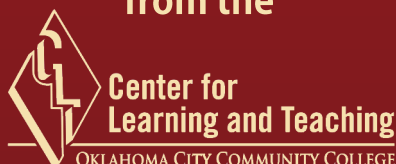


Two- Minute Tech Tips

from the

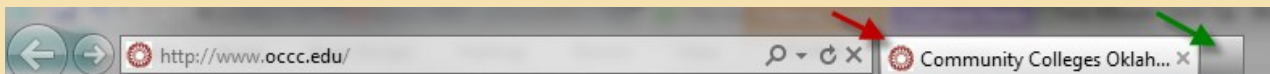


TOPIC: Browser Tab Management

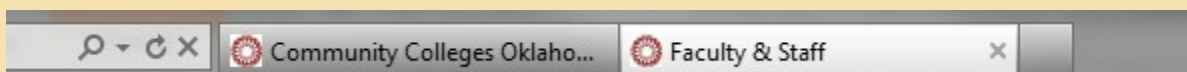
Why you should care:

All modern web browsers feature tabbed browsing. Understanding what tabs are and how they work will lead to a smoother, more efficient browsing experience.

Look for the tab row in any current browser. It should be near the address bar. Below, the red arrow indicates the tab row and the green arrow indicates the spot where you can left-click to open a new, blank tab.

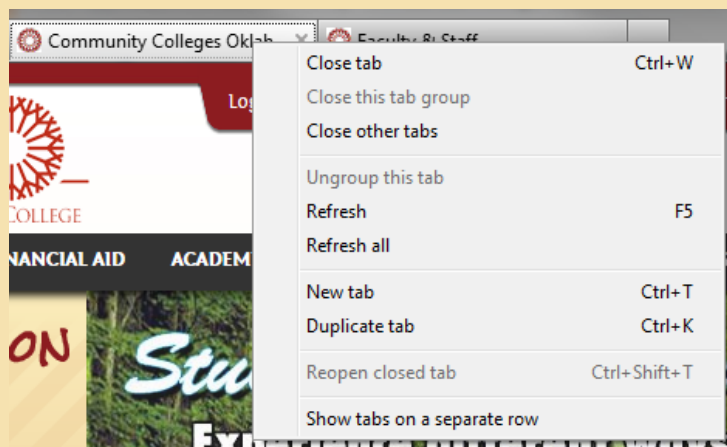


When you have multiple tabs open, you can easily switch between tabs by left-clicking on the desired tab or by pressing CTRL + Tab on the keyboard. Notice that the tab currently being displayed is highlighted. To close a tab, hover over the tab with the mouse, then click on the X.



Right-click on any tab to access more tab-related options. The “Close other tabs” option can be especially useful.

Tip: You can force the browser to open any link in a new tab by holding CTRL on the keyboard and left-clicking on the link.



Tip: If you’re using a laptop or mobile device, it’s good practice to limit the number of open tabs, as they will consume extra battery life.