TRADITIONAL PROGRAM 4 SEMESTERS

Note: Separate applications are available for transfer students and for those who wish to enter the Nursing Career Ladder Pathway (LPNs and Oklahoma Licensed Paramedics). The Baccalaureate to Associate Degree Nursing Accelerated Pathway (for individuals who have a baccalaureate or higher degrees in a discipline other than nursing) also has a separate application. Students enrolled in Nursing Process I during the fall 2012 semester will not be eligible to apply for the spring 2013 class. Such students will need to sit out at least one semester and will not be eligible to reenter the program until at least fall 2013. Such students must complete and resubmit all required documents for future application submissions and will not be guaranteed readmission.

Applicants not selected for spring 2013 must complete and resubmit all required documents for future application submissions. Any change of address must be submitted, in writing, to the Health Program Selection Committee via the Office of Recruitment and Admissions. Only completed applications with all documents, transcripts, and test scores verifying basic application requirements and preference points will be accepted. Official transcripts must be submitted with the health application even if the transcripts are already on file at OCCC. Questions regarding the application or selection process for the Nursing program should be directed to the Office of Recruitment and Admissions, (405) 682-7538. Questions regarding the Nursing program curriculum should be directed to the Division of Health Professions, (405) 682-7507.

Please note:
1. All students admitted to the program will be required to complete an extensive nationwide Background Report which includes, but is not limited to, Oklahoma State Bureau of Investigation (OSBI) background searches for sex offender, violent offender, and criminal history. Clinical agencies require the information to meet the clinical components of the curriculum. Information regarding this requirement will be forwarded to those students selected for admission.
2. Applicants for Oklahoma licensure as a Registered Nurse must meet all state and federal requirements. Questions regarding these requirements should be directed to the nursing program, (405) 682-7507. Applicants may also obtain information on the Oklahoma Board of Nursing website, www.ok.gov/nursing.
3. All students will be required to pass a randomly administered drug test.

BASIC APPLICATION REQUIREMENTS

All applicants must meet the basic requirements listed below:

1. Admission to Oklahoma City Community College
   Criteria for admission to Oklahoma City Community College may be found in the College Catalog.

2. Eligibility for placement in English and Science courses
   Listed are specific courses for which the applicant must be eligible to enter in order to meet the basic requirements; ENGL 1113 English Composition I; BIO 1314 Human Anatomy & Physiology I; BIO 1023 Introduction To Nutrition; CHEM 1123 Principles of Chemistry OR CHEM 1115 General Chemistry.
   *CHEM 1123 Principles of Chemistry AND CHEM 1131 Principles of Laboratory Chemistry OR CHEM 1115 General Chemistry, BIO 1023 Introduction To Nutrition must be completed prior to entering the program.

3. College Retention Grade Point Average (GPA) . . . . . . Minimum 2.500
   The College Retention GPA must include a minimum of 12 credit hours earned at a regionally accredited institution in 1000-level or above science, math, social science, or English courses excluding credit awarded by advanced standing. It will include all course work attempted with the exception of courses forgiven through the Repeat, Reprieve, or Renewal provisions as outlined in the College Catalog. Students who wish to request academic forgiveness must submit a petition to the Office of Records and Graduation Services prior to the application deadline. Any student who has requested academic forgiveness must submit a letter with the health application to inform the selection committee that the request has been made. Graduate credit may be included in the retention GPA used for admission to a health program. Graduate credit will only be included if a written request is submitted with the health application.
   If the applicant has not attempted or completed the minimum of 12 credit hours at a regionally accredited institution of higher learning in 1000-level or above science, math, social science, or English courses excluding credit awarded by advanced standing, a High School Graduation GPA or GED Average Reflecting Average Score of 530 may be utilized. The High School Graduation GPA or GED Average Score may NOT be used if a College Retention GPA as specified is lower than 2.5.

