

Voice

Faculty Association Bulletin

September 2015

Oklahoma City Community College

Oklahoma City Community College
Faculty Association General Meeting
Tuesday, September 22, 2015 3N0 Main Bldg.
12:30 - 1:15 pm
Agenda

- 12:30-12:45
1. Approval of Minutes from August 25, 2015 Meeting
 2. Treasurer's Report (Jeff Carlisle)
 3. Chair's Report (Ginnett Rollins)
 4. Old Business
 - a. Self-Appraisals (Merit-based pay issue) and Development Plans
 - b. Investiture Plans (Nate Vanden Brook)
 - c. Leave Policy Committee
- 12:45-1:20
1. New Business
 - a. Fifth Tuesday
 - b. Annual Dues

Executive Committee members:

Brent Noel, Arts; Jenean Jones, Business; George Risinger, Chemistry and Biological Sciences; Angela Cotner, English and Humanities; Reeca Young, Health Professions; Al Heitkamper, Information Technology; Tricia Sweany, Library; Tad Thurston, Mathematics, Engineering, and Physical Sciences; John Ehrhardt, Social Sciences; Ginnett Rollins Chair; Gwin Faulconer-Lippert, Chair-Elect; Fabiola Janiak-Spens, Secretary; Jeff Carlisle, Treasurer; Jay Malmstrom, Parliamentarian; Nate Vanden Brook, Past-Chair

Treasurer's Tentative Report (as of September 15, 2015)

Scholarship Account: \$2493.45 General Operating account: \$8022.79

11 total regular members. Dues \$10 per year.

Minutes Faculty Association Meeting August 25, 2015

The meeting was called to order at 12:32 p.m.

New Chair Ginnett Rollins **welcomed** the faculty to the meeting and thanked Nate Vanden Brook and Rachel Olsen for representing the faculty at the June 2015 OCCC Board of Regents meeting. New faculty members were introduced: Michelle Cole (Biology), Mary Ahonsi (Accounting), and Betty Fisher (Respiratory Care).

The **minutes** from the April meeting were approved.

New Executive Committee members (new division representatives) were introduced: John Ehrhardt (Social Sciences), Angela Cotner (English and Humanities), and George Risinger (Chemistry and Biological Sciences)

The Treasurer gave the **Treasurer's report** and stated that it was unchanged from the previous Faculty Association meeting in April. He pointed out the continued difference of \$250 between the foundation report and what the faculty association has reconciled. The Treasurer's report was accepted. A motion was made to move \$250 (the difference between the foundation reported number in the scholarship fund and the faculty associations own records) to the Ray McCullar Scholarship fund. The motion carried.

Old Business:

There was no Old Business.

New Business:

Investiture:

Nate Vanden Brook, member of the Investiture Committee, reported that the Investiture Ceremony will take place on Friday, October 30 at 2 pm in the Visual and Performing Arts Center. Faculty and staff are invited, but attendance is voluntary. Faculty is invited to participate in the procession, wearing academic regalia to the event. Regalia will be provided by the College through the Bookstore. The deadline to order regalia through the Bookstore is Sept 10. An email was sent to Faculty and Staff on August 24, 2015 with the details. Adjunct faculty is also invited to attend and wear regalia.

The funds for the Investiture come from private fundraisers. Ray McCullar announced that he will donate \$200 to the Investiture.

One suggestion was to give a gift from the Faculty for President Steward in honor of his Investiture. A motion was made to accept the idea of a gift and to form an ad hoc committee to work on a gift with Nate Vanden Brook as the chair of the committee. The question arose as to where the money for the gift would be coming from. Members questioned using money from Faculty Association funds for such a gift as opposed to accepting donations. Faculty suggested a Jerry Steward Scholarship Fund.

The following motion was made: “In honor of Dr. Steward’s Investiture, money shall be raised by the faculty association through donations, to establish a one-time Investiture Scholarship Fund in President Steward’s name.” The motion carried. Discussion included the wish for this fundraiser to not compete with other scholarship fundraising efforts, thus the one-time deal. It was also stated that the OCCC Foundation has very specific rules regarding scholarship funds. Members stated that this is to be a Faculty Association Scholarship fundraising effort, not widened to outside of the Faculty Association. The scholarship will be given to President Steward during the Investiture Ceremony. Since the motion carried, no ad hoc gift idea committee (see above) will be formed.

The following resolution was put forward: “Should adjuncts wish to attend wearing regalia, their regalia should be paid for by the college. If it is of importance to the Institution that adjunct faculty be invited to participate in the Investiture Ceremony, it should be a priority of the Institution to pay for their regalia.” The motion carried.

Merit –based pay:

Ginnett talked to President Steward and Anne DeClouette about merit-based pay system for faculty. Although there have been no pay raises in recent years, President Steward thought that the recent stipend faculty received was annualized. President Steward said he was going to check on that and will also check out merit-based pay and self-appraisal/performance evaluations. He will get back to Ginnett on his findings.

