Students will refine and augment the writing techniques they learned in ENGL 1113 or ENGL 1103 to develop well- reasoned, well-structured arguments in a clear, fluid, and engaging prose style. Prerequisites: ENGL 1103 or ENGL 1113 taken within the last year, with strong encouragement for immediate continuation.			
ENGL 1233	Technical Writing for the Workplace	OR	Gen Ed	

This course will expose students to technical communication and will allow students to practice professional methods of writing in the workplace. In addition to constructing technical documents appropriate for use in professional and job-related environments, students will learn about rhetorical methods for presenting technical information in ethical and formal prose designed for clear and effective communication with employers and colleagues. This course will equip the student with written and oral communication skills necessary for sharing information and discussing content in professional settings; developing an awareness of technical genres; utilizing technological platforms for constructing documents; using visuals and graphics professionally; writing professional correspondence; constructing reports; designing project proposals; and composing instructions. **Prerequisites:** ENGL 1113 or ENGL 1103; MATH 0203 College Prep Math II or adequate Math Placement Test Score

COM 1123 Interpersonal Communications OR Gen Ed

The student will be able to identify why certain things happen as they do when two or more individuals come together to communicate for a specific purpose. The student must attest to his or her ability to understand the principles of interpersonal communication with emphasis on dyads, small groups, analysis of communication models and nonverbal communication, applying understanding to the major types of interpersonal communication problems in the work environment and in daily human relations. **Prerequisites:** ENGL 0203, adequate placement score, or by meeting determined placement measures

COM 2213 Intro to Public Speaking 3 Gen Ed

Given the principles of effective listening and speaking, the student will assimilate those skills into his or her physical and psychological worlds. After being exposed to public, business and professional speaking, the student will apply the principles of invention, organization, style, and delivery through practical exercises and will use the principles of rhetorical criticism in discussing speeches delivered in class. **Prerequisites:** ENGL 0106 or adequate placement score

Term 3

MKT 2043 Principles of Marketing OR Support C

The student will discuss the major aspects of each of the portions of the marketing mix (product, price, promotion and distribution), how they function, their interrelationships and the management of each. The student will use accepted techniques and tools in analyzing, evaluating and making decisions in marketing-related cases. **Prerequisites:** MATH 0203 or adequate math placement and ENGL 0203, adequate placement score, or by meeting determined measures.

MKT 2343 Advertising 3 Support C

The student will prepare advertising copy, illustrations and layout and will demonstrate a proficiency in media and research techniques necessary for advertising. **Prerequisites:** ENGL 0203, adequate placement score, or by meeting determined placement measures.

BUS 2473 Business Spreadsheet Applications 3 Major C

The student will develop ten-key by touch skills. Students will format spreadsheets using effective design principles, enter common spreadsheet formulas and functions, sort data, and use graphic/chart features to solve business problems. Appropriate industry standard spreadsheet software programs will be used. **Prerequisites:** ENGL 0203, adequate placement score, or by meeting determined placement measures; MATH 0203, or adequate math placement.

POLSC 1113 American Federal Government 3 Gen Ed

A study of the principles, structure, processes and functions of the United States federal government. **Prerequisites:** ENGL 0203, adequate placement score, or by meeting determined placement measures

Term 4

HIST 1483 U.S. History to 1877 OR Gen Ed

After analyzing events in American history from 1400 to 1877 in such areas as revolution, geographic and social mobility, political reform, government precedents and war, students will be able to identify patterns of present day mobility, describe governmental operations in their society and help resolve conflict in society based on the student's search for change, precedents, and conflict in the American past. A general education requirement. **Prerequisites:** ENGL 0203, adequate placement score, or by meeting determined placement measures

HIST 1493 U.S. History 1877 to Present 3 Gen Ed

After analyzing events in American history from 1877 to the present in such areas as geographic and social mobility, political reform, government precedents and war, students will be able to identify patterns of present day mobility, describe governmental operations in their society and help resolve conflict in society based on the student's search for change, precedents, and conflict in the American past. A general education requirement. **Prerequisites:** ENGL 0203, adequate placement score, or by meeting determined placement measures

BUS 2033 Business Communication 3 Major C

Business Communication is a survey course of communication skills needed in the business environment. Course content includes writing memoranda, letters, reports, resumes, and electronic messages; creating an analytical report; delivering oral presentations; and developing interpersonal skills. Critical thinking and problem solving skills are emphasized. Development of these skills is integrated with the use of technology.

Prerequisites:

ENGL 1113 or by evaluation. Criteria for evaluation is in division office.

