

Oklahoma City Community College
Minutes of Leadership Team Meeting
Wednesday, October 10, 2007
College Union, Room 3

Attending:

Present: Felix Aquino, Trish Bilcik, Paul Buckelew, Tamara Carter, Mark Davis, Paula Gower, Brenda Harrison, Stu Harvey, Stephanie Hayes, Sherry Hendrix, Carlotta Hill, Yuthika Kim, Tom Kraft, Paige Landreth, Liz Largent, Gary Lombard, J.B. Messer, Joyce Morgan-Dees, Marion Paden, Gus Pekara, Jim Riha, Paul Sechrist, Jerry Steward, Pat Stowe, Susan VanSchuyver, E.J. Warren, Anita Williams, and Mary Williams

Activities and Discussion:

- = Dr. Sechrist and Stu Harvey opened with introductory remarks. They explained the respective roles of the Data Team and Leadership Teams. They also emphasized the need to patiently examine the data and that strategies undertaken by the college to improve student success must be supported with information. Finally, they said all data analyzed at Leadership Team meetings should be made available to people throughout the college.
- = A [PowerPoint](#) presentation was given by Joyce Morgan-Dees, chairman of the Data Team, with two team members, Yuthika Kim and E.J. Warren, outlining the issues the data team identified. The team focused on successful completion of developmental courses, 1000 (or "gatekeeper" courses) level courses, 2000 level courses and persistence and retention. There were challenges in all areas. A hand-out of the detailed data was also provided.
 - o [Zero Level](#)
 - o [1000 Level](#)
 - o [2000 Level](#)
- = Three break-out groups were convened to brainstorm potential underlying causes and identify additional data needs. One group examined developmental education issues posed by the data, another examined poor course completion rates in 1000 and 2000 level classes, and a third looked at persistence issues. The purpose of the exercise was to generate hypotheses that could be tested for validity by the Data Team. Because of time limitations the groups did not complete their tasks and will continue at the next meeting.
- = Because of the amount of data and accompanying analysis needed, Dr. Sechrist said that the Leadership Team will have regularly - scheduled meetings every two weeks. The next meeting will be at 3:30 p.m. on October 24 in College Union, Rooms 1 and 2. An agenda will be forthcoming.

For more information please contact:

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