

ACADEMIC INFORMATION

Academic Standards

Oklahoma City Community College wants every student to achieve success. To help retain motivated students and identify those who may need additional assistance, the College has adopted academic standards based on criteria established by the Oklahoma State Regents for Higher Education.

Academic Notice

Students will be placed on academic notice if their cumulative grade point average (GPA) falls below a 2.0 while remaining above retention standards for academic probation or academic suspension.

Academic Probation

Students will be placed on academic probation if they fail to meet the following minimum requirements:

Credit Hours Attempted Cumulative GPA Requirement

Zero through 30 semester credit hours 1.7

Greater than 30 semester credit hours 2.0

Students not maintaining satisfactory progress toward objectives as indicated above will be placed on probation for at least one semester. At the end of that semester, the student must have achieved a semester GPA of 2.0 in regularly graded coursework, not to include activity or performance courses, or meet the minimum institutional retention standards in order to continue as a student.

Transfer Probation Students

Any student transferring to Oklahoma City Community College who is on academic probation or academic suspension at another state institution or who does not meet the Oklahoma City Community College retention standards, will be admitted on probation and will be expected to meet all probation requirements in order to continue as a student.

Academic Suspension

Students on academic probation, not meeting the requirements of that probation, will be suspended for the next regular (16-week) semester. After one semester of suspension, a student must be readmitted in the Office of Records. If upon readmission, academic standards are once again not met, the student will not be allowed to continue until the retention GPA has been raised to institutional standards through coursework completed at another institution. Students wishing to appeal their suspension due to "extraordinary circumstances" should submit a written petition along with support documentation to the Registrar.

Academic Forgiveness

Oklahoma City Community College offers students an opportunity to recover from previous academic problems which have resulted in a poor academic record. The three provisions for academic forgiveness are: 1) repeated courses, *2) academic reprieve, and *3) academic renewal. Although these options may result in an improved retention and graduation grade point average (GPA), the cumulative GPA will continue to include all coursework attempted, including "forgiven"

coursework. Additional information and petition forms are available in the Office of Graduation, Employment, and Transfer Services.

*Committee Approval Required

Repeated Courses

Students have the option of repeating previously completed coursework within the following guidelines:

1. A student may repeat up to four (4) courses, totaling no more than 18 credit hours, in which grades of "D" or "F" were originally earned, and petition to have only the second grade used in the calculation of the retention/graduation grade point average.
2. Once a petition is submitted, the first four courses of repeated coursework will count in the sequence in which those courses were repeated.
3. In the event such a petition is presented for a course that is repeated more than once, all grades earned with the exception of the first will be used to calculate the retention/graduation grade point average.
4. Repeated grades that are forgiven will continue to appear on the official college transcript, but will be noted with an * as forgiven.
5. Although the repeat provision may be an option for coursework completed prior to the conferral of a degree, a pre-existing graduation GPA will not be adjusted.

Academic Renewal

Students who have had academic trouble in the past and who have been out of higher education for a number of years may recover without penalty and have a fresh start by requesting an academic renewal. Students may apply for a renewal within the following guidelines:

1. At least five years must have elapsed between the last semester being renewed and the time the renewal is being requested.
2. The semester(s) in question must be of an unsatisfactory nature.
3. Prior to requesting Academic Renewal, the student must have earned a minimum of twelve credit hours (excluding activity or performance courses) with a grade point average of 2.0 or higher. During this period, no grade lower than a "C" may have been earned in any regularly-graded course work.
4. The renewal will be for all courses completed before the date specified in any approved renewal. Students who are granted a renewal will not receive credit for any courses passed or for any proficiencies earned during the renewed semesters.
5. A student may receive only one Academic Renewal or one Academic Reprieve during his/her academic career.
6. Semesters or terms reprieved will continue to appear on the official college transcript, but will be noted with an * as forgiven. The transcript legend will further note that reprieved coursework is not used in the calculation of the retention/graduation grade point average but is in the calculation of the cumulative grade point average.
7. Although the Academic Renewal provision may be an option for coursework completed prior to the conferral of a degree, a preexisting graduation GPA will not be adjusted.