Term 5

ACCT 2113 Accounting I/Financial 3 Major C
Students will demonstrate an understanding of basic accounting concepts, theories, and procedures and their effects on the financial reporting and analysis of a business.**Prerequisites:** MATH 0313 or adequate math placement and ENGL 0203 or adequate placement score, or by meeting determined placement measures.

ECON 2123 Principles of Microeconomics 3 Major C
The student will apply microeconomic theories in analyzing concepts by which business maximizes profit, consumers maximize satisfaction, government allocates goods and services, and international trade affects the domestic economy.**Prerequisites:** MATH 0313 or adequate math placement and ENGL 0203 or adequate placement score, or by meeting determined placement measures.

Term 6

ACCT 2123 Accounting II/Managerial 3 Support C
A continuation of ACCT 2113. Students will demonstrate an understanding of managerial accounting concepts by properly classifying basic cost elements, allocating these costs to the manufacturing processes of a product, performing cost-volume-profit analysis, preparing operating and capital budgets, analyzing the decision-making process, and making business decisions.**Prerequisites:** Completion of ACCT 2113 with a grade of "C" or better.

MGMT 2013 Small Business Management 3 Major C
Small Business Management offers students the information needed to start a small business. The course covers broad aspects of business issues geared towards small business operations. Understanding the entrepreneurial spirit and focusing that into a viable business opportunity is the key to a successful small business venture. The importance of a business plan and the knowledge of key functional areas such as marketing, management, and finance are all discussed in this course.**Prerequisites:** ENGL 0203, adequate placement score, or by meeting determined placement measures.

Term 7

MGMT 2023 Introduction to Entrepreneurship 3 Support C
This course is designed to help aspiring entrepreneurs in turning innovated ideas into successful businesses. Using proven content, methods, and models for new venture opportunity assessment and analysis, students will learn how to identify and analyze entrepreneurial opportunities. Value propositions, customer segments, strategic alliances, and business modeling are core elements taught in the course. The initial steps to creating a business plan, and raising financial capital to launch the firm, are examined as well.**Prerequisites:** MATH 0103 or adequate math placement; ENGL 0106 or adequate placement score.

FIN 1013 Personal Finance OR Gen Ed
The student will solve problems involved in personal finance, including budgeting, borrowing, charge accounts, installment buying, insurance, savings, social security, home ownership, banking services, taxes, wills and estates. He or she will demonstrate mastery of these problems by applying the techniques involved to simulated personal finance problems.**Prerequisites:** MATH 0203 or adequate math placement and ENGL 0203 or adequate placement score, or by meeting determined measures.

ECON 1013 Introduction to Economics OR Gen Ed
This course is an introduction to the fundamental framework economists use to analyze problems. Students will explore the principles by which decisions are made by consumers, businesses and the government. Upon completion of this course will be able to relate the principles of economics to solve everyday problems. Topics covered include scarcity, choice and opportunity cost; demand, supply, market efficiency and structure; consumer utility theory, inflation, unemployment and the effects of government policy and intervention.**Prerequisites:** MATH 0203 or adequate math placement and ENGL 0203 or adequate placement score, or by meeting determined measures.

ECON 2143 Principles of Macroeconomics 3 Gen Ed

This course is a continuation of the Principles of Economics involving the production, consumption and distribution of wealth in a market economy, with major emphasis macroeconomics theory, particularly the general price level, output and income, and interrelations among sectors of the economy, determinants of aggregate demand and aggregate supply, as well as monetary and fiscal policy tools that can be used to achieve particular policy objectives. The basics of international finance will be reviewed. **Prerequisites:** ECON 2123 or by evaluation

FIN 2023 Introduction to Business Finance 3 Support C

The student will study the basic concepts essential to the management of business finances and apply these concepts to problems involving financial planning, capital investments, budgeting, time value of money and financial decision making. **Prerequisites:** MATH 0313 or adequate math placement, ACCT 2113

Term 8

MATH 2013 Introduction to Statistics OR Support C

The student will solve problems applying the concepts of random sampling, elementary probability, testing hypotheses, descriptive measures, chi-square, regression and correlation, and analysis of variance. **Prerequisites:** MATH 0313 or adequate math placement; ENGL 0203, adequate placement score, or by meeting determined placement measures

ECON 2023 Statistics for Business and Economics 3 Support C

Basic statistics course for undergraduate business majors. Introductory statistical methods are presented employing statistical computer software and applications to typical business and economic problems. Topics include descriptive statistics, probability concepts, probability distribution, estimation, hypothesis testing, and introduction to econometric/regression analysis, and correlation. **Prerequisites:** MATH 1743 and ENGL 0203 or adequate placement score, or by meeting determined placement measures.

