



OKLAHOMA CITY COMMUNITY COLLEGE

Prospective Nursing Student

Dear Student:

Thank you for your interest in the Baccalaureate to ADN Accelerated Pathway of the Associate Degree Nursing Program at Oklahoma City Community College (OCCC). To be eligible for the Pathway, you must have earned a baccalaureate or higher degree (in a discipline other than nursing) from a regionally accredited institution of higher education. If you have a degree from a college or university in another country, the OCCC Registrar's Office will provide the determination as to whether that degree is recognized as equivalent to one from a regionally accredited college or university. The Associate of Applied Science (AAS) Degree in Nursing requires seventy-two (72) credit hours, including thirty-six (36) in nursing major coursework. ***IMPORTANT NOTE: Beginning with the summer term of 2010, the AAS Degree in Nursing will require 74-75 credit hours. See the enclosed Curriculum Plan for details on the revisions.*** Graduates who meet application for licensure requirements are eligible to apply for the National Council Licensure Examination for Registered Nurses (NCLEX-RN). The enclosed information provides an overview of Program requirements.

In addition to being admitted to the College, you must apply to be admitted to the Baccalaureate to ADN Pathway of the Nursing Program. Applications will be available from the Office of Admissions and Recruitment and online at <http://www.occc.edu/Health/Nursing.html> on October 6, 2008. **The deadline for completed applications to be received in the Admissions Office is noon, February 13, 2009.** Prior to submitting an application, you will need to speak with a counselor. You may call 682-1611, ext. 7729 to request an appointment with the Health Professions Division advisor/counselor, Claire Echols. You may also meet with an advisor in the Office of Advising and Career Services, located in the main building across from Admissions. No appointment is required, but you may request one by calling 682-7535. The counselor will provide you with information on the application process and must also sign the application before it is submitted. It is important that you realize this Pathway requires that you complete ALL general education and support courses in the curriculum prior to beginning nursing major coursework.

Coursework for this Pathway will begin the first week of the summer term. Each of the four core nursing major courses will be taught in 8-week periods instead of the usual 16-week periods. The Pathway will be an intense and demanding program of study as it allows qualified students to complete the AAS degree in March following June admission. The theory component of the nursing courses will include 50% of the content in web-enhanced or online independent studies. In addition, there will be one six (6) hour theory day each week plus clinical experiences that vary from 20 to 24 hours weekly. A maximum of 60 students will be

admitted for the next class, beginning June 2009. **Applicants will be ranked for selection according to overall retention grade point average.**

Due to clinical agency requirements, the Division of Health Professions requires an Oklahoma State Bureau of Investigation (OSBI) background check with both a criminal history search and a sex offender search. A more extensive nationwide Investigative Background Report (IBR) is also required and requires credit card payment (application completed online). The student is responsible for the cost of both the OSBI background check and IBR. Clinical agency representative(s) review the reports, without access to identifying information, that have criminal history. The facility alone can accept or deny clinical access to a student. If a student is denied access to clinical sites he/she will be unable to successfully complete the course or the program. Any break in continuous enrollment will require additional OSBI checks and Investigative Background Reports.

Drug testing is also required for all students in the Division of Health Professions. Each student must have a random drug test prior to the first clinical assignment. The fee must be paid prior to the random drug test. Drug tests will be done on a predetermined random date. Failure of the drug test, as confirmed by the medical Review officer, will give the student only two choices: withdrawal from the course or a grade of "F" in the course in which the student is currently enrolled. Students may apply for readmission based on the application procedure for the Nursing Program, but readmission is not guaranteed. Failure of a second drug test will result in dismissal from the Program with no opportunity for readmission to any of the Health Professions Division's Programs. Any break in continuous enrollment will require an additional random test. Additional information regarding both criminal/sex offender history searches and drug requirements will be forwarded to students selected for admission to the Program.

Upon successful completion of the Nursing Program, graduates are eligible to apply for the National Council Licensure Examination for Registered Nurses. Licensure applicants are required to meet all state and federal requirements to hold an Oklahoma license to practice nursing. Due to Oklahoma legislation, the Board of Nursing can issue a license only to U.S. citizens, nationals and legal permanent resident aliens; and to applicants who present, in person, valid documentary evidences of:

1. A valid, unexpired immigrant or nonimmigrant visa status for admission into the U.S.;
2. A pending or approved application for asylum in the U.S.;
3. Admission into the U.S. in refugee status;
4. A pending or approved application for temporary protected status in the U.S.;
5. Approved deferred action status; or
6. A pending application for adjustment of status to legal permanent residence status or conditional resident status.