Academic Reprieve

Students who can demonstrate extraordinary circumstances which contributed to or caused poor performance in a previously completed semester or term may request an academic reprieve through the Office of Graduation, Employment, and Transfer Services within the following guidelines:

1. At least three years must have elapsed between the period of time in which the grades being reprieved were earned and the time the reprieve is being requested.
2. The semester in question must be an unsatisfactory semester with a grade point average of less than 2.0.
3. Prior to requesting the reprieve, the student must have earned a minimum of twelve credit hours (excluding activity or performance courses) with a grade point average of 2.0 or higher. During this period, no grade lower than a "C" may have been earned in any regularly-graded coursework.
4. The reprieve request may be either for one semester or term of enrollment or for two consecutive semesters or terms of enrollment. If the student's request is for two consecutive semesters, the College committee responsible for approval may choose to reprieve only one semester.
5. Any reprieve which is approved and awarded will be for all grades earned and hours attempted within the reprieved semester(s) or term(s). Students who are granted a reprieve will not receive credit for any courses passed during the reprieved semester or term. However, if a student has proven proficiency within a reprieved course as evidenced by a passing grade, the student will not be required to repeat the same course. An additional course must be used to replace the reprieved credit hours.
6. A student may receive only one academic reprieve or one academic renewal during his/her academic career.
7. Semesters or terms reprieved will continue to appear on the official college transcript, but will be noted with an * as forgiven. The transcript legend will further note that reprieved coursework is not used in the calculation of the retention/graduation grade point average but is used in the calculation of the cumulative grade point average.
8. Although the academic reprieve provision may be an option for coursework completed prior to the conferral of a degree, a preexisting graduation GPA will not be adjusted.

Academic Workload

At Oklahoma City Community College a normal academic load is 12 to 16 credit hours for a 16-week instructional session.

Enrolling in 16 credits or more during a 16 week instructional session OR enrolling in 8 credits or more during an 8 week instructional session translates into approximately 60 hours of time commitment each week. When a student's academic workload may exceed a full time job, it is strongly recommended that a student accesses the resources available to support academic success. If a student should have questions or would like to speak with an academic advisor to discuss their academic workload, please call 682-7535 or email academicadvisor@occc.edu

In order to avoid delaying your registration processes using Mine Online, be sure to complete and confirm drop course transactions prior to adding course transactions.

Enrollment cannot exceed 24 credit hours during a 16 week instructional session or 12 credit hours in an 8 week instructional session.

Following are resources to support your success in any of your OCCC courses.

- Make sure you know the add and drop dates for the term(s) you are registered for courses:

<http://www.occc.edu/enrollment/add-drop-dates.html>

. 'Calendar Events' on the Main OCCC Website also has important academic dates identified.

- Academic Advising offers walk-in advising during regular business hours Monday – Wednesday 8 – 6pm, Thursday 11:30 – 6pm, and Friday 8 – 5pm or call 682-7535 to request an appointment.

- Access free academic support services for the courses you are enrolled -

<http://www.occc.edu/academics/labs-and-centers.html>

- For any writing and literacy skills assistance visit the Communications Lab:

<http://www.occc.edu/comlab>

- Make an appointment with a Learning Support Specialist or Licensed Counselor in Student Support Services at 405-682-7520.
- Access support for Online courses:

<http://www.occc.edu/onlineresources/>

- Don't be afraid to ask your professor for help.