4. Standard COMPASS Reading placement test score . . . . . Minimum 86
   OR
   CPT ACCUPLACER Reading placement test score . . . . . Minimum 77
   Standard COMPASS or ACCUPLACER scores will only be accepted if the test was taken on or after July 5, 2010. Students who wish to raise their standard COMPASS or ACCUPLACER reading score should visit with an advisor from the Office of Academic Advising about retesting guidelines. COMPLETION OF COLLEGE COURSES AND/OR DEGREES WILL NOT BE ACCEPTED IN PLACE OF THE READING TEST SCORE REQUIREMENT.
PREFERENCE POINTS

Applicants who meet all basic application requirements will be ranked according to preference points. A maximum of 24 total preference points may be awarded from three categories:

I. ACHIEVEMENT — 12 POINTS POSSIBLE

College Degree (maximum of 2 points) Points Awarded for Highest Degree Earned ONLY POINTS

Associate Degree—AA, AS, AAS Degree ........................................................................................................1

Bachelor’s Degree and Above....................................................................................................................2

GPA (maximum of 3 points)

College Retention GPA GPA

College Retention GPA must include a minimum of 12 college credit hours in 1000-level or above science, math, social science, or English courses, excluding credit awarded by advanced standing. If the applicant has not completed 12 college credit hours as designated, a high school graduation GPA may be used.

OR

High School Graduating GPA GPA

If the applicant has attempted or completed 12 college credit hours, a high school graduation GPA cannot be used.

OR

GED Score GED Score

GED score will only be used in a case where no high school graduation or college retention GPA exists.

Science Courses (maximum of 3 points) 1 point per class..................................................................................1-3

High school lab science (1 Unit) or college-level science courses (3 credit hours or more) with a minimum grade of “B”

NOTE: High school lab science courses will NOT be applicable if at least one college-level science course has been attempted or completed.

College-Level Pharmacology.........................................................................................................................2

Minimum grade of “B”; 3 credit hours or more, excluding credit awarded by advanced standing

College-Level Medical Terminology..............................................................................................................1

Minimum grade of “B”; 1 credit hour or more, excluding credit awarded by advanced standing

Overview of Nursing Course.........................................................................................................................1

Minimum grade of “B”

II. POTENTIAL — 9 POINTS POSSIBLE

(Note: CPT ACCUPLACER, COMPASS, CPM-IV, and/or TEAS scores will only be accepted if the tests were taken on or after July 5, 2010. ACT scores will only be accepted if the test was taken on or after July 5, 2007.)

Reading (Maximum 2 points)

Test MINIMUM SCORE POINTS

CPT ACCUPLACER Reading..................................................................................................................91 . . 2

or, Standard COMPASS Reading..................................................................................................92 . . 2

or, ACT Reading.............................................................................................................................23 . . 2

Writing/English (Maximum 2 points)

Test MINIMUM SCORE POINTS

CPT ACCUPLACER Writing ..................................................................................................................96 . . 2

or, Standard COMPASS Writing..................................................................................................91 . . 2

or, ACT English..................................................................................................................................22 . . 2
Mathematics (Maximum 2 points)

<table>
<thead>
<tr>
<th>Test</th>
<th>MINIMUM SCORE</th>
<th>POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACT Mathematics</td>
<td>19</td>
<td>2</td>
</tr>
<tr>
<td>or, CPM-IV</td>
<td>70</td>
<td>2</td>
</tr>
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</table>

(Note: The CPM-IV and ACT are the only mathematics tests accepted for preference points. The CPM-IV is a mathematics test exclusive to OCCC. Please check with an advisor if you are unsure if you have taken the CPM-IV test. The CPM-IV will be listed as either Test D or Math Assessment 4 on your score sheet. Successful completion of the CPM-IV course or any other mathematics course will NOT be accepted in place of the CPM-IV test.)

Test of Essential Academic Skills (Maximum 3 points)

<table>
<thead>
<tr>
<th>Score</th>
<th>POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>TEAS (Version IV)</td>
<td>73</td>
</tr>
<tr>
<td>or, TEAS (Version V)</td>
<td>62</td>
</tr>
</tbody>
</table>

III. EXPERIENCE/CERTIFICATION – 3 POINTS POSSIBLE

LPN Licensure – OFFICIAL DOCUMENTATION REQUIRED

Graduate of NLNAC Accredited Practical Nursing program ................................................................. 3
Graduate of non-NLNAC Accredited Practical Nursing program ............................................................ 2
Official current Oklahoma licensure must be submitted, along with an official transcript from the school at which LPN or Paramedic credits were earned, in order to receive preference points for certification.