MGMT 2033 Introduction to Supply Chain Management 3 Support C

This course will cover the concept of supply chain management and present the elements of supply chain management as an overview. The purpose of the course would be to prepare the student to enter the business world and understand their role in the supply chain function. The class will cover the concepts of: sourcing, purchasing, inventory management, storage, transportation, and distribution. **Prerequisites:** MATH 0203 or adequate math placement; BUS 1013

Term 9

BUS 2043 Business Ethics 3 Gen Ed

Student will explore standards of honesty and honorable human conduct in the world of business, focusing on how people's plans and intentions affect others. **Prerequisites:** ENGL 0203 or adequate placement score, or by meeting determined placement measures.

MGMT 2453 Management Capstone 3 Major C

The purpose of this course is to provide an application component to the holistic knowledge acquired in the AAS management degree program. The course curriculum is designed to correlate classroom training and work experience. The course requirements can be met by one or a combination of the following activities: case studies, internship, study abroad, research paper or project. This course should be taken during the student's last semester, preferably after all the management courses required by the degree program have been completed. **Prerequisites:** By evaluation

COURSE GROUPING

Major Courses: (24 credit hours) Accounting: (C)ACCT 2113; Business: (C)BUS 1013; (C)BUS 2033; (C)BUS 2473; Economics: (C)ECON 2123; Management: (C)MGMT 2013; (C)MGMT 2053; (C)MGMT 2453

General Education Courses: (18 credit hours) Business: BUS 2043; English: ENGL 1113 and one of the following: ENGL 1213; ENGL 1233; COM 1123; COM 2213; History: HIST 1483 or HIST 1493; Political Science: POLSC 1113; General Education

Electives: 3 credit hours FIN 1013 or ECON 1013 or ECON 2143

Life Skills Courses: (1 credit hour) Life Skills: SCL 1001

Support Courses: (18 credit hours) Accounting: (C)ACCT 2123; Business: (C)MATH 2013 or ECON 2023; Finance: (C)FIN 2023; Management: (C)MGMT 2023; (C)MGMT 2033; Marketing: (C)MKT 2043 OR (C)MKT 2343

(C) – A grade of "C" or higher must be achieved.

PROGRAM NOTES

Notes: This Technical and Occupational program is designed to prepare students to enter the job force following completion. See Technical and Occupational Programs in the general information section of the catalog.

COURSE DESCRIPTIONS

ACCOUNTING

ACCT 2113 - Accounting I/Financial

Students will demonstrate an understanding of basic accounting concepts, theories, and procedures and their effects on the financial reporting and analysis of a business.

Prerequisites: MATH 0313 or adequate math placement and ENGL 0203 or adequate placement score, or by meeting determined placement measures.

Credits: 3

ACCT 2123 - Accounting II/Managerial

A continuation of ACCT 2113. Students will demonstrate an understanding of managerial accounting concepts by properly classifying basic cost elements, allocating these costs to the manufacturing processes of a product, performing cost-volume-profit analysis, preparing operating and capital budgets, analyzing the decision-making process, and making business decisions.

Prerequisites: Completion of ACCT 2113 with a grade of "C" or better.

Credits: 3

BUSINESS

BUS 1013 - Introduction to Business

The student will become familiar with the economic and social setting of business in the world and the structure of business and management of human and fiscal resources. The student will be able to demonstrate an understanding of these concepts as they are related to American business operations and public policy.

Prerequisites: MATH 0103 or adequate math placement and ENGL 0203 or adequate placement score, or by meeting determined placement measures.

Credits: 3

BUS 2033 - Business Communication

Business Communication is a survey course of communication skills needed in the business environment. Course content includes writing memoranda, letters, reports, resumes, and electronic messages; creating an analytical report; delivering oral presentations; and developing interpersonal skills. Critical thinking and problem solving skills are emphasized. Development of these skills is integrated with the use of technology.

Prerequisites: ENGL 1113 or by evaluation. Criteria for evaluation is in division office.

Credits: 3

BUS 2043 - Business Ethics

Student will explore standards of honesty and honorable human conduct in the world of business, focusing on how people's plans and intentions affect others.

Prerequisites: ENGL 0203 or adequate placement score, or by meeting determined placement measures.

Credits: 3

BUS 2473 - Business Spreadsheet Applications

The student will develop ten-key by touch skills. Students will format spreadsheets using effective design principles, enter common spreadsheet formulas and functions, sort data, and use graphic/chart features to solve business problems. Appropriate industry standard spreadsheet software programs will be used.

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures; MATH 0203, or adequate math placement.