Advanced Standing Credit through Prior Learning Assessment

Oklahoma City Community College supports the concept of lifelong learning and knows that learning takes place in many environments and in many different ways. Prior Learning Assessment (PLA) is one method used to earn Advanced Standing Credit. It is a process that allows adults to identify and demonstrate relevant learning acquired through life and work experience, and to translate that learning into college credit. PLA provides for the identification and confirmation of past learning by systematically evaluating the learning against established academic standards for awarding college credit. Credit is only awarded for actual college level learning, not for experience. The learning must demonstrate a balance between theory and practical application. Faculty who are subject matter experts will evaluate competency. All PLA credit is awarded with a grade of "S."

Exam-based PLA Credit (CLEP, AP, DSST)

OCCC will award credit for learning demonstrated by passing scores on formal exams including, but not limited to, CLEP, AP, and DSST. Minimum passing scores are determined by OCCC Academic Affairs. To receive credit, students must submit an official score report to the Office of Graduation, Employment, and Transfer Services. Credit will only be granted for equivalent courses offered at OCCC. Credit will be posted after the student has successfully completed twelve college-level credit hours at OCCC.

Military- based PLA

OCCC will award credit for learning demonstrated by military training and experience. Credit will be granted for military activity that 1) has a credit recommendation outlined by the American Council on Education and 2) has an equivalence to a course offered at OCCC. To receive credit, students must submit an official transcript from their military branch to the Office of Graduation, Employment, and Transfer Services. Credit will be posted after the student has successfully completed twelve college-level credit hours at OCCC.

Other Forms of PLA

In some cases, students may be able to receive college for life and work experience. Students may be asked to complete institutional exams or develop a portfolio to illustrate their competencies. Students

interested in learning more about this option should contact the Office of Graduation, Employment, and Transfer Services for a referral to the appropriate process.

Attendance and Responsibility for Learning

All students receive assistance in identifying and achieving goals. The College's approach to education emphasizes that students accept responsibility for their learning. Therefore, students are expected to make maximum use of learning opportunities available to them.

Although student attendance is not the primary requisite for learning, academic success is closely related to classroom attendance. For this reason, students are encouraged to attend classes regularly. It is the student's responsibility to adhere to attendance requirements stated in the syllabus of each course.

Attendance Requirements

Oklahoma City Community College expects students to attend class on a regular and punctual basis. If a student is absent from class, regardless of the cause, it is the responsibility of the student to communicate with the instructor to discuss work missed. The instructor will determine whether or not the student will be permitted to make up work and will decide on the time and nature of the makeup. If a student does not appear at a pre-arranged time for make-up work, he/she forfeits the right to make up the work.

Faculty may institute a class attendance policy, provided the policy is approved by the dean and presented in writing with the course syllabus to the students at the start of the class.

Co-enrollments at Other Colleges

Students who choose to concurrently attend another college while enrolled at Oklahoma City Community College must use the total credit-hour enrollment at both institutions to compute their academic workload (see Academic Workload).

Course Lengths

Oklahoma City Community College offers courses of varying lengths. Students should take into consideration the number of weeks a course meets a when planning their academic workloads.

Although the number of weeks a class meets can vary, all credit classes must meet a certain total number of hours to fulfill the requirements for their credit value. For example, a 16-week, 3-credit course meets 3 class hours each week. An 8-week, 3-credit course meets 6 class hours each week. Additionally, the length of the add/drop period aligns with the number of weeks in a course. Students should consult the academic calendar for the add/drop period dates in a semester.

Course Re-enrollment

A student may need or want to re-enroll in a previously attempted, completed or audited course. There may be situations when re-enrollment will not be allowed, or will be allowed only after certain conditions are met. In all cases, approval from the Director of Academic Advising or their designee will be required before a student is allowed to enroll in the same course beyond the third time.

Students should realize that repeating a course may reduce or eliminate some types of financial aid or veterans benefits.

Educational Approach and Grading

Oklahoma City Community College subscribes to a competency-based instructional philosophy. The ultimate goal of the instructional program is to enable each student to attain his or her highest possible level of learning.

