Members present were: Kayla Fessler, Dr. John Boyd, Ken Harrelson, Dr. Kristy Bailey, Romeo Opichka, Dr. JoAnn Cobble, Dr. Jessica Sheetz-Nguyen, Carlotta Hill, Mary Punches, Tim Green, Doug Gregory, Dr. Martha George, and Judith Martin. Others present were: Dr. Brenda Harrison, Dr. Annmarie Shirazi, Dr. Jim DeChenne, Jane Hinojosa, Dr. Jo Alice Blondin, and Dr. Henry Rinne.

The meeting was opened with questions from the Committee to Dr. Jo Alice Blondin and Dr. Henry Rinne who had just completed a presentation on Academic Outcomes Assessment. Kristy Bailey asked that the criteria for success be defined. The presenters indicated and everyone agreed that 80% to 85% rate was generally considered successful but that each program or department needed to define success for that particular measure.

Jessica Sheetz-Nguyen and Carlotta Hill asked questions regarding how the assessment process should proceed, whether we should review local and national information and use it for comparisons. Dr. Henry Rinne expressed his belief that national reports and results should be considered in assessment but that a portfolio with assessments done in pieces throughout the semester was the best assessment tool.

Dr. Jo Alice Blondin and Dr. Henry Rinne, both from the University of Arkansas at Fort Smith, proceeded with a presentation that included Goals for an Assessment Committee, Leadership in Assessment, Using Assessment Results to Improve Student Learning, Linking Assessment Results, and Students Learning Matters Most. A copy of the power point presentation is available on request.

The next meeting of the committee is scheduled on Tuesday, September 9, 2003, at 3:30 p.m.