

Child Development (AAS) Administrator Option

Associate in Applied Science

Minimum of 61 credit hours*

Knowing you play a role in shaping a child's imagination and education is priceless. That's why Oklahoma City Community College offers four programs for students who are interested in pursuing careers in child development. You can earn an associate degree in arts in child development, an associate degree in applied science in child development, a certificate of mastery in child development, or a child development associate (CDA). Consult a faculty advisor to find out which program is best for you. The Child Development Administrator option is best for you if you are interested in becoming a program director or administrator. If you're already working in this career field, this degree program will provide you with an opportunity to maintain, upgrade and hone your education and training.

Courses identified by "C" (or "B") within a program curriculum pattern must be completed with a grade of "C" or better (or "B" or better) by students majoring in that program.

*NOTE:

More information about the AAS in Child Development-Administrator and pending OSRHE proposals for this program can be obtained by contacting the Division of Social Sciences at 405-682-1611, ext. 7573.

Course Sequence

Course ID	Course Name	Credits	Type	Min Gd
Suggested Freshman 1st Semester				
CD 1121	The Child Development Professional	1#	Major	
SCL 1001	Success in College and Life	1	Life Skills	
CD 2113	Introduction to Child Development	3	Major	C
CD 2153	Introduction to Early Childhood Education	3#	Major	C
ENGL 1113	English Composition I	3	Gen Ed	
HIST 1483	U.S. History to 1877	OR	Gen Ed	
HIST 1493	U.S. History 1877 to Present	3	Gen Ed	
Suggested Freshman 2nd Semester				
CD 2333	Curriculum and Play	3	Major	C
CD 2353	Child Health, Safety and Nutrition	3	Major	C
CD 2363	Guidance of Young Children	3	Major	C
POLSC 1113	American Federal Government	3	Gen Ed	
ENGL 1213	English Composition II	3	Gen Ed	
Suggested Sophomore 1st Semester				
CD 2813	Early Childhood Center Personnel Development Management	3	Major	
CD 2443	Language Literacy for Young Children	3#	Major	
CD 2533	Integrated Curriculum Development II	3#	Major	C
HUM	Humanities Elective	3	Gen Ed	
CD 2623	Supervised Laboratory	OR	Support	
CD 2213	Child and Family in Society	3	Support	
CD 2631	Curriculum Development and Application - Infant and Toddler	1*	Major	
Suggested Sophomore 2nd Semester				
CD 2641	Curriculum Development and Application - Preschool	1*	Major	
CD 2713	Infant/toddler Development and Educational Program	3	Major	
BUS 1323	Mathematics for Business Careers	3^	Support	
CS 1103	Introduction to Computers and Applications	3^	Gen Ed	
PSY 1113	General Psychology	OR	Gen Ed	
SOC 1113	Introduction to Sociology	3	Gen Ed	
CD 2833	Early Childhood Center Financial Planning and Management	3	Major	C

Course Grouping

#Major Courses: (33 credit hours) Child Development: CD 1121, CD 2113 (C), CD 2153 (C), CD 2333 (C), CD 2353 (C), CD 2363 (C), CD 2443, CD 2533 (C), *CD 2631, *CD 2641, CD 2713, CD 2813, CD 2833 (C).

^General Education Courses: (21 credit hours) English: ENGL 1113, ENGL 1213; History: HIST 1483 or HIST 1493; Political Science: POLSC 1113; Psychology or Sociology: PSY 1113 or SOC 1113; Computer Skills: CS 1103; Humanities: Three credit hours.

Life Skills Courses: (1 credit hour) Life Skills: SCL 1001

^Support Courses: (6 credit hours) Business: BUS 1323; CD 2623 or CD 2213.

*Pending OSRHE approval

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More information about the major courses and pending OSRHE proposals for the AAS in Child Development-Administrator [CD 2113 (C), CD 2153 (C) OR CD 2443 (C), CD 2333 (C), CD 2353 (C), CD 2363 (C), CD 2631, CD 2641, CD 2713, CD 2813, CD 2833, CD 2223, CD 2503] may be obtained by contacting the Division of Social Sciences at 405-682-1611, ext. 7573.

^More information about the General Education and Support courses and pending OSRHE proposals for the AAS in Child Development-Administrator [Gen Ed: ENGL 1113, ENGL 1213, HIST 1483 OR HIST 1493, POLSC 1113, PSY 1113 OR SOC 1113, BIO 1023, PHIL 1123 OR HUM 2163, MATH 1503; Support: CD 2623 OR CD 2213] may be obtained by contacting the Division of Social Sciences at 405-682-1611, ext. 7573.