Applicants in the above six categories will only be eligible to receive a license card that is valid for the time period of their authorized stay in the U.S., or if there is no date of end to the time period of their authorized stay, for one year. The license card is required to indicate that it is temporary. The information will be verified through the Systematic Alien Verification for Entitlements (SAVE) Program, operated by the U.S. Department of Homeland Security. Due to the Oklahoma licensure requirements for non-U.S. citizens, it is highly recommended that international students consult with the OCCC Coordinator of International Student Services prior to seeking admission to the Nursing Program.

The Oklahoma Board of Nursing also has the right to deny a license to an individual with a history of criminal background, disciplinary action on another health-related license or

certification, or judicial declaration of mental incompetence. These cases are considered on an individual basis at the time application for licensure is made, with the exception of felony charges. An individual with a felony conviction cannot apply for licensure for at least five years after completion of all sentencing terms, including probation and suspended sentences, unless a presidential or gubernatorial pardon is received.

Other important information for you follows:

1. Tuition and Program Costs (see enclosed Estimated Costs for Nursing Program)

All students seeking financial aid should contact the Student Financial Support Services office at OCCC (682-7527) as early as possible, indicating the program option for which you are applying. Further information is available online at <http://www.occc.edu/financialaid/>.

2. CPR Certification

All students must have a current CPR card (Healthcare Provider, Level C, American Heart Association). CPR certification is good for the two year period specified on the card BUT must be current until the end of the semester in which the student is enrolled. For example, if the CPR certification expires in October, you must be recertified before the beginning of the fall semester.

3. NESAs Requirements

All students must view the required NESAs (Nursing Educators and Service Administrators) videos and pass the NESAs exam, with a score of 80%, annually prior to attending clinical rotations.

4. Student Liability Insurance

Verification of Student Professional Liability, Accidental/Medical and General Liability Insurance is required prior to enrolling in the Nursing Program is required. This must be purchased annually while enrolled in nursing course work. It is paid for in the Bursar's office, and the receipt submitted to the Health Professions Division office. The cost of this insurance is \$48.00 (subject to change).

5. Immunizations/PPD

All students enrolled in coursework that has a clinical rotation must have proof of the following immunizations/health records prior to enrolling in the Program:

MMR: (one of the following)

- Two MMR (measles, mumps, rubella) vaccinations **OR**
- One MMR and one Rubeola vaccination and one mumps vaccination **OR**
- One MMR and one positive Rubeola titer and one positive mumps titer.

Note:

- *If no immunization records are available, positive titers for mumps, rubella, and rubeola are required (exception: if born before 1-1-57 immunity to mumps, rubella, and rubeola may not be required. However, hospitals do vary in their requirement and at least one MMR vaccination or proof of immunity through positive titers MAY be required.*

Currently, at least one hospital requires proof of immunity to mumps from all students, regardless of age).

- *A PPD can be applied before or on the same day that MMR vaccine is given. However, if MMR vaccine is given on the previous day or earlier, the PPD should be delayed for at least one month. Live measles vaccine given prior to the application of a PPD can reduce the reactivity of the skin test because of mild suppression of the immune system (reference: CDC).*

Varicella: (one of the following)

- Two Varicella vaccinations **OR**
- Positive Varicella titer **OR**
- Proof of history of Varicella (physician note)

Hepatitis B: (one of the following)

- Three Hepatitis B vaccinations **OR**
- 1 or 2 Hepatitis B vaccinations plus a Hepatitis B waiver signed by student **OR**
- Hepatitis B waiver signed by student **OR**
- Positive Hepatitis B titer

If titers are equivocal, vaccinations will be required.

PPD: (one of the following-annually)

- Two negative TB skin tests, given within the last 12-month period prior to beginning clinicals, which will remain current the entire semester **OR**
- Documented positive TB test with documented negative chest x-ray **AND** a negative Annual Review of Symptoms which will remain current the entire semester **AND** is signed by a Health Department representative stating you are clear for public contact. A physician's signature on the Annual Review of Symptoms signature is **NOT** sufficient.

The immunizations and tests may be available through your local health department or your family physician. In addition, you can request information on other available sites from the Division of Health Professions Office.

- HIPAA requirements are followed at the College.

6. Background Checks

All students must obtain an Oklahoma State Bureau of Investigation (OSBI) criminal history and sex offender background check at the time of acceptance into the Program. The original copy of the criminal history record and sex offender search is required. Photocopies, faxed copies, or forms completed by employing agencies will not be accepted. The cost of the OSBI criminal history and sex offender background check is \$15.00 (subject to change). The report must be submitted by due dates specified for those accepted into the class and must be no older than three months prior to the first day of class.

