

Business – Certificate/Insurance

Certificate of Mastery

Minimum of 30 Credits

The certificate program allows an individual to work toward an attainable goal without taking the general education required for an associate degree. College credits earned may apply toward an Associate in Applied Science degree.

Program Information: A Certificate of Mastery in Insurance provides the opportunity for students to study the areas of emphasis that relate directly to jobs in the insurance industry. At Oklahoma City Community College, a Certificate of Mastery can be earned by completing 30 credit hours in coursework such as principles of insurance, personal insurance, commercial insurance and communications. Classes are taught by professors who are both academically and professionally qualified. Students benefit from the instructors' years of experience on the job and in the classroom. With a Certificate of Mastery, students can begin an insurance career through an entry-level position. Often, students can earn certificates as they work toward a degree. Oklahoma City Community College also offers a Business/Finance degree with a general option whereby a student can specialize in insurance coursework that prepares students for immediate entry into the job market.

Course #	Course Name	Credits	Type	Prerequisites
<i>Suggested Freshman 1st Semester</i>				
ENGL 1113	ENGLISH COMPOSITION I	3	Gen Ed	(R) (W), Adequate reading and writing assessment scores or LS 0033 College Writing II, either taken within the last year, with strong encouragement for immediate continuation.
BUS 1323	MATHEMATICS FOR BUSINESS CAREERS	3	Support	(R), MATH 0033 or adequate Math Placement Test Score, either within the last year.
INS 1103	PRINCIPLES OF INSURANCE	3	Major	(R) (W) (M)
<i>Suggested Freshman 2nd Semester</i>				
INS 1113	PRINCIPLES OF PERSONAL INSURANCE	3	Major	(R) (W) (M)
CS 1103	INTRODUCTION TO COMPUTERS AND APPLICATIONS	3	Support	(R)
COM 1123	INTERPERSONAL COMMUNICATIONS	3	Gen Ed	(R) (W)
<i>Suggested Sophomore 1st Semester</i>				
FIN 1013	PERSONAL FINANCE	3	Major	(R) (W) (M)
BUS 2033	BUSINESS COMMUNICATION	3	Support	(R) (W), ENGL 1113 or by Evaluation**
INS 1133	INTRODUCTION TO PROPERTY AND CASUALTY INSURANCE	3	Major	(R) (W)
INS 1203	PRINCIPLES OF COMMERCIAL INSURANCE	3	Major	(R) (W) (M)

Major Courses: (15 credit hours) Insurance: INS 1103; INS 1113; INS 1133; INS 1203; Finance: FIN 1013

General Education Courses: (6 credit hours) English: ENGL 1113; Communication: COM 1123

Support Courses: (9 credit hours) Business: BUS 2033; BUS 1323; Computer Science: CS 1103

Notes: A Certificate of Mastery program is designed to meet the needs of an individual who wants to enter the job market following the completion of the certificate.