Competency-based instruction is characterized by predetermined competencies shared with students in the form of observable and measurable learning objectives for each course. Assessment occurs through test items matched to specific objectives in terms of content and level. Student evaluations are based upon a student's achievement of predetermined competency levels rather than on a comparison to other students' performance. Each student is presented a course syllabus containing learning objectives and the procedure for determining final grades in the course.

Appealing a Grade

It is the student's responsibility to review his/her academic transcript at the end of each semester to verify grades. An appeal of any final grade must be initiated within 90 days of the end of the semester. **APPEALS WILL NOT BE ACCEPTED AFTER THIS DEADLINE.**

A student choosing to appeal a final grade should first consult with the course instructor. If an agreed upon solution is not possible, the student may contact the division office for further procedures.

Definitions and Provisions

At the conclusion of a course, one of the following grades will be listed on the student's transcript along with the course title.

- A - (4.0 Grade Point) Excellent
- B - (3.0 Grade Point) Good
- C - (2.0 Grade Point) Average
- D - (1.0 Grade Point) Below Average
- F - (0.0 Grade Point) Failure

NOTE:

To satisfy degree requirements, students majoring in certain programs must earn a C or better or B or better in specified courses.

S-(Satisfactory)

In a limited number of courses, the grades S and U are used. An S is a neutral mark indicating minimal competencies have been met. An S is also used to indicate credit earned through advanced standing examination. The grade of S is not used in computing grade point averages.

U-(Unsatisfactory)

The grade of U indicates that a student did not meet minimum requirements in a course designated for S/U grading. The grade of U is not used in computing grade point averages.

I-(Incomplete)

When, in the instructor's judgment, justifiable circumstances exist, the instructor may issue an I grade. The instructor prepares a contract specifying the work which must be completed, and the date by which it must be completed. The normal I contract period extends through the late registration period for the next major enrollment period, but may be as long as a period of one year. When the student completes the specified work, the instructor will replace the I grade with the appropriate grade: A, B, C, D, F, S, or U. If the instructor has not replaced the I grade within one year, the I grade will remain permanently on the student's transcript. The I grade is not used in computing grade point averages.

W-(Official Withdrawal)

The student has officially withdrawn from the course. The student may withdraw as late as the twelfth week of a sixteen-week semester (or 3/4 of the duration of a shorter course) and automatically receive the grade of W. The W grade is not used in computing grade point averages.

AW-(Administrative Withdrawal)

The student has been “involuntarily” withdrawn by the institution during the designated semester for disciplinary, financial, or other administrative reasons. An Administrative Withdrawal for disciplinary or financial reasons requires approval by the Vice President for Enrollment and Student Services. An AW grade is not used in computing grade point averages.

AU-(Audit)

The student audited the course. The student receives no credit for the course and the grade of AU is not used in computing grade point averages. Note: A student may request a change in enrollment status from audit to credit through the late enrollment period. A student may change enrollment status from credit to audit through the official withdrawal period.

Cumulative GPA

Includes all course work attempted with the exception of developmental (zero-level) coursework.

Graduation GPA

This GPA is the same as the retention GPA, but excludes physical education activity courses.

Retention GPA

Includes all course work attempted with the exception of developmental (zero-level) coursework and hours which have been forgiven through the Repeat, Reprieve, or Renewal provision. Neither activity nor performance courses can be used to raise a retention GPA during a semester in which a student is on probation.

Grade Reporting

Grades are posted to the official transcript within five working days of the last day of the semester or term of enrollment. They may be accessed through the College web site at mineonline.occc.edu.

On-campus PC's are available for accessing the web site. Students may also request and receive a transcript from the Office of Records.

Grading Systems

Students at Oklahoma City Community College successfully complete courses when they demonstrate that they have accomplished objectives at the levels required for the courses. Student performance is measured against standards set by program faculty. The grades which the students earn reflect the quality of their performances when measured against these standards.

Oklahoma City Community College conforms to the definitions of grading terms and the academic forgiveness provisions set forth by the Oklahoma State Regents for Higher Education.