Paramedic Licensure – OFFICIAL DOCUMENTATION REQUIRED ........................................................................ 2

Current Certification (Maximum of 1 point) – OFFICIAL DOCUMENTATION REQUIRED .................................. 1

Advanced Unlicensed Assistant (AUA); Certified Nursing Assistant (CNA); Registered Respiratory Therapist (RRT); Certified Respiratory Therapist (CRT); Certified Surgical Technician (CST); Certified Medical Assistant (CMA); Emergency Medical Technician (EMT); (points will be given for one certificate or licensure).

OVERALL TOTAL POINTS POSSIBLE: 24

APPLICATION PROCEDURE

To insure each applicant is fully informed of the application procedure, each applicant is encouraged to meet with an advisor from the Office of Academic Advising. Each applicant must submit a completed application including the following documents and verification of all requested preference points to the Office of Recruitment and Admissions no later than NOON (12 p.m.) September 14, 2012. Students are strongly encouraged to bring their applications to OCCC and submit them in person, but those who need to mail their applications are strongly encouraged to first contact David Orsburn in the Office of Recruitment and Admissions at (405) 682-7538.

1. An Oklahoma City Community College Application for Admission. (Applicants already admitted to OCCC will not need to submit a new admissions application unless it has been more than five years since they were last enrolled.)
2. A completed and signed application for the spring 2013 traditional nursing program.
3. An official high school transcript reflecting date of graduation; official GED transcript; or official college transcript(s) from ALL colleges/universities. Official college transcripts must be submitted with the health application even if the transcripts have previously been submitted to OCCC. Each applicant must also submit an official OCCC transcript with his or her health application.
4. An official report of the Standard COMPASS or CPT Reading placement test score.
5. Documentation of eligibility for general education placement through the Oklahoma City Community College admission and assessment process.

SELECTION PROCEDURE

1. Applications on file by NOON (12 p.m.) September 14, 2012 with the highest total preference points will be given priority for admission. All testing, when required, must be completed prior to the application deadline. Test scores on file at OCCC must be obtained from the Testing & Assessment office and must be submitted with the health application.
2. If applicants have identical preference point totals, individuals will be ranked according to high school grade point average or college retention grade point average as defined in the basic application.
3. An application will be considered complete when the criteria in items 1-4 of the Basic Application Requirements are met. Documentation for preference points must be submitted with the application. Applications will be considered incomplete if ALL college/university transcripts, including an OCCC transcript, are not submitted with the application.
4. The applicants selected for admission to the program will be notified by certified mail.
5. All qualified applicants who have not been selected for admission to a class will be placed on an alternate list for that semester only.

ALL DOCUMENTS MUST BE SUBMITTED TOGETHER. DO NOT SUBMIT DOCUMENTS SEPARATELY. DO NOT SUBMIT DOCUMENTS TO ANY OFFICE OTHER THAN THE OFFICE OF RECRUITMENT AND ADMISSIONS.
THE FOLLOWING CHECKLIST IS PROVIDED FOR THE APPLICANT’S CONVENIENCE AND IS NOT AN OFFICIAL APPLICATION EVALUATION. APPLICANTS WILL BE NOTIFIED BY MAIL OF THEIR APPLICATION STATUS.