Credits: 3

COMMUNICATIONS

COM 1123 - Interpersonal Communications

The student will be able to identify why certain things happen as they do when two or more individuals come together to communicate for a specific purpose. The student must attest to his or her ability to understand the principles of interpersonal communication with emphasis on dyads, small groups, analysis of communication models and nonverbal communication, applying understanding to the major types of interpersonal communication problems in the work environment and in daily human relations.

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

Credits: 3

COM 2213 - Intro to Public Speaking

Given the principles of effective listening and speaking, the student will assimilate those skills into his or her physical and psychological worlds. After being exposed to public, business and professional speaking, the student will apply the principles of invention, organization, style, and delivery through practical exercises and will use the principles of rhetorical criticism in discussing speeches delivered in class.

Prerequisites: ENGL 0106 or adequate placement score

Credits: 3

ECONOMICS

ECON 1013 - Introduction to Economics

This course is an introduction to the fundamental framework economists use to analyze problems. Students will explore the principles by which decisions are made by consumers, businesses and the government. Upon completion of this course will be able to relate the principles of economics to solve everyday problems. Topics covered include scarcity, choice and opportunity cost; demand, supply, market efficiency and structure; consumer utility theory, inflation, unemployment and the effects of government policy and intervention.

Prerequisites: MATH 0203 or adequate math placement and ENGL 0203 or adequate placement score, or by meeting determined measures.

Credits: 3

ECON 2023 - Statistics for Business and Economics

Basic statistics course for undergraduate business majors. Introductory statistical methods are presented employing statistical computer software and applications to typical business and economic problems. Topics include descriptive statistics, probability concepts, probability distribution, estimation, hypothesis testing, and introduction to econometric/regression analysis, and correlation.

Prerequisites: MATH 1743 and ENGL 0203 or adequate placement score, or by meeting determined placement measures.

Credits: 3

ECON 2123 - Principles of Microeconomics

The student will apply microeconomic theories in analyzing concepts by which business maximizes profit, consumers maximize satisfaction, government allocates goods and services, and international trade affects the domestic economy.

Prerequisites: MATH 0313 or adequate math placement and ENGL 0203 or adequate placement score, or by meeting determined placement measures.

Credits: 3

ECON 2143 - Principles of Macroeconomics

This course is a continuation of the Principles of Economics involving the production, consumption and distribution of wealth in a market economy, with major emphasis macroeconomics theory, particularly the general price level, output and income, and interrelations among sectors of the economy, determinants of aggregate demand and aggregate supply, as well as monetary and fiscal policy tools that can be used to achieve particular policy objectives. The basics of international finance will be reviewed.

Prerequisites: ECON 2123 or by evaluation

Credits: 3

ENGLISH

ENGL 1113 - English Composition I

The student will write well-developed compositions which demonstrate the principles of unity, coherence, and organization and which contain specific details and vivid language. The students will locate library material and incorporate researched materials into compositions.

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

Credits: 3

ENGL 1213 - English Composition II

In this advanced writing course, students will create essays that explore and evaluate a variety of issues and perspectives suggested by fiction, poetry, drama, essays, and other types of cultural texts. Students will refine and augment the writing techniques they learned in ENGL 1113 or ENGL 1103 to develop well-reasoned, well-structured arguments in a clear, fluid, and engaging prose style.

Prerequisites: ENGL 1103 or ENGL 1113 taken within the last year, with strong encouragement for immediate continuation.

Credits: 3

ENGL 1233 - Technical Writing for the Workplace

This course will expose students to technical communication and will allow students to practice professional methods of writing in the workplace. In addition to constructing technical documents appropriate for use in professional and job-related environments, students will learn about rhetorical methods for presenting technical information in ethical and formal prose designed for clear and effective communication with employers and colleagues. This course will equip the student with written and oral communication skills necessary for sharing information and discussing content in professional settings; developing an awareness of technical genres; utilizing technological platforms for constructing documents; using visuals and graphics professionally; writing professional correspondence; constructing reports; designing project proposals; and composing instructions.

Prerequisites: ENGL 1113 or ENGL 1103; MATH 0203 College Prep Math II or adequate Math Placement Test Score

Credits: 3

FINANCE

FIN 1013 - Personal Finance

The student will solve problems involved in personal finance, including budgeting, borrowing, charge accounts, installment buying, insurance, savings, social security, home ownership, banking services, taxes, wills and estates. He or she will demonstrate mastery of these problems by applying the techniques involved to simulated personal finance problems.

Prerequisites: MATH 0203 or adequate math placement and ENGL 0203 or adequate placement score, or by meeting determined measures.

