Child Development (AAS) Administrator Option

Associate in Applied Science

Minimum of 61 credit hours

Knowing you play a role in shaping a child's imagination and education is priceless. That’s why Oklahoma City Community College offers four programs for students who are interested in pursuing careers in child development. You can earn an associate degree in arts in child development, an associate degree in applied science in child development, a certificate of mastery in child development, or a child development associate (CDA). Consult a faculty advisor to find out which program is best for you. The Child Development Administrator option is best for you if you are interested in becoming a program director or administrator. If you’re already working in this career field, this degree program will provide you with an opportunity to maintain, upgrade and hone your education and training.

Courses identified by “C” (or “B”) within a program curriculum pattern must be completed with a grade of “C” or better (or “B” or better) by students majoring in that program.

Course Sequence

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Course Grouping

Major Courses: (33 credit hours) Child Development: CD 1121, 2113 (C), 2153 (C), 2333 (C), 2353 (C), 2363 (C), 2443, 2533 (C), 2632, 2713, 2813, 2833 (C).
General Education Courses: (21 credit hours) English: ENGL 1113, ENGL 1213; History: HIST 1483 or HIST 1493; Political Science: POLSC 1113; Humanities: Three credit hours; Psychology or Sociology: PSY 1113 or SOC 1113; Computer Skills: CS 1103.
Life Skills Courses: (1 credit hour) Life Skills: SCL 1001
Support Courses: (6 credit hours) Business: BUS 1323; CD 2623 or CD 2213.
(C) Grade of "C" or better required before admittance to subsequent courses.

Program Notes

Notes: This Technical and Occupational program is designed to prepare students to enter the job force following completion. See Technical and Occupational Programs in the general information section of the catalog. CD 2153, CD 2353, CD 2363, CD 2623, CD 2632 and CD 2713 have a clinical component that requires purchase of liability insurance and a student name tag.
If CD 2153 is completed online, the student is required to be on campus for on-campus tour and observations at the CDCLS. A grade of "C" or better is required in CD 2113, CD 2153, CD 2333, CD 2353, CD 2363, CD 2813, CD 2533 and CD 2833 before admittance to subsequent courses.
Degree Program Course Descriptions

BUS 1323 - MATHEMATICS FOR BUSINESS CAREERS
Prerequisites: MATH 0103 or adequate math placement test score and ENGL 0203 or adequate placement score, or by meeting determined placement measures.

1 Credit This course will introduce students to the field of business mathematics. The course will address practical applications of mathematics in business and economics.

CD 1121 - THE CHILD DEVELOPMENT PROFESSIONAL
Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

1 Credit This course will introduce students to the Child Development profession and program as well as the fields of child development and early childhood education.

CD 2113 - INTRODUCTION TO CHILD DEVELOPMENT
Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

3 Credits This course will identify patterns of the physical, intellectual and emotional/psycho-social development of children. The course will recognize the major theories of human development as they apply to children.

CD 2153 - INTRODUCTION TO EARLY CHILDHOOD EDUCATION
Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

3 Credits This course will explore the early childhood profession and its multiple historical, philosophical, and social foundations, including how these foundations influence current thought and practice. The course contains a lab component which must be completed at on- and off-campus approved sites. Students must meet pre-laboratory requirements.

CD 2213 - CHILD AND FAMILY IN SOCIETY
Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures

3 Credits This course emphasizes promoting optimum development and support of families and children within various settings and the larger community.

CD 2333 - INTEGRATED CURRICULUM DEVELOPMENT I
Prerequisites: Earned at least a “C” in CD 2113, CD 2153

3 Credits This course explores the identification and implantation of best practices for health, safety, and nutrition of young children in a variety of early childhood settings. The laboratory component of the course must be completed at on- and off-campus approved sites at discretion of instructor. Students must meet pre-laboratory requirements.

