

# Voice

Faculty Association Bulletin

September 2012

Oklahoma City Community College

## **Agenda**

Faculty Association General Meeting  
12:30 p.m. Tuesday, September 25, 2012  
Location: 3N0 Main Building

1. Welcome, pay your \$10 dues, activity 12:30 -12:40 p.m.
2. Routine business 12:40 -12:55 p.m.  
Minutes for August — Jon Inglett  
Treasurer's report and membership  
report — Lisa Mason-Adkins  
Old business:  
Regents Round Table  
Committee information shared to all divisions  
Where to find committees and members  
Closed-captioning clarified  
Technology issues
3. Guest speaker: Dr. Paul Sechrist 12:55 -1:15 p.m.
4. Wrap-up and adjourn 1:15 -1:20 p.m.

### **Executive Committee members:**

Brent Noel, Arts and Humanities; Jenean Jones, Business; Reeca Young, Health Professions; Al Heitkamper, Information Technology; Dana Tuley-Williams, Library; Tad Thurston, Science and Math; Nate Vanden Brook, Social Sciences; Julie Corff, Chair; Rachel Butler, Chair-Elect; Jon Inglett, Secretary; Lisa Mason-Adkins, Treasurer; Jay Malmstrom, Parliamentarian; Chris Vershage, Past-Chair

## **Treasurer's Report and Membership Totals**

as of September 13, 2012

General Funds: \$8,302.57

Scholarship: \$4,321.04

Current Members of Faculty Association: 33

- **Lisa Mason-Adkins**  
**Treasurer**

## **Faculty Association Meeting Minutes**

**August 28, 2012**

Members of the Executive Council began the pre-meeting by handing out cookies and greeting the new faculty from the various divisions.

A sign-in sheet was also passed around the room for volunteering for the Arts Festival. The Coke Wagon was reported as the longest fundraising accomplishment for Faculty Association Scholarships.

The Chair began the meeting by introducing the Parliamentarian, the secretary, and the division representatives. The Chair also shared this year's vision for the Faculty Association. She reported the following ideas to promote the Faculty Association to members and non-members: make connections with each other; run purposeful meetings; provide clear, detailed explanations, and have fun.

To make the point of sharing information with each other, we played a game of beach volleyball in the classroom. Our purpose was to keep the ball in the air longer than four minutes; we achieved a weighty goal, however, of 36 seconds. No person or equipment was harmed or damaged in the exercise.

Basic rules of etiquette were added to make the meetings meaningful to all members. First, a member will raise their hand without being interrupted by other members. Next, a member will state his or her name, including the division. Finally, a member has three minutes to report the information to the group. A member may also stand, if they so choose.

The next item on the agenda focused on Old Business. The chair congratulated the previous chair for helping administrators solve the issues related to last year's discussions on the "40-hour-work week." In the past, the Regent Round Table represented a tradition at OCCC; however, the meeting has not been part of the college's agenda recently. The Faculty Association strongly recommended that this tradition be continued, especially with many new Regents representing our institution. Also, a question was asked and I paraphrase: "Do we

need to be better informed or have State Capital representation to know what is occurring at the level of the Oklahoma State Regents?" Many faculty felt left out of the loop when it came to policies impacting faculty association members. One solution was provided; the Oklahoma State Regents have a link on their website that discuss in detail information related to the Oklahoma Legislative body and how it may affect our institution. The website will be provided by the current chair.

The next item on the agenda focused on New Business. A report was given related to the Faculty Association Scholarship Committee. During this year, instead of a garage sale, there will be a silent auction. Nice Donations are needed. The example given was "gently used golf clubs."

Other new business continued. This question looms in the thoughts of many faculty association members. Should there be a committee established to ensure that all divisions receive the same information at division meetings? The major concern is that not all divisions share the same information. Or, some divisions receive more information than other divisions. Currently, the plan of action would be for the Executive Committee to share the minutes and ideas discussed at each Division. There was also some concern that some divisions may not contain minutes to share. Also, there will be time allotted in the Faculty Association Meeting to share information across divisions so that common and uncommon information is known.

Other new business includes the question: How much faculty input is given related to issues around campus. Specifically, how much input is given to technology issues. It was reported that the newer remotes in many classrooms are not user friendly, and the screens may not be large enough, even though they were before the change.

The chair reported on the closed-captioning issue. Mr. Gardner clarified information to the chair and stated that close-captioning focuses on anything new that is created by our college. In other words, if a faculty member creates a new video, it must be captioned. If there is an old video, it only has to be captioned if there is a student in the class with a disability. This issue still needs further discussion, according to a variety of questions in the room. Misinformation from various staff has kept the faculty association members confused by the rules. Some faculty still are receiving different information based on various interpretations across the campus. The chair will seek further clarification on this issue.

The faculty association members were also concerned about a lack of communication from committees across campus. Committee minutes should be available in one place for members to read and evaluate. It was reported that the Higher Learning Commission will look favorably on our institution if this kind of organization happens successfully. Other questions continued. Are health insurance rates increasing? Why? Do all committees take minutes? Are new initiatives at our college being communicated successfully?

Finally, the chair reported on providing positive and constructive feedback to our administrative body. She described making positive relationships with each other and with our administrative staff. The chair plans to offer all members of the Faculty Association an opportunity to eat lunch with her and others in the cafeteria once a month. During this time period, the chair has scheduled one administrator to visit with the faculty association members.

A motion to adjourn the meeting was made followed by a second and a vote. Meeting was adjourned.

**-- Respectfully submitted,  
Jon Inglett, secretary**

### **Faculty Association Minutes April 24, 2012**

The meeting was called to order by the Chair, Chris Verschage at 12:30 pm. The first order of business was approval of the March minutes. A motion was made to approve the minutes and they were approved.

Chris then introduced the slate of officers for the upcoming 2012-2013 semester:

Faculty Association Chair: Julie Corff

Chair Elect: Rachel Butler

Parliamentarian: Jay Malmstrom

Treasurer: Lisa Adkins

Secretary: Jon Inglet, Jeff Cleek

Jon Inglet won the election for the Faculty Treasury position. The rest of the slate was also approved by the Faculty Association.

Chris then proceeded to give the Chair report. He thanked Dr. Aquino for the language defining a full time faculty position in terms of duties and not in terms of hours on campus. The Chair then stated that Dr. Sechrist was working on a finding funding for a small raise for the employees and that we should know more information about it during the summer.

There was then discussion about resurrecting the Regent's Roundtable. The Regent's Roundtable was an informal dinner where Faculty met the current OCCC Regents and was generally held in September. It was noted that there had not been a Roundtable for many years and that it was probably time for one.

The final topic stated was the issue of having OCCC Faculty representation at the State Capitol. It was felt that although the College does have representation at the Capitol it did not necessarily mean that the administration's interests were always the same as the faculty's interests.

Before adjourning the meeting the Faculty Association thanked Chris for being Chair.

The meeting was then adjourned at 1:15 pm.

**Respectfully submitted, Paul Buckelew**