Eligibility for Federal Title IV financial assistance is limited at all times to individuals who are considered regular students as defined by federal regulations.

**Definition of a Regular Student:** A person who is enrolled for the purpose of obtaining a degree or a certificate in an eligible program offered by the college from which they are seeking assistance.

Students must have been admitted to the college through the regular admission process.

Students who are only picking up a class or two during any semester for credit to transfer to the school from which they are seeking a degree or other credential are not considered "regular" students by definition; therefore, they are not eligible for Federal Title IV assistance.

Students must be actively pursuing a degree/certificate program which is officially offered by the college. A student must be seeking a degree or certificate that is in the college catalog or has recently been approved by the State Regents, regional accreditation agency, and the U.S. Department of Education.

At Oklahoma City Community College an eligible program is generally defined as a one-year program (30 credit hours) or an associate degree program. Certain other certificate programs which are less than a year may qualify if all courses apply to the same associate degree and the certificate program itself consists of 16 or more credit hours.

HC 01/04/13