In addition, a more extensive background check is required by clinical agencies and is coordinated through Oklahoma City Community College. The cost of the more extensive background check is \$42.00 (subject to change) and will be payable (by credit card only) online, information to be provided upon acceptance into the program.

Both background checks remain valid throughout continuous enrollment in the Program unless arrests or other extenuating circumstances occur. If enrollment in the Program is not

continuous (e.g., a student withdraws and then re-enrolls), the background checks must be repeated. Refer to the main body of this letter for further information on Background Checks.

As noted previously, a random drug test will also be required on a predetermined date. The cost of the drug test will be \$40.00 (subject to change). Refer to the main body of this letter for further information on Drug Testing.

7. Computer Based Testing

All students are required to pay for and utilize a testing system to support their learning throughout the Program. The cost of this system is \$109.00 for the first course and then \$83.00 for each subsequent course. The fees are paid with your enrollment fees. The ATI Comprehensive Assessment & Review Program provides multiple benefits to students including some textbooks, DVDs, benchmark testing throughout the program, and a comprehensive assessment/remediation plan for the NCLEX-RN exam.

8. Class/Clinical Time Requirements

All nursing courses required in the Baccalaureate to ADN Pathway have theory, clinical and clinical campus lab requirements. As previously noted, you can expect to be in class one six (6) hour day each week plus 20 to 24 hours weekly in clinical (hospitals/other health care agencies) or clinical campus lab (nursing campus laboratory or human patient simulator lab on campus). In addition to the regular class times, you will be expected to spend at least six (6) more hours weekly in web-enhanced curriculum work. You can also expect to spend many hours each week in study and preparation for your course requirements. It will be a very busy and time-demanding 10 month period which will allow for completion of coursework and graduation by mid-March.

We are very excited to offer this special Pathway of the nursing program and anticipate working with a mature group of adult learners with positive academic histories. We are also pleased to help you meet your educational and career goals through this innovative approach. As you proceed with your plans to enter the Nursing Program, please let me know if I can provide you assistance. You will also find Claire Echols or another counselor in the Student Development Office ready to help you succeed.

Sincerely,

Rosemary Klepper, RN, MS
Nursing Program Director

**ASSOCIATE DEGREE IN NURSING PROGRAM CURRICULUM PATTERN
BACCALAUREATE TO ADN ACCELERATED PATHWAY**

Requirements to obtain an Associate Degree in Nursing in the Baccalaureate to ADN Accelerated Pathway are 36 credit hours of nursing coursework and 36 credit hours of support courses totaling 72 credit hours. All support courses are pre-requisites to beginning nursing major coursework. A minimum grade of "C" must be achieved in all courses required for this degree, with the exception of POLSC 1113 and HIST 1483 or 1493 (a grade of "D" is minimum). Upon completion of the following curriculum, the graduate will be eligible to apply for the National Council Licensure Examination in any state of the United States for licensure as a registered nurse.

<u>First Semester—Summer</u>	<u>Credit Hours</u>
APPM 1313 Math for Health Careers	3
Or	
MATH 1513 College Algebra	3
BIO 1314 Human Anatomy and Physiology I	4
ENGL 1113 English Composition I	3

Beginning with Summer 2010 the APPM 1313 Or MATH 1513 requirement will be replaced with CHEM 1123 Principles of Chemistry and CHEM 1131 Principles of Chemistry Lab. CHEM 1123 will have as a pre-requisite Intermediate Algebra skills which may be met by Assessment Testing or course completion. CHEM 1115 General Chemistry will also meet the requirement. The total of Credit Hours for the First Semester-Summer becomes 11-12.

<u>Second Semester—Fall</u>	
BIO 1023 Introductory Nutrition	3
BIO 1414 Human Anatomy and Physiology II	4
ENGL 1213 English Composition II	3
PSY 1113 Introduction to Psychology	3

<u>Third Semester—Spring</u>	
PSY 2403 Developmental Psychology	3
BIO 1514 Microbiology of Infectious Disease	4
POLSC 1113 American Federal Government	3
HIST 1483 American History to the Civil War OR	3
HIST 1493 American History from Civil War to Present	3

Beginning with Summer 2010 the BIO 1514 requirement will be replaced with BIO 2125 Microbiology. The total of credit hours for the Third Semester-Spring becomes 14.

