Grading Quizzes

To access the completed quizzes, select the title of the quiz from the course content page.

> This quiz opened at Sunday, August 2, 2015, 3:23 PM
>
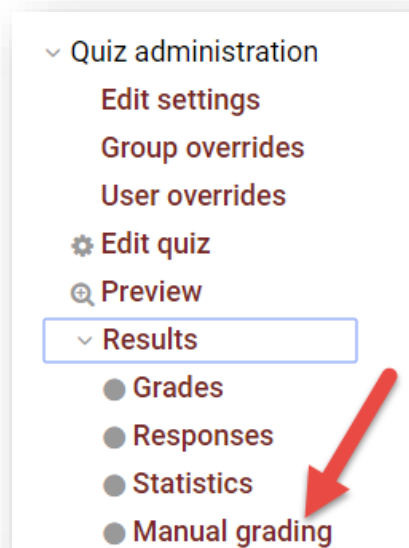> Grading method: Highest grade
>
> Attempts: 2
>
> Attempt quiz now

If quizzes contain only multiple choice and/or true-false questions, they will be automatically graded by Moodle. However, quizzes that contain short answer or multiple choice questions require manual grading.

Grade/80.00	Q. 1 /25.60	Q. 2 /6.40	Q. 3 /48.00
Not yet graded	✓ 25.60	✓ 6.40	Requires grading
Not yet graded	✗ 0.00	✓ 6.40	Requires grading
Not yet graded	✓ 25.60	✓ 6.40	Requires grading

Questions 1 and 2 were graded automatically, but Question 3 requires manual grading.

There are a couple of ways to grade questions that need manual grading, but the way that seems to be the most efficient for instructors is the grade by question method. In the **Quiz administration** menu, under **Results**, select **Manual grading**.

Selecting **grade all** opens a new page that displays student responses.

To help with grading, there are some settings that can expedite the process.

In the **Questions per page** field, enter the total number of responses you have. This will ensure that you see all responses on the same page, which makes for faster grading. In the **Order attempts** menu, select **By student last name**. If you order attempts randomly, you may load attempts that you have already graded.

Once these settings have been set, proceed down the page to the student responses.

Question 3

Complete   Marked out of 15.00   ⚑

In a well-developed paragraph, describe the most vivid dream you've ever had.

I was in Wal-Mart after closing time somehow, running around, and there was a fluffy orange kitty cat with me. We would run and slide down the waxy aisles on our bellies. I do remember worrying that we'd be seen on a security camera, but it was too much fun for me to stop.

Comment

Paragraph ▼ | B | I | ☰ ☰ | 🔗 ✂ 🔗 | 🖼 ▣

Path: p

Mark

[   ] out of 15.00

The grading screen shows you the original question text with the student response below. After reading the student response, you can leave feedback in the Comment field and the grade for the question in the Mark field.

When finished, be sure to use the Save and go to next page button at the bottom of the page.

Save and go to next page

Save and go to next page will return you to the same page if you set your **Questions per page** to equal your total number of responses. Use the **Back to the list of questions** link to select the next question to grade.

Back to the list of questions