



**Oklahoma City Community College
Minutes of Leadership Team Meeting
Wednesday, October 24, 2007
College Union, Rooms 1 and 2**

Attending

Present: Felix Aquino, Trish Bilcik, Regent Ben Brown, Paul Buckelew, Tamara Carter, Mark Davis, Paula Gower, Brenda Harrison, Stu Harvey, Stephanie Hayes, Sherry Hendrix, Carlotta Hill, Tom Kraft, Paige Landreth, Liz Largent, Gary Lombard, J.B. Messer, Marion Paden, Gus Pekara, Jim Riha, Jerry Steward, Pat Stowe, Susan VanSchuyver, Anita Williams, and Mary Williams.

Activities and Discussion

- Mr. Stu Harvey opened the meeting by giving a few data updates.
- Handouts were disseminated. One of the handouts included questions that will be used to develop an AtD strategy document. Mr. Harvey explained that the Leadership Team must eventually be able to answer these questions.
- Mr. Harvey explained that focus groups will be formed soon. Dr. Marion Paden will serve as the contact/moderator for focus groups targeting students. Ms. Sherry Hendrix will serve as the contact/moderator for focus groups targeting OCCC employees. Dr. Felix Aquino and Ms. Melinda Barr will serve as the contacts/moderators for the OCCC faculty and the College's program advisory groups. Dr. Aquino mentioned that one faculty group had already met, and Dr. Brenda Harrison gave a brief overview of that meeting.
- Three break-out groups were re-convened to brainstorm potential underlying causes and identify additional data needs. One group examined developmental education issues posed by the data; another examined poor course completion rates in 1000 and 2000 level classes, and a third looked at persistence issues. The purpose of the exercise was to generate hypotheses that could be tested for validity by the Data Team.
- Mr. Paul Buckelew, Dr. Marion Paden, and Dr. Tamara Carter represented their break-out group and presented their groups' hypotheses to the entire Leadership Team.

Follow-up

- **The next meeting will be at 3:30 p.m. on November 14 in College Union, Room 3.**
An agenda will be forthcoming.