<u>Fourth Semester—Summer</u>	
NUR 1519 Nursing Process I	9

<u>Fifth Semester—Fall</u>	
NUR 1529 Nursing Process II (1 st 8 weeks)	9
NUR 2539 Nursing Process III (2 nd 8 weeks)	9

<u>Sixth Semester-Spring</u>	
NUR 2549 Nursing Process IV (1 st 8 weeks)	9

Total Semester Hours Required**72*****Beginning with Summer 2010 the Total Semester Hours Required becomes 74-75.***

All core Nursing major courses have pre- and co-requisite courses which are listed in the College Catalog. All core nursing courses also have clinical components which require travel, purchase of liability insurance, a clinical uniform, background checks, and drug testing. Refer to the College Catalog for additional information about policies related to academic workload and computer proficiency requirements.

TOTAL NURSING PROGRAM (BA to AAS) ESTIMATED COSTS***Tuition and Fees**

Instate resident

*\$84.00/credit hour x 72 hours (Nursing Process Classes and Support Courses/General Ed.) for 6048.00**\$84.00/credit hour x 36 hours (Nursing Process Classes Only) 3024.00**\$84.00/credit hour x 36 hours (Support Courses/General Ed. Only) 3024.00*

Standardized Testing (non-refundable) 358.00

Student Liability Insurance (non-refundable) 48.00

Immunizations &/or Blood Tests 250.00

CPR Certification 40.00

Lab Kits 250.00

Student Nurses Association Membership 66.00

OSBI Criminal History and Sex Offender Background Check 15.00

Criminal Investigative Background Report 42.00

Drug Testing 40.00

Books and Supplies

Uniforms, lab coat, shoes 250.00

Equipment

(scissors, stethoscope, pen light, arm patches, name tag,) 100.00

Nursing Books 1037.75

Related Course Books 400.00

Graduation Expenses

Nursing School Pin 40.00

Cap and Gown 25.00

Application for licensure examination (NCLEX) 285.00

Graduation Pictures 50.00

The following list is for the nursing courses, and does not include expenses attached to the general education and support courses:

Nursing Process I:

Tuition & Fees (9 x \$84.00) 756.00

Books (required and optional) 664.25

Immunizations &/or Blood Tests 250.00

Lab Kit 100.00

CPR Certification 40.00

Standardized Testing (non-refundable) 109.00

Student Liability Insurance (non-refundable) 48.00

Uniforms, lab coat, shoes 250.00

Student Nurses Association Membership 66.00

OSBI Criminal History and Sex Offender Background Check 15.00

Investigative Background Report 42.00

Drug Testing 40.00

Equipment (scissors, stethoscope, pen light, arm patches, name tag,) 100.00

Nursing Process II:

Tuition & Fees (9 x \$84.00) 756.00
Lab Kit 50.00
Standardized testing (non-refundable) 83.00
Books 110.85

Nursing Process III:

Tuition & Fees (9 x \$84.00) 756.00
Lab Kit 100.00
Standardized Testing (non-refundable) 83.00
Books 72.20

Nursing Process IV:

Tuition & Fees (9 x \$84.00) 756.00
Standardized testing (non-refundable) 83.00
Nursing School Pin 40.00
Cap and Gown 25.00
Application for licensure examination (NCLEX) 285.00
Graduation Pictures 50.00
Books 190.45

BASIC APPLICATION REQUIREMENTS

1. **Eligibility for admission to Oklahoma City Community College**
Criteria for admission to Oklahoma City Community College may be found in the College Catalog.
2. **Bachelor's degree from a regionally accredited institution.**
A student must submit an official college transcript from a regionally accredited institution with degree posted.
3. **Successful completion of all general education and support course requirements with a grade of "C" or higher (exception of POLSC 1113 and HIST 1483 or HIST 1493, in which a grade of "D" is minimum).**
The general education and support requirements are: PSY 1113, PSY 2403, ENGL 1113, ENGL 1213, HIST 1483 or HIST 1493, POLSC 1113, APPM 1313 or MATH 1513 (to be replaced Summer 2010 with CHEM 1123 and CHEM 1121); BIO 1023, BIO 1314, BIO 1414, and BIO 1514 (to be replaced Summer 2010 with BIO 2514).
4. **College Retention Grade Point Average (GPA) Minimum 2.50**
The College Retention GPA includes all coursework attempted with the exception of courses forgiven through the Repeat, Reprieve, or Renewal provisions as outlined in the College Catalog. Students who wish to request academic forgiveness must submit a Petition to the Office of Records and Graduation Services prior to the application deadline. Graduate credit may be included in the retention GPA used for admission to a health program.