

Voice

Faculty Association Bulletin

January 2014

Oklahoma City Community College

Oklahoma City Community College
Faculty Association General Meeting

Tuesday, January 28, 2014

12:30-1:15 pm

AGENDA

12:30-12:45 pm

1. Welcome
2. Approval of Minutes of the November 26, 2013 meeting
3. Accept the Treasurer's Report -- Lisa Mason-Adkins
4. Chair's Report -- Rachel Butler

12:45-1:00 pm

5. Faculty Light Bulb
6. Old Business
 - FA Scholarship Committee
 - Campus Committee updates
 - Other

1:00-1:15 pm

7. New Business
 - Communication regarding workload calculations for low enrollment programs
 - Other

Reminder: **Faculty/Board of Regents Roundtable. Feb. 17, 2014 at 12:30 pm Sign up sheet!!!

1:15 pm

8. Adjourn

Executive Committee members:

Brent Noel, Arts; Jenean Jones, Business; Fabiola Janiak-Spens, Chemistry and Biological Sciences; Pam Stout, English and Humanities; Reeca Young, Health Professions; Al Heitkamper, Information Technology; Dana Tuley-Williams, Library; Tad Thurston, Mathematics, Engineering, and Physical Sciences; Cecilia Pittman, Social Sciences; Rachel Butler, Chair; Nate Vanden Brook, Chair-Elect; Jon Inglett, Secretary; Lisa Mason-Adkins, Treasurer; Jay Malmstrom, Parliamentarian; Julie Corff, Past-Chair

Minutes Faculty Association Meeting November 26, 2013

The meeting was called to order at 12:35.

The minutes of the October meeting were approved.

The Treasurer was not present but Chair Butler indicated that the amounts listed in *The Voice* were accurate. As of November 19, 2013, the Operating Fund had \$8511.31, the Scholarship Fund had \$3068.41 and there were 52 paid members of the Faculty Association. The Treasurer's report was approved.

The Chair began her report by announcing that the Faculty Association webpage is live.

Chair Butler reported the results of the Faculty Association survey regarding MineOnline roster improvements to Connie Drummond in IITS. In addition, she requested that faculty be consulted prior to future changes. At the request of Connie Drummond, the Chair also submitted an official IITS project request to modify the fields.

The Chair reported that she had spoken with Dr. Aquino about other meetings being scheduled during the Faculty Association monthly meeting. Dr. Aquino emailed the Deans. The Chair asked faculty to let her know if there were further issues.

Regarding Never Attended, the Chair reported that the CLT could offer faculty assistance with reinstating students who were removed from class rosters for not attending. One professor reported that the recent Mine Online update had eliminated legitimate students from his roster.

The Chair reported that she had spoken with Lisa Fisher and Todd Rudat in the Student Support Services office. They indicated that accommodations are available in the MineOnline roster and are accurate up until the first day of classes. They could not be made to work in the Moodle roster. If classes have already started when an accommodation is added or changed, the professor will receive an email and MineOnline will be updated. Lisa Fisher emphasized that it is still the responsibility of the student to make contact with the faculty member. Fisher and Rudat will adjust the syllabus disability statement wording and recommended that faculty read that statement aloud on the first day of class. They also indicated that it was a

good practice that if a student waives their accommodation, the faculty member should request an email from the student confirming this. Student Support Services is working to update the handbook to guide faculty members in making accommodations.

The Chair spoke with Rhonda Simpson in Human Resources regarding the health insurance points. The third party will start evaluating point accrual and notify those who have gaps after the first of the year. A request was made that all employees be notified when these emails are going out. Another suggestion was that everyone receive an email with the status of their points accrual, not just those lacking points.

Al Heitkamper reported on the Oklahoma State Regents for Higher Education Faculty Association Council and Faculty Assembly meetings that were held on November 2, 2013. The Council provides input to the Regents on behalf of faculty. Chancellor Glen Johnson outlined the state of higher education, the results of the Fall 2013 OSHRE faculty survey were discussed and issues chosen for the coming year's council to focus on. Al provided a handout showing the top ten concerns of faculty across the state, plus the "other priorities" comments submitted by OCCC faculty members. The handout and the full survey report can be seen on the OCCC Faculty Association website.

The Faculty/Regents Roundtable Discussion will be held on February 17, 2014.

The Chair noted that we should be inviting adjuncts to Faculty Association meetings. The current Constitution requires \$5.00 in dues from adjuncts, but does not allow them to vote. The Executive board wants to address this.

The meeting was adjourned at 1:19 p.m.

**--Dana Tuley-Williams
Representing the secretary**