Program Notes

Notes: This Technical and Occupational program is designed to prepare students to enter the job force following completion. See Technical and Occupational Programs in the general information section of the catalog.
CD 2153, CD 2333, CD 2353, CD 2363, CD 2631, and CD 2641 have a clinical component that requires purchase of liability insurance and a student name tag. Child Development Lab fees are associated with these courses in the amount of \$5.00 per credit hour.

Degree Program Course Descriptions

BUS 1323 - Mathematics for Business Careers

Prerequisites: MATH 0103 or adequate math placement and ENGL 0203 or adequate placement score, or by meeting determined placement measures.

3 Credits The student will demonstrate the ability to use basic mathematical processes, and use mathematical concepts in solving everyday business problems in operations, trade, taxation, accounting and finance.

CD 1121 - The Child Development Professional

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

1 Credit This course will introduce students to the Child Development profession and program as well as the fields of child development and early childhood education.

CD 2113 - Introduction to Child Development

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

3 Credits This course will identify patterns of the physical, intellectual and emotional/psycho-social development of children. The course will recognize the major theories of human development as they apply to children.

CD 2153 - Introduction to Early Childhood Education

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

3 Credits This course explores the early childhood profession and its multiple historical, philosophical, and social foundations, including how these foundations influence current thought and practice. The course contains a laboratory component which must be completed at off-campus approved sites. Students must meet pre-laboratory requirements.

CD 2213 - Child and Family in Society

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

3 Credits This course emphasizes promoting optimum development and support of families and children within various settings and the larger community.

CD 2333 - Curriculum and Play

Prerequisites: Earned at least a "C" in CD 2113

3 Credits This course discusses how to create, evaluate, and select developmentally appropriate materials, equipment, and

environments that support children's early learning. It provides the opportunity to plan, implement, and evaluate an integrated curriculum that focuses on children's needs and interests and takes into account culturally valued content and children's home experiences. The laboratory component of the course must be completed at off-campus approved sites. Students must meet pre-laboratory requirements.

CD 2353 - Child Health, Safety and Nutrition

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures.

3 Credits This course explores the identification and implementation of best practices for health, safety, and nutrition of young children in a variety of early childhood settings. The laboratory component of the course must be completed at off-campus approved sites. Students must meet pre-laboratory requirements.

CD 2363 - Guidance of Young Children

Prerequisites: Earned at least a "C" in CD 2113

3 Credits This course presents the theoretical basis for the use of positive, constructive child guidance and discipline techniques in programs serving children. The laboratory component of the course must be completed at off-campus approved sites. Students must meet pre-laboratory requirements.

CD 2443 - Language Literacy for Young Children

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures.

3 Credits The student will demonstrate knowledge of the language and literacy development and learning needs of young children. The student will demonstrate skills in planning and presenting activities for children in the areas of language and literacy.

CD 2533 - Integrated Curriculum Development II

Prerequisites: ENGL 1113; Earned at least a "C" in CD 2113, CD 2153, CD 2333, and CD 2353

3 Credits Students will demonstrate the ability to use assessment effectively and plan curriculum on both a day-to-day and long-term basis for infants, toddlers and preschool age children of all abilities in group early care and education settings. Students will demonstrate knowledge of the teacher's relationship and ethical responsibility to children's families. The laboratory component of the course must be completed at off-campus approved sites at

discretion of instructor. Students must meet pre-laboratory requirements.

CD 2623 - Supervised Laboratory

Prerequisites: ENGL 1113; Earned at least a "C" in CD 2333, CD 2353

3 Credits Students will work a minimum of 96 clock hours at a laboratory location to be approved by the instructor. Students will provide for children's health and safety, guide their behavior, plan and execute activities in all curriculum areas, communicate with children's families, and interact with staff on a professional level. Students must meet pre-laboratory requirements.

CD 2631 - Curriculum Development and Application - Infant and Toddler

Prerequisites: ENGL 1113; Earned at least a "C" in CD 2333 and CD 2353

1 Credit Students will demonstrate the ability to plan and execute developmentally appropriate activities in all curriculum areas. Students will also demonstrate skill in guiding infants and/or toddlers and providing for their health and safety in a group setting. A minimum of twenty-eight contact hours is required, which must be completed in approved off-campus early care and education facilities at discretion of instructor. Students must meet pre-laboratory requirements. AAS majors must document a minimum of fifty clock observation and contact hours with children in a variety of settings, including the workplace.