1. ARE YOU CURRENTLY ADMITTED TO OKLAHOMA CITY COMMUNITY COLLEGE?
   □ YES □ NO

2. ARE YOU ELIGIBLE FOR PLACEMENT IN ENGLISH AND SCIENCE CLASSES AS EXPLAINED IN #2 OF THE BASIC APPLICATION REQUIREMENTS?
   □ YES □ NO

3. DO YOU HAVE A QUALIFYING GPA AS EXPLAINED IN #3 OF THE BASIC APPLICATION REQUIREMENTS?
   □ YES □ NO

4. HAVE YOU TAKEN THE CPT READING PLACEMENT TEST OR COMPASS READING TEST AND MET THE MINIMUM SCORE AS EXPLAINED IN #4 OF THE BASIC APPLICATION REQUIREMENTS?
   □ YES □ NO

5. HAVE YOU OBTAINED OFFICIAL TRANSCRIPTS FROM ALL PREVIOUS COLLEGES OR UNIVERSITIES ATTENDED? (Note: Official transcripts must be submitted with the health application even if the transcripts have previously been submitted to OCCC.)
   □ YES □ NO

6. HAVE YOU OBTAINED AN OFFICIAL COPY OF YOUR OCCC TRANSCRIPT?
   □ YES □ NO

NOTE: If you answered “no” to any of these questions, your application may be considered incomplete, and you may not be admitted to the Spring 2013 Traditional Nursing Program. If you answered “yes” to all questions, you will have met all basic application requirements, and your preference points will then be tallied. Preference points will only be tallied when documentation for the points is submitted with the health application. Test scores must be submitted with the health application. To receive documentation for test scores on file at OCCC, please visit the Testing & Assessment office.
Spring 2013 – TRADITIONAL NURSING

OKLAHOMA CITY COMMUNITY COLLEGE

Name __________________________________________ ID#__________

Last                      First                      MI                      Maiden

Address ____________________________________________________

Street________________________ City________________________ State________________________ Zip________________________

E-mail________________________________________________ Phone (__________)________________________

High School of Graduation________________________________________ Year __________

GED Certificate: □ Yes □ No Year __________

I have applied for Academic Forgiveness/Reprieve □ Yes □ No

Colleges or universities attended (list all):

________________________________________________________________________________________________________________________________________________________________________________________________________________________

Dates

________________________________________________________________________________________________________________________________________________________________________________________________________________________

Dates

________________________________________________________________________________________________________________________________________________________________________________________________________________________

Dates

________________________________________________________________________________________________________________________________________________________________________________________________________________________

Dates

The failure to list ALL previously attended colleges or the submission of false information/academic records is grounds for denial of admission or immediate suspension and application disqualification.

Are you an LPN who wishes to apply to the traditional four-semester nursing program? Yes____ No____

Are you a Licensed Practical Nurse (LPN) in the state of Oklahoma? Yes___ No____

Are you an Advanced Unlicensed Assistant (AUA) in the state of Oklahoma? Yes____ No____

Applicants will be considered only for the semester specified on this application. Applicants admitted to the program are notified by certified mail. Applicants not admitted to the program are notified by regular mail. Applicants not selected must reapply to be considered for admission for any other academic semester.

APPLICATION AGREEMENT – READ CAREFULLY

I have read and understand the admissions criteria and selection process for the Traditional Nursing Program. I understand that applications submitted without ALL required documents and signatures will be considered incomplete and rendered ineligible for the application period. I understand that I must submit OFFICIAL transcripts from all colleges or universities I have previously attended even if those transcripts are already on file at OCCC. I understand that I must submit an official copy of my OCCC transcript with my health application. I understand that a criminal history and sex offender background investigation must be completed if I am selected for admission. I understand that a random drug test is also required. I understand it is my responsibility to notify, in writing, the Health Program Selection Committee in the Office of Recruitment and Admissions of any change of name or address. I understand that official eligibility for this program is determined in the Office of Recruitment and Admissions. I also understand the deadline for this application is NOON (12 p.m.) SEPTEMBER 14 , 2012.

Applicant’s signature __________________________________________ Date____________________

Application received by __________________________________________ Date____________________

ONLY COMPLETED APPLICATIONS WITH ALL VERIFYING DOCUMENTS, TRANSCRIPTS, AND TEST SCORES WILL BE ACCEPTED.

NO ADDITIONS OR REVISIONS MAY BE MADE TO AN APPLICATION ONCE SUBMITTED.