



**C. 2016 Income Verification**

**If you filed a 2016 Income Tax Return and were unable or choose not to use the IRS Data Retrieval tool in FAFSA on the Web, must submit a 2016 IRS tax return transcript to the Financial Aid Office.**

**Order Tax Return Transcript, Wage and Income Transcript for W-2 data, IRS Verification of Non-Filing Letter Online at: [www.IRS.gov](http://www.IRS.gov) Click on the "Get a Tax Transcript" link, or call 1-800-908-9946.**

Student	Parent(s)	<i>(Check any that apply)</i>
		<p><b>Already Filed-</b> You have already filed a 2016 U.S. Income Tax Return</p> <p>You used the <i>IRS Data Retrieval Tool</i> on the FAFSA and transferred your tax return information into your FAFSA</p> <p>You did not use IRS Data Retrieval Tool and are submitting your 2016 IRS Tax Return Transcript(s) to the Financial Aid office with this form.</p> <p><b>Will Not File and Did not Work</b> – You are not required to file a 2016 income tax return, and you had no income earned from work in 2016. You are submitting an IRS Verification of Non-Filing Letter.</p>
		<p><b>Will Not File but Did Work</b> – You did work in 2016, but you will not and are not required to file a tax return. <u>You are submitting copies of all W-2 Forms and IRS Verification of Non-Filing Letter.</u> Complete the following table:</p>

**D. Income Information for Non-Filers Only**

**Total Wages Earned from Work, Salaries, Tips**

**Attach: IRS "Verification of Non-filing letter(irs.gov) for each Parent (not required of student) and 2016 W2's.**

Names of 2016 Employers	Student Earned-2016	Parent Earned-2016	W-2
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	

Provide a detailed explanation of low or no income. If you had no sources of income, write a complete explanation of how you maintained living expenses, or what was paid on your behalf.

**E. Sign this Worksheet**

By signing this worksheet, you certify that all information reported in this worksheet is complete and correct. [If you purposely give false or misleading information, you may be fined, sentenced to jail, or both.]

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date