CD 2353 - CHILD HEALTH, SAFETY AND NUTRITION
Prerequisites: Earned at least a “C” in CD 2113, CD 2153

3 Credits This course explores the identification and implantation of best practices for health, safety, and nutrition of young children in a variety of early childhood settings. The laboratory component of the course must be completed at on- and off-campus approved sites at discretion of instructor. Students must meet pre-laboratory requirements.

CD 2363 - BEHAVIOR AND GUIDANCE OF YOUNG CHILDREN
Prerequisites: Earned at least a “C” in CD 2153 & CD 2113 for Child Development majors or by evaluation. § Criteria for evaluation is in division office.

3 Credits This course presents the theoretical basis for the use of positive, constructive child guidance and discipline techniques in programs serving children. The course contains a laboratory component. Students must meet pre-laboratory requirements.

CD 2443 - LANGUAGE & LITERACY FOR YOUNG CHILDREN
Prerequisites: CD 2113 and CD 2153

3 Credits The student will demonstrate knowledge of the language and literacy development and learning needs of young children. The student will demonstrate skills in planning and presenting activities for children in the areas of language and literacy.

CD 2533 - INTEGRATED CURRICULUM DEVELOPMENT II
Prerequisites: ENGL 1113 Earned at least a “C” CD 2113, CD 2153, CD 2333, and CD 2353

3 Credits Students will demonstrate the ability to use assessment effectively and plan curriculum on both a day-to-day and long-term basis for infants, toddlers and preschool age children of all abilities in group early care and education settings. Students will demonstrate knowledge of the teacher’s relationship and ethical responsibility to children’s families. The laboratory component of the course must be completed at on- and off-campus approved sites at discretion of instructor. Students must meet pre-laboratory requirements.

CD 2623 - SUPERVISED LABORATORY
Prerequisites: ENGL 1113 Earned at least a ‘C’ in CD 2333, CD 2353

3 Credits Students will work a minimum of 96 clock hours at the Oklahoma City Community College Child Development Center and Laboratory School. Students will provide for children’s health and safety, guide their behavior, plan and execute activities in all curriculum areas, communicate with children’s families, and interact with staff on a professional level. Students must meet pre-laboratory requirements.

CD 2632 - CHILD DEVELOPMENT FIELDWORK
Prerequisites: ENGL 1113 Earned at least a ‘C’ in CD 2533

2 Credits Students will demonstrate skill in guiding young children and providing for their health and safety in a group setting. Students will also demonstrate the ability to plan and execute developmentally appropriate activities in all curriculum areas. A minimum of fifty-six contact hours is required, which must be completed in approved on- and off-campus early care and education facilities at discretion of instructor. Students must meet pre-laboratory requirements. AAS majors must document a minimum of 100 clock observation and contact hours with children in a variety of settings, including the workplace.

CD 2713 - INFANT/TODDLER DEVELOPMENT AND EDUCATIONAL PROGRAM
Prerequisites: ENGL 1113 Earned at least a ‘C’ in CD 2113, CD 2153, CD 2333, CD 2353, CD 2363

3 Credits This course will focus specifically on the cognitive, psychosocial, and physical development of the child from conception up to age 3. Attention will focus on the consequential care required for infants/toddlers in early care and education settings. The course contains a laboratory component. The laboratory portion of the course involves direct interaction with children in the campus Child Development Center and Laboratory School. Students must meet pre-laboratory requirements. Other field study is expected as well.

CD 2813 - EARLY CHILDHOOD CENTER PERSONNEL DEVELOPMENT & MANAGEMENT
Prerequisites: Earned at least a “C” in CD 2113, CD 2153, CD 2333, CD 2353, CD 2363, ENGL 1113.

3 Credits This course is for individuals wishing to improve their management skills with personnel working in early care
and education programs. Students will examine the principles, procedures and organizational techniques used in the development and management of personnel including employment practices, employee assessment and evaluation, orientation, training, related federal and state legislation and regulations, diversity, employee/employer relations, compensation, advocacy, ethics, and leadership.