Entry-Level Assessment

The academic background and skill level of any student enrolling in credit courses at Oklahoma City Community College will be assessed, and the student's placement will be based on the results. Placement will be required in developmental course work (this course work does not apply to a degree program or GPA) where a need is indicated. Assessment will include an evaluation of entry-level basic skills and educational readiness as defined below.

Mathematics*

The ability to perform basic operations with real numbers and polynomials, graph in the Cartesian coordinate system, solve linear and quadratic equations, and model applications using linear and quadratic equations.

These are minimum entry-level skill requirements. If there is a higher level prerequisite skill or course, it would be used for placement. Guidelines and specific requirements are available through Office of Academic Advising.

Reading and Writing*

The ability to read and comprehend at the college entry level; to write developed compositions that demonstrate the principles of unity, coherence, and organization and which contain specific details and effective use of language; to communicate using academic language and conventions of Standard American English; and to understand and interpret information to solve problems and think critically.

These are minimum entry-level skill requirements. If there is a higher level prerequisite skill or course, it would be used for placement. Guidelines and specific requirements are available through Advising and Career Services.

*The college prep courses may be found under English (ENGL) and Mathematics (MATH). Tutorial services are also available in the Communications Lab, Math Lab, Biological Sciences Center, Physical Science Center, Computer Science Lab, Accounting Tutorial Center, and on an individual basis.

Educational Partnerships

Redlands Community College Partnership

Oklahoma City Community College and Redlands Community College in El Reno cooperate to provide pre-agriculture students the opportunity to co-enroll at both institutions. Students can take general education and support classes at Oklahoma City Community College. All major courses are taken at Redlands Community College, which also provides advisement and confers the degree. For more information, call Redlands Community College at (405) 262-2552 or Oklahoma City Community College at (405) 682-7535.

Rose State College Partnership

Oklahoma City Community College and Rose State College cooperate to provide the broadest possible offering of modern language courses without unnecessary duplication. Course curricula and requirements are similar so that cooperative class sections may be made available to students. Oklahoma City Community College students may attend selected classes on the Rose State College campus with credit earned at Oklahoma City Community College. Contact the Division of Arts and Humanities at (405) 682-7558 for schedule information.

Southeastern Oklahoma State University Partnership

Oklahoma City Community College and Southeastern Oklahoma State University have entered into a partnership to offer an Associate in Science leading to the Bachelor of Science Degree in Aviation Management with options in Maintenance and Business and Master in Science Degree in Aerospace Administration on the Oklahoma City Community College campus. For additional information, contact Aviation Sciences Institute at Southeastern Oklahoma State University (800) 435-1327 ext. 3252, (580) 745-3252, (405) 682-1611 x7452 or cmarshall@se.edu

or the Division of Business at Oklahoma City Community College, (405) 682-7550 or ggardner@occc.edu

University of Oklahoma Partnership

Oklahoma City Community College and the University of Oklahoma have forged a partnership to better serve the student whose educational goal is the baccalaureate degree. More and more students are choosing to start their college education by completing an associate degree before transferring to a university. The partnership between Oklahoma City Community College and the University of Oklahoma is designed to provide the transfer student an effective and efficient support system to ensure ease of transfer. The University of Oklahoma offers a number of courses on the Oklahoma City Community College campus. Staff from the University of Oklahoma are hosted by Office of Academic Advising on the Oklahoma City Community College campus where students can receive academic advisement as well as process information for admission to the University. Enrollments for courses offered by the University of Oklahoma on the Oklahoma City Community College campus are also handled at this center. For more information, call Office of Academic Advising at (405) 682-7535.

