

Extending Assignment Submission Deadlines

The cut-off date set on an assignment's settings page will prevent students from submitting to the assignment after that date and time, but it is possible to set a User override to extend the cut-off date for specific students.

To set a user override, navigate to the Assignment you wish to override and select it.



On this page, go to the Admin menu in the upper right and select User overrides.





Select Add user override.



In the Override user dropdown menu, select the student whose deadline you wish to extend.

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The date settings can be adjusted below the Override user menu.

Allow subn	nissions fro	m				
28 🕈	June	÷	2017 🕈	00 \$	00 \$	⊠ Enable
Due date						
5 \$	July	÷	2017 🗢	€ 00	€ 00	🗹 Enable
Cut-off dat	е					
5 \$	July	\$	2017 🕈	08 ≑	15 🕈	✓ Enable



To allow the selected student to submit before the assignment opens, you can adjust the **Allow** submissions from date.

To extend the deadline, adjust the **Cut-off date** setting.

When finished, select **Save**.

Save	Save and enter another override

This will display the override settings for you to review.

User	Overrides		Action
CLT Student011	Cut-off date	Monday, 10 July 2017, 8:15 AM	≉ ℃ ×
Add user override			

If you have questions or need assistance please contact the CLT at 405-682-7838 or <u>clt@occc.edu</u>.