CD 2833 - EARLY CHILDHOOD CENTER FINANCIAL PLANNING AND MANAGEMENT
Prerequisites: Math 0103 or adequate math placement test score, Earned at least a “C” in CD 2113, CD 2153, CD 2333, CD 2353, CD 2363, ENGL 1113.
3 Credits This course is for individuals wishing to improve their skills in designing and managing budgets and financial plans for early care and education programs. Students will have practical experience utilizing guidelines and tools for creating budgets as well as other financial issues pertinent to the field. Other content will include governmental regulations as they pertain to budgets, insurance, customer service, collection issues, financial policies and procedures, fund raising, and government programs and their relationships to financial management of early care and education programs.

CS 1103 - INTRODUCTION TO COMPUTERS AND APPLICATIONS
Prerequisites: Math 0103 or adequate math placement test score; ENGL 0203, adequate placement score, or by meeting determined placement measures
3 Credits This hands-on course affords students a basic understanding of computers and their application. Upon completion of this course, the student will be able to demonstrate the ability to use a computer operating system, an office suite, productivity tools, as well as the Internet at an introductory level. Advanced Standing is available.

ENGL 1113 - ENGLISH COMPOSITION I
Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures
3 Credits The student will write well-developed compositions which demonstrate the principles of unity, coherence, and organization and which contain specific details and vivid language. The students will locate library material and incorporate researched materials into compositions.

ENGL 1213 - ENGLISH COMPOSITION II
Prerequisites: ENGL 1103 or ENGL 1113 taken within the last year, with strong encouragement for immediate continuation.
3 Credits In this advanced writing course, students will create essays that explore and evaluate a variety of issues and perspectives suggested by fiction, poetry, drama, essays, and other types of cultural texts. Students will refine and augment the writing techniques they learned in ENGL 1113 or ENGL 1103 to develop well-reasoned, well-structured arguments in a clear, fluid, and engaging prose style.

HIST 1483 - U.S. HISTORY TO THE CIVIL WAR
Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures
3 Credits After analyzing events in American history from 1400 to 1870 in such areas as revolution, geographic and social mobility, political reform, government precedents and war, the student will be able to identify patterns of present day mobility, describe governmental operations in his society and help resolve conflict in society based on the students search for change, precedents, and conflict in the American past.

HIST 1493 - U.S. HISTORY SINCE THE CIVIL WAR
Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures
3 Credits After analyzing events in American history from 1870 to the present in such areas as political reform, industrialization, urbanization, ethnic acculturation and war, the student will be able to identify meaningful changes in his society, identify equal rights in that society, and help resolve conflict in this society based on the students search for change, equal rights and conflicts in the American past.

HUM - HUMANITIES ELECTIVE
Prerequisites:
3 Credits Humanities elective

PSY 1113 - INTRODUCTION TO PSYCHOLOGY
Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures
3 Credits A survey of the major areas of study in psychology such as motivation, learning, physiology, personality, social psychology, abnormal behavior, perception, memory, cognition/thought, and treatment.

SCL 1001 - SUCCESS IN COLLEGE AND LIFE
Prerequisites: ENGL 0106 or adequate reading/writing assessment scores
1 Credit Students will learn best practices for academic, career, and personal success. Students will discover their individual strengths, interests, and values to create a personalized plan; select and utilize resources that are applicable to their growth and success; and engage as active and responsible members of the academic community. This course should be taken during a student’s first semester of college work at Oklahoma City Community College and is a required course in degree plans to satisfy the Life Skills requirement.

SOC 1113 - INTRODUCTION TO SOCIOLOGY
Prerequisites: ENGL 0203, adequate placement score, or by meeting determined placement measures
3 Credits The student will identify the sociological dimensions of human behavior by analyzing the concepts of society, culture, socialization, institutions, social stratification and social change.