University of Oklahoma (AFROTC) Partnership

Oklahoma City Community College students have a unique opportunity to join the Air Force Reserve Officer Training Corps (AFROTC) while attending Oklahoma City Community College. A cooperative agreement between Oklahoma City Community College and the University of Oklahoma (OU) exempts Oklahoma City Community College students from paying most fees and insurance at OU. Basically, the only cost to the student is for the AFROTC credit hour(s). AFROTC classes meet on the University of Oklahoma, Norman campus.

AFROTC offers a variety of scholarships in nursing, computer science, engineering and other majors that you could pursue at Oklahoma City Community College. After completing a degree and the AFROTC program, the student will be commissioned as an officer in the United States Air Force and also have a guaranteed job after graduation. In addition, tuition waivers are available to help cover the OU tuition. For more information, contact University of Oklahoma ROTC Det. 675 at (405) 325-3211 or www.ou.edu/rotc/air-force

University of Central Oklahoma Partnership

Both institutions are committed to the partnership and the success of the student in pursuit of these degree programs. Both parties will work toward ensuring that the students have the opportunity to complete their degree programs effectively and efficiently.

Technology Center Partnerships

Oklahoma City Community College is partnering with Francis Tuttle to provide students with the nationally certified Associate in Applied Science in Respiratory Care. In addition, the College works with Francis Tuttle, Metro Tech, Mid America, and Moore Norman to provide additional opportunity for students. Students successfully completing nationally recognized certificates at Francis Tuttle, Metro Tech, Mid America, or Moore Norman Technology Centers may receive college credit toward an associate degree through prior learning assessment (PLA). All college credit is awarded by Oklahoma City Community College. For more information on the Respiratory Care program or the specific programs available through PLA call (405) 682-7822.

Honor Rolls

Students qualify for the President's or the Vice President's Honor Roll each fall and spring semester by meeting the following criteria:

President's Honor Roll

Students are eligible to be placed on the President's Honor Roll in any fall or spring semester in which they have attained a semester grade point average of 4.0 while carrying 12 credit hours or more of college-level courses. Part-time students are also eligible for the President's Honor Roll if they have maintained a 4.0 GPA during two consecutive semesters while enrolled in six credit hours or more of college-level courses each semester.

Vice President's Honor Roll

Students are eligible to be placed on the Vice President's Honor Roll in any fall or spring semester in which they have attained a semester grade point average of at least 3.5 while carrying 12 credit hours or more of college-level courses. Part-time students are also eligible if they have maintained at least a 3.5 GPA during two consecutive semesters while enrolled in six credit hours or more of college-level courses each semester.

Honors Program

The Honors Program at Oklahoma City Community College challenges and invites full-time and part-time students to develop a deeper understanding of academic material through individually designed Honors Contracts. Honors Contracts present students and instructors with a unique opportunity to create academically insightful projects or processes in potentially any class.

Application Process

The application process includes an Application Form, an essay, and a personal interview with the Coordinator of the Honors Program. Ideally, students should apply to the Honors Program before completing 30 credit hours.

Contact Information

For more information regarding the Oklahoma City Community College Honors Program or to make an appointment to discuss Honors Program opportunities, please contact Nina G. Smith, Professor of English and Honors Program Coordinator. Email: nsmith@occc.edu
Telephone: 405.682.1611 ext. 7141

Information may also be acquired online by visiting the Honors Program web site at www.occc.edu/honors

Eligibility

To be eligible for the Honors Program, entering freshmen and students with fewer than 12 college credit hours must have the following: a composite ACT score of at least 22 or a high school grade point average of at least 3.5.

Continuing Oklahoma City Community College students, including transfer students, must have the following: 12 or more completed credit hours and a cumulative college GPA of at least 3.5.

To Graduate With Honors, Students Must:

Complete a minimum of 15 credit hours earned in honors courses at Oklahoma City Community College earning an A or B⁺ in each course.

Have a minimum cumulative grade point average of

Complete at least 75% of all attempted class enrollments at Oklahoma City Community College.

Program Benefits for Students:

One-on-one academic interaction with instructors.

Recognized academic distinction.