Credits: 3

FIN 2023 - Introduction to Business Finance

The student will study the basic concepts essential to the management of business finances and apply these concepts to problems involving financial planning, capital investments, budgeting, time value of money and financial decision making.

Prerequisites: MATH 0313 or adequate math placement, ACCT 2113

Credits: 3

HISTORY

HIST 1483 - U.S. History to 1877

After analyzing events in American history from 1400 to 1877 in such areas as revolution, geographic and social mobility, political reform, government precedents and war, students will be able to identify patterns of present day mobility, describe governmental operations in their society and help resolve conflict in society based on the student's search for change, precedents, and conflict in the American past. A general education requirement.

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

Credits: 3

HIST 1493 - U.S. History 1877 to Present

After analyzing events in American history from 1877 to the present in such areas as geographic and social mobility, political reform, government precedents and war, students will be able to identify patterns of present day mobility, describe governmental operations in their society and help resolve conflict in society based on the student's search for change, precedents, and conflict in the American past. A general education requirement.

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

Credits: 3

MANAGEMENT

MGMT 2013 - Small Business Management

Small Business Management offers students the information needed to start a small business. The course covers broad aspects of business issues geared towards small business operations. Understanding the entrepreneurial spirit and focusing that into a viable business opportunity is the key to a successful small business venture. The importance of a business plan and the knowledge of key functional areas such as marketing, management, and finance are all discussed in this course.

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures.

Credits: 3

MGMT 2023 - Introduction to Entrepreneurship

This course is designed to help aspiring entrepreneurs in turning innovated ideas into successful businesses. Using proven content, methods, and models for new venture opportunity assessment and analysis, students will learn how to identify and analyze entrepreneurial opportunities. Value propositions, customer segments, strategic alliances, and business modeling are core elements taught in the course. The initial steps to creating a business plan, and raising financial capital to launch the firm, are examined as well.

Prerequisites: MATH 0103 or adequate math placement; ENGL 0106 or adequate placement score.

Credits: 3

MGMT 2033 - Introduction to Supply Chain Management

This course will cover the concept of supply chain management and present the elements of supply chain management as an overview. The purpose of the course would be to prepare the student to enter the business world and understand their role in the supply chain function. The class will cover the concepts of: sourcing, purchasing, inventory management, storage, transportation, and distribution.

Prerequisites: MATH 0203 or adequate math placement; BUS 1013

Credits: 3

MGMT 2053 - Principles of Management

This course introduces the fundamental principles of management including the management functions of planning, organizing, leading and controlling. The course includes an overview of theory and history of management as well as an introduction to the various roles of management within an organization.

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures.

Credits: 3

MGMT 2453 - Management Capstone

The purpose of this course is to provide an application component to the holistic knowledge acquired in the AAS management degree program. The course curriculum is designed to correlate classroom training and work experience. The course requirements can be met by one or a combination of the following activities: case studies, internship, study abroad, research paper or project. This course should be taken during the student's last semester, preferably after all the management courses required by the degree program have been completed.

Prerequisites: By evaluation

Credits: 3

MARKETING

MKT 2043 - Principles of Marketing

The student will discuss the major aspects of each of the portions of the marketing mix (product, price, promotion and distribution), how they function, their interrelationships and the management of each. The student will use accepted techniques and tools in analyzing, evaluating and making decisions in marketing-related cases.

Prerequisites: MATH 0203 or adequate math placement and ENGL 0203, adequate placement score, or by meeting determined measures.

Credits: 3

MKT 2343 - Advertising

The student will prepare advertising copy, illustrations and layout and will demonstrate a proficiency in media and research techniques necessary for advertising.

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures.

Credits: 3

MATHEMATICS

MATH 2013 - Introduction to Statistics

The student will solve problems applying the concepts of random sampling, elementary probability, testing hypotheses, descriptive measures, chi-square, regression and correlation, and analysis of variance.

Prerequisites: MATH 0313 or adequate math placement; ENGL 0203, adequate placement score, or by meeting determined placement measures

Credits: 3

POLITICAL SCIENCE

POLSC 1113 - American Federal Government

A study of the principles, structure, processes and functions of the United States federal government.

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

Credits: 3

SUCCESS IN COLLEGE AND LIFE

SCL 1001 - Success in College and Life

Students will learn best practices for academic, career, and personal success. Students will discover their individual strengths, interests, and values to create a personalized plan; select and utilize resources that are applicable to their growth and success; and engage as active and responsible members of the academic community. This course should be taken during a student's first semester of college work at Oklahoma City Community College and is a required course in degree plans to satisfy the Life Skills requirement.

Prerequisites: ENGL 0106 or adequate reading/writing assessment scores

Credits: 1