

Voice

Faculty Association Bulletin February 2013 Oklahoma City Community College

Agenda

Faculty Association General Meeting
12:30 p.m. Tuesday, February 26, 2013
Location: 3N0 Main Building

- 12:30pm-12:40pm Welcome and treats!
Asking OCCC Faculty to give their input with specific examples pertaining to effective communication and poor communication
- 12:40pm-1:15pm Treasure Report, Approve the Minutes

Old Business Discussion:

Faculty Deadlines, can they be changed?
Adjunct working 22 hours what about summers?
Advising Draft discussed
“Regent Round Table” March 11, 2013, 12:30pm

New Business Discussion:

Faculty Needed for the Faculty Advisory Council
Social Media Policy, Speaker: John Richardson,
(Supervisor of Web Development and Social Media)
Looking for a new Chair Elect

- 1:15pm-1:20pm Invitation to our “Look Who’s Coming to Lunch, with an OCCC Regent.” February 28, 2013
Adjourn!

Executive Committee members:

Brent Noel, Arts and Humanities; Jenean Jones, Business; Reeca Young, Health Professions; Al Heitkamper, Information Technology; Dana Tuley-Williams, Library; Tad Thurston, Science and Math; Nate Vanden Brook, Social Sciences; Julie Corff, Chair; Rachel Butler, Chair-Elect; Jon Inglett, Secretary; Lisa Mason-Adkins, Treasurer; Jay Malmstrom, Parliamentarian; Chris Vershage, Past-Chair

Faculty Association Meeting Minutes

January 22, 2013 Minutes

The meeting began with food, conversation, and greetings. The Chair presented the Faculty Association with results from the previous meeting. In that meeting, members identified likes, dislikes, and areas of future success for the college. While the list is long, the Chair reported on major trends, such as the following: “Communication before something new is put into place”; “lack of communication for administrators, Deans, and up the chain”; and “timely communication.”

A motion was made to approve the November 2012 minutes. A second was accepted, and the minutes were approved by acclamation.

The treasury report was presented. Currently, the operating fund consists of \$8,337.11. The scholarship fund contains \$4,589.79. A motion and second were made to accept the treasury report, and the treasury report was approved.

The Faculty Association encouraged participation in representation when government officials hold meetings or attend campus events. The Chair contacted Executive Vice President for comments related to procedure. Steward stated in an email that he would “inform faculty when I know that elected officials are scheduled to be on campus for meetings, presentations, etc.” He also was excited that we wished to participate.

A ping-pong table is available for faculty and others. Some faculty recommended that a sign-up sheet should be available for faculty and others to play. If a person is not present within ten minutes of signing up to play, then the next available people have the right to the table. Eric Watson is currently creating a procedure for this process.

A shelter-in-place question was clarified. If a person is carrying a gun on campus but is not an active shooter, the shelter-in-place alarm does not sound. Contact the OCCC Campus Police to notify them of this issue.

In Moodle, there may be browser issues related to student names. Some browsers may not maintain a consistent straight line for students in the gradebook. Chrome web browser seems to work the best to correct this issue at this time. Another person mentioned that the Portal is not functioning well with Moodle, and others agreed that a long last name could be causing these issues. The Chair prompted these issues be directed to the Center for Learning and Teaching.

Pioneer News Writing student, Amy Harrington, was introduced to the Faculty Association.

The Advising Draft was postponed for the February 2013 meeting. Not everybody received or read the attached document submitted to them via email on Wednesday during Prep and Planning Week.

The Statewide Survey of Higher Education Results was summarized accordingly. The report focused on better preparation for high school students entering the college environment. Also, the report focused on common standards across institutions, an improvement of gateway courses, and preparation of standards for transfer students. Finally, the report centered on remedial reform and active involvement in higher education in the legislation.

A question was asked if teachers were involved in the process. Developmental math, reading, and writing professors stated that they were being proactive on all developmental student issues. The developmental math courses have already been re-structured, and developmental reading and writing courses will move toward a restructured system by summer 2013. A point was made that Higher Education would like students to move quickly into their majors in order to increase retention.

The Regent Luncheon will occur on Monday, March 11, 2013. The luncheon will begin at 12:30 in CU3, and soon, all faculty will have the opportunity to participate, although there were only be certain amount of chairs available. The earliest volunteers will receive an opportunity to participate.

A call for new business commenced.

First, it was reported that faculty are given too many tasks at the busiest times, usually the last two weeks or the first two weeks of the semester. Would Academic Affairs and all areas of the college take these ideas into consideration when scheduling tasks for faculty? Three examples were given: summer/fall schedule, tuition fee waivers, and performance evaluations. A suggestion was made to begin performance evaluations earlier in December; this concept has occurred in the Health Professions Division. The point was made that Academic Affairs has to depend upon other areas of the college to receive the schedule; therefore, the process is complex. Process issues and schedule deadlines could be discussed to make the time periods better for faculty members.

New restrictions for summer adjuncts could cause hiring issues, since they are restricted to five and a half hours during the summer session. From January to December, the total cap for adjunct faculty is twenty-two hours. Could this cap become flexible during the summer sessions so that adjunct faculty could teach six hours? Other time periods (Fall, Spring and Intersession) could be adjusted so that adjunct faculty could still maintain twenty-two hours. The faculty present felt strongly about this issue.

The Faculty Association then discussed the impact of splitting Divisions (Math and Science and Arts and Humanities) into smaller units. Some people discussed the idea that a Director accomplishes the same tasks as a Dean, while others discussed the concept that a Dean does not perform the same tasks as a Director and, therefore, may not qualify in a Dean's position. It was emphasized again that Dr. Aquino felt strongly that people in previous roles should still have a job at OCCC. Another question discussed was what might happen if a faculty role is re-defined and faculty would have to re-apply for the position. Does the faculty association want to establish that precedence? Others discussed the implications of their relationship to a new division or Dean if changes occurred.

Finally, the Chair read a letter from a student who received a scholarship from the Faculty Association. Among other things, the student thanked the faculty association for the scholarship.

A motion was made to conclude the meeting. After a second and a vote, the meeting adjourned.

**-- Respectfully submitted,
Jon Inglett, secretary**