Enhanced scholarship opportunities.

Honors stoles awarded to be worn at Commencement.

Earned "H's" are placed on student's transcript.

"With Honors" printed on student's transcript and diploma.

Tuition Waiver opportunities for qualified applicants

Online Courses

Oklahoma City Community College offers online courses (computer based/Internet) which allow students the freedom from attending regularly scheduled course meeting times while still earning college credit. Online courses are similar to traditional, on campus courses in that they have a regular class schedule, assignment due dates, and the expectation of student interaction. Online courses differ from on campus courses in that the content is delivered to the student primarily in written form and most of the work is done via computer and the Internet. Students will receive course content through OCCC's Learning Management System (LMS) which can be accessed from the College's home page. Students will be able to access their course content 48 hours prior to the beginning of the class session. However, students will have access to a course to provide instruction on the computer system within 48 hours of enrollment. This orientation may be required by some instructors as well as an on-campus orientation with the instructor. Some instructors require on campus or proctored exams. Please check the course schedule for the section in which you are enrolling or contact the appropriate division office.

For further information, call the Center for Learning and Teaching at 405.682.7838.

Special Academic Programs

Oklahoma City Community College is a comprehensive educational institution.

The College offers an extensive variety of educational programs and services to meet diverse individual needs. As a result, wide-ranging educational opportunities are available for students interested in maximizing their chances for success in the job market, for students planning to transfer to a university or four-year college, or for students who want to resume studies which were previously interrupted. In addition, services are provided to help students succeed at the College. For example, specific courses and labs are available to help students improve learning skills in areas such as reading, writing, and math.

All educational programs and services are available in a variety of formats so students can choose complementary programs of study which fit their own, unique learning styles.

English as a Second Language

Oklahoma City Community College offers English as a Second Language (ESL) courses for students who seek to improve their

English. The mission of the English as a Second Language Program is to provide students who are nonnative speakers of English with opportunities to acquire the English they need in order to achieve their educational, career, and personal goals. Courses are offered in grammar, listening, speaking, reading, writing, and TOEFL preparation. Non-credit enrollment is available for students who may not yet be eligible for credit enrollment.

Students whose English proficiency scores are within a range of 460 to 499 on the Institutional paper-based TOEFL, 140 to 172 computer-based TOEFL, 48 to 60* on the International TOEFL iBT, or 5.0 to 5.9 on the IELTS may be eligible to enroll in the Academic Bridge Program. The Academic Bridge Program is a full-time schedule of ESL courses at the advanced level. The courses are specifically designed to prepare students for study in an American college or university. The program is available in the fall and spring semesters.

For specific information about admission to the Academic Bridge Program, see the "Criteria for Admission" section of this catalog. For further information about the study of ESL at Oklahoma City Community College, please contact Abra Glenn-Allen Figueroa, ESL Coordinator, at (405) 682-1611, extension 7326, or the Division of Arts at (405) 682-1611, extension 6278.

Student Outcomes Assessment

Oklahoma City Community College is committed to providing quality educational experiences to all students. Therefore, the College uses information from students, graduates, employers, and faculty to improve programs and services.

In addition, the Oklahoma State Regents for Higher Education view Outcomes Assessment as a vital component of the educational process and are leading Oklahoma's higher education institutions in joining other states which require the implementation of an outcomes assessment process.

To ensure that adequate information is available, students will be asked to participate in personal interviews, to take program and/or general education assessments, or to complete surveys. For additional information on Student Outcomes Assessment, contact the Office of Institutional Effectiveness.

U.S. Military Concurrent Enrollment

Programs (SOC, ConAP and SOCNAV)

Oklahoma City Community College is a Service Members Opportunity College (SOC) and participates in both the U.S. Army's ConAP and the U.S. Navy's SOCNAV programs. Enlisted U.S. military personnel who have selected Oklahoma City Community College may contact the Office of Recruitment and Admissions for advisement regarding enrollment.