The suggestion was made that the Faculty Association Executive Committee discuss the professional development plan and merit-based pay as well as address stipends if there is to be no pay raise, to come up with a list of preferences to be considered by the Faculty Association.

Arts Festival:

Gwin reported that the Festival has lost \$50,000 per year for the last several years. The organizers want the Festival to be self-supporting. Consequently, the Coke Wagon will not be operated by the College from now on, but has been moved to the vendors. This happened without consulting with the Faculty Association. Typically, the faculty association has earned about \$1000 each year (for scholarships) working the Coke Wagon.

Lemuel Bardeguez had suggested that the Faculty Association take over the merchandise tent, which would get us 15% of the net profits. This would be only about \$250. The general sentiment regarding the Arts Festival is that, if faculty wants to volunteer, he or she can go online and sign up to volunteer. No one present felt that the Faculty Association abandoned the Arts Festival by not doing anything as an organization. The Faculty Association Scholarship Committee will investigate more effective ways to raise money for the Scholarship Fund, but requested more help and support from faculty for

scholarship fundraisers. It was stated that the recent Make-It, Bake It (Chili Cook-Off) fundraiser brought in \$800.

The following motion was made: “The faculty association chose to no longer have an official role in the OCCC Arts Festival.” The motion carried.

Regents Round Table:

Interaction with Regents was discussed. Previous events included Regents Round Table and Brown Bag Lunches with individual Regents. There are two new Regents on the Board. It was suggested to invite Regents to attend classes. The Executive Committee will discuss doing a Regents Round Table and/or Regents Attend Classes event.

Special Statements in Syllabi:

Concerns were raised about the large number of statements in the syllabi. It was reported that, legally, only two statements, the Pregnancy Accommodation and Student Support Services Accommodation of Students statements, are required. A suggestion was made to move all other common statements to the website in the landing page. The Executive Committee is to ask Dr. DeClouette about which statements need to be in syllabi.

General Education Assessment:

Gen Ed Outcomes were not presented during the Prep & Planning Week All-Faculty meeting. Faculty requested to have the success rate percentage and figures be emailed to faculty.

Benefits Committee:

Faculty members were concerned that the Benefits Committee might be dissolved. A resolution was made that the Faculty Association recommends a benefits committee which shall have a representation of the faculty. The motion carried.

In addition, during the recent health insurance conversion, a faculty member missed the deadline and was told he had no insurance and it was too late for him to complete the paperwork, although two weeks afterwards, the newly hired

faculty would be allowed to sign up for the health insurance. Other faculty reported that they had been dropped, though they did apply. All reported these issues as resolved satisfactorily.

The meeting adjourned at 1:23 p.m.
Respectfully submitted,

Fabiola Janiak-Spens
Secretary

Chair's Report

On behalf of the Faculty Association, I want to express our appreciation to **Al Heitkamper** for representing OCCC (and 2-year colleges) on the Faculty Advisory Council (FAC) to the Oklahoma State Regents for Higher Education over the past year. I will be attending the FAC on September 22.

Scholarships: Since the Arts Festival is no longer a viable scholarship fundraising activity for the Faculty Association, we need to step up and support the Scholarship Committee even more in their efforts to develop new ways of raising money for student scholarships. Please consider joining the Faculty Association Scholarship Committee in their efforts and/or helping out when they put out the call for assistance in their fundraising events.

Faculty Senate versus Faculty Association: Dr. DeClouette is considering our invitation to speak to the Faculty about this topic.

Statements (Special Accommodations and Pregnant Student Statements): The Academic Affairs office is in the process of updating the Faculty Handbook to accurately reflect the requirement of these two special statements, and they are going to put the statements required by law on landing page on Moodle.

Regents Roundtable and Class visits by Regents: President Steward will discuss the Regents Roundtable with the Regents. The Executive Committee decided to

extend an open invitation for Regents to visit our classes, and to develop a list of faculty members who are open to visits by Regents.

Benefits Committee: There are no plans to dissolve this Committee chaired by E.J. Warren.

Faculty/Staff Parking: Dr. Steward is going to consult with Facilities Management regarding our request to add parking spaces for Faculty and Staff next to the VPAC, in Parking Lot C (first row next to Regent Parking), and Parking Lot D (in the parking row closest to entry 3, in front of the back parking lot disabled parking).

Leave Policy: There is a request to re-form the committee that was created to revamp the OCCC leave policy, with a view to doing away with hours and going to a system where if a professor misses a day, he or she takes a day of leave.

Self-Appraisal Form: The Faculty Association will recommend a revision of the Self-Appraisal Form. Executive Committee Members will review the self-appraisal form and bring a mark-up of this form to the next meeting with recommendations for modifications and deletions. Based on our recommendations, Tricia Sweany will send a Survey Monkey survey to all faculty. We will follow up this with a similar revision of the Development Plan.

Very respectfully,
Ginnett Rollins
Chair, Faculty Association