

# Voice

Faculty Association Bulletin      August 2014      Oklahoma City Community College

Oklahoma City Community College  
**Faculty Association General Meeting**

Tuesday, August 26, 2014

12:30 - 1:15 pm

AGENDA

1. Welcome
2. Approval of Minutes of April 22, 2014 meeting
3. Accept Treasurer's Report-- Dana Tuley-Williams
4. Chair's Report -- Nate Vanden Brook
5. Updates:
  - a. Enrollment Management Committee
  - b. Adjunct Representation at Faculty Association
  - c. Health Care
  - d. Angie Christopher Visit
  - e. Guns on Campus
6. Coke Wagon
7. Old Business:
8. New Business:
  - New Overload Office Hour Policy
  - New Hire 403B Contributions
  - Credit card swipers/ Bank account- Dana Tuley-Williams
  - How to increase FA participation?
9. Adjourn

**Executive Committee members:**

Brent Noel, Arts; Jenean Jones, Business; Fabiola Janiak-Spens, Chemistry and Biological Sciences; Rachel Olsen, English and Humanities; Reeca Young, Health Professions; Al Heitkamper, Information Technology; Tricia Sweany, Library; Tad Thurston, Mathematics, Engineering, and Physical Sciences; Cecilia Pittman, Social Sciences; Nate Vanden Brook, Chair; Ginnett Rollins, Chair-Elect; Jeff Anderson, Secretary; Dana Tuley-Williams, Treasurer; Jay Malmstrom, Parliamentarian; Rachel Butler, Past-Chair

**Minutes Faculty Association Meeting  
April 22, 2014**

The meeting opened with the approval of the minutes and, then, the Treasurer's Report. According to the Treasurer, the operating fund stands at \$7970.79, while the scholarship fund remains at \$4302.24 but may change due to delivery of scholarship awards to recipients.

The Chair's report began with the proposed elimination of the Incomplete Grade. This proposal came from the Enrollment Management Committee. Faculty were surveyed with approximately 151 responses. Just over 50% wished to eliminate the Incomplete Grade process. However, there are unresolved questions such as how the elimination may impact clinical hours within the Health Professions Division. There are questions and inconsistencies about the administration of "Incomplete" decisions. It was noted that the Instructional Administrative Procedures Committee never received an opportunity to evaluate procedural changes of the proposal to eliminate Incomplete grades. The Deans will revisit this issue.

The next item, Health Insurance Premium Waiver Criteria, provided the Faculty Association with an opportunity to discuss further issues or complaints with the process. The Chair explained that the recent individual employee Wellness Plan reports wrongly credited many employees. On Saturday after employees for notified, the Chair emailed Angie Christopher, VP of Human Resources, that many of the reports were wrong (gave some specifics) and there might be a "global" problem. Instead of things festering for another week, the VP jumped on it that weekend, the point accumulations for re-evaluated and sent to employees by Monday afternoon. Many employees were not yet aware that there was a problem. The Chair has also spoken at length with the VP and was convinced that communication would be more effective in the future.

The Faculty Association seemed generally pleased with the results. In the discussion, faculty were still concerned about accuracy of health screening results, credibility of the third-party vendor, and open questions on premium

waiver criteria for the next round, which are not currently available to faculty who might want to plan ahead.

The Chair reported that the MineOnline class roster display changes desired by the Faculty Association and forwarded to campus I.T. have finally been implemented. The responses in the room were positive.

In the past, the Faculty Association created a subcommittee related to advisement issues across campus. Currently, that subcommittee has not been active.

The Chair thanked the Faculty Association for an excellent year. She reported on the positive experiences of being the Chair and thanked the team helping her accomplishing the goals.

New business commenced. Currently, there are no new issues related to the Scholarship Committee.

Next, the Faculty Association discussed the FA Constitution. Progress was not made this year, but the incoming Chair will pursue the issue. The basic idea is to allow adjunct faculty to participate in the Faculty Association without having to pay dues and attend the meetings. The current constitution describes different levels of memberships, including an Associate Member. This membership level listed in Article II, Section II may need to be revised or eliminated. The ultimate goal is to be welcoming to adjunct faculty, who may be interested in the business of the college, and to align the Constitution to reflect this.

Other new business continued. Incoming chair Nate Vanden Brook will find out more about the Enrollment Management Committee, including whether or not it has faculty representation on it.

Finally, the Faculty Association elected new Officers for 2014-2015. Professor Ginnett Rollins will be the next chair; Professor Jeff Anderson is secretary; Librarian Dana Tuley-Williams will be treasurer; Professor Jay

Malmstrom will continue as parliamentarian; and Librarian Rachel Butler will be past chair.

A faculty member reported that 12 faculty at Seminole State College may not be receiving renewed contracts because the professors' student retention rates were below 35%.

The meeting adjourned at 1:18 p.m.

--Respectfully submitted,  
**Jon Inglett, secretary**