CD 2641 - Curriculum Development and Application - Preschool

Prerequisites: ENGL 1113; Earned at least a "C" in CD 2333 and CD 2353

1 Credit Students will demonstrate the ability to plan and execute developmentally appropriate activities in all curriculum areas. Students will also demonstrate skill in guiding preschoolers and providing for their health and safety in a group setting. A minimum of twenty-eight contact hours is required, which must be completed in approved off-campus early care and education facilities at discretion of instructor. Students must meet pre-laboratory requirements. AAS majors must document a minimum of fifty clock observation and contact hours with children in a variety of settings, including the workplace.

CD 2713 - Infant/toddler Development and Educational Program

Prerequisites: ENGL 1113

3 Credits This course will focus specifically on the cognitive, psychosocial, and physical development of the child from conception up to age 3. Attention will focus on the consequential care required for infants/

toddlers in early care and education settings. The laboratory component of the course must be completed at off-campus approved sites. Students must meet pre-laboratory requirements.

CD 2813 - Early Childhood Center Personnel Development Management

Prerequisites: ENGL 1113; Earned at least a "C" in CD 2113

3 Credits This course is for individuals wishing to improve their management skills with personnel working in early care and education programs. Students will examine the principles, procedures and organizational techniques used in the development and management of personnel including employment practices, employee assessment and evaluation, orientation, training, related federal and state legislation and regulations, diversity, employee/employer relations, compensation, advocacy, ethics, and leadership.

CD 2833 - Early Childhood Center Financial Planning and Management

Prerequisites: ENGL 1113; Earned at least a "C" in CD 2113

3 Credits This course is for individuals wishing to improve their skills in designing and managing budgets and financial plans for early care and education programs. Students will have practical experience utilizing guidelines and tools for creating budgets as well as other financial issues pertinent to the field. Other content will include governmental regulations as they pertain to budgets, insurance, customer service, collection issues, financial policies and procedures, fund raising, and government programs and their relationships to financial management of early care and education programs.

CS 1103 - Introduction to Computers and Applications

Prerequisites: MATH 0103 or adequate math placement; ENGL 0203, adequate placement score, or by meeting determined placement measures

3 Credits This hands-on course affords students a basic understanding of computers and their application. Upon completion of this course, the student will be able to demonstrate the ability to use a computer operating system, an office suite, productivity tools, as well as the Internet at an introductory level. Advanced Standing is available. This course satisfies the computer proficiency requirement.

ENGL 1113 - English Composition I

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

3 Credits The student will write well-developed compositions which demonstrate the principles of unity, coherence, and

organization and which contain specific details and vivid language. The students will locate library material and incorporate researched materials into compositions.

ENGL 1213 - English Composition II

Prerequisites: ENGL 1103 or ENGL 1113 taken within the last year, with strong encouragement for immediate continuation.

3 Credits In this advanced writing course, students will create essays that explore and evaluate a variety of issues and perspectives suggested by fiction, poetry, drama, essays, and other types of cultural texts. Students will refine and augment the writing techniques they learned in ENGL 1113 or ENGL 1103 to develop well-reasoned, well-structured arguments in a clear, fluid, and engaging prose style.

HIST 1483 - U.S. History to 1877

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

3 Credits After analyzing events in American history from 1400 to 1877 in such areas as revolution, geographic and social mobility, political reform, government precedents and war, students will be able to identify patterns of present day mobility, describe governmental operations in their society and help resolve conflict in society based on the student's search for change, precedents, and conflict in the American past. A general education requirement.

HIST 1493 - U.S. History 1877 to Present

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

3 Credits After analyzing events in American history from 1877 to the present in such areas as geographic and social mobility, political reform, government precedents and war, students will be able to identify patterns of present day mobility, describe governmental operations in their society and help resolve conflict in society based on the student's search for change, precedents, and conflict in the American past. A general education requirement.

HUM - Humanities Elective

3 Credits Humanities elective

POLSC 1113 - American Federal Government

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

3 Credits A study of the principles, structure, processes and functions of the United States federal government.

PSY 1113 - General Psychology

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

3 Credits A survey of the major areas of study in psychology such as motivation, learning, physiology, personality, social psychology, abnormal behavior, perception, memory, cognition/thought, and treatment.

SCL 1001 - Success in College and Life

Prerequisites: ENGL 0106 or adequate reading/writing assessment scores

1 Credit Students will learn best practices for academic, career, and personal success. Students will discover their individual strengths, interests, and values to create a personalized plan; select and utilize resources that are applicable to their growth and success; and engage as active and responsible members of the academic community. This course should be taken during a student's first semester of college work at Oklahoma City Community College and is a required course in degree plans to satisfy the Life Skills requirement.

SOC 1113 - Introduction to Sociology

Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

3 Credits The student will identify the sociological dimensions of human behavior by analyzing the concepts of society, culture, socialization, institutions, social stratification and social change.