

Business – AAS/Accounting Option

Associate in Applied Science

Minimum of 61 Credits

This associate degree program is designed to meet the needs of an individual who wants to enter the job market following completion of the program. Although some of the credit hours may apply toward a baccalaureate degree, this degree is intended as a terminal degree, not a transfer degree. If the individual intends to transfer to a baccalaureate degree program in accounting, the university-parallel degree, Associate in Science in Business, at Oklahoma City Community College should be pursued.

Individuals with ability to maintain and interpret accurate financial information are important to any business. The Accounting Program focuses on time-tested, traditional accounting techniques and an understanding of the accounting theory on which they are based, as well as computerized methods. Upon completion of the program, students are prepared to begin careers as accounting paraprofessionals. Job opportunities include, but are not limited to, junior accountant, cost accounting technician, general accounting technician, audit aide, and payroll specialist.

All AAS in Business options have a common business core of Support Courses and common General Education courses listed below.

Course #	Course Name	Credits	Type	Prerequisites
<i>Suggested Freshman 1st Semester</i>				
SCL 1001	SUCCESS IN COLLEGE AND LIFE	1	Life Skills	None
ACCT 2113	ACCOUNTING I/FINANCIAL	3	Support	(R) (W) (M)
BUS 1013	(C) INTRODUCTION TO BUSINESS --OR--		Major	(R)
CS 1103	(C) INTRODUCTION TO COMPUTERS AND APPLICATIONS	3	Major	(R)
ENGL 1113	ENGLISH COMPOSITION I	3	Gen Ed	(R) (W), Adequate reading and writing assessment scores or LS 0033 College Writing II, either taken within the last year, with strong encouragement for immediate continuation.
BUS 1323	MATHEMATICS FOR BUSINESS CAREERS	3	Support	(R), MATH 0033 or adequate Math Placement Test Score, either within the last year.
FA GEN	FACULTY APPROVED GENERAL EDUCATION ELECTIVE	3	Gen Ed	
<i>Suggested Freshman 2nd Semester</i>				
ACCT 2123	(C) ACCOUNTING II/MANAGERIAL	3	Major	ACCT 2113
ENGL 1213	ENGLISH COMPOSITION II --OR--		Gen Ed	(R) (W), ENGL 1113 English Composition I taken within the last year, with strong encouragement for immediate continuation.
ENGL 1233	REPORT WRITING --OR--		Gen Ed	(R) (W), ENGL 1113 English Composition I
COM 1123	INTERPERSONAL COMMUNICATIONS --OR--		Gen Ed	(R) (W)
COM 2213	INTRO TO PUBLIC SPEAKING	3	Gen Ed	(R)
FIN 2023	(C) INTRODUCTION TO BUSINESS FINANCE	3	Major	(R) (W) (M), ACCT 2113
HIST 1483	U.S. HISTORY TO THE CIVIL WAR --OR--		Gen Ed	(R) (W)
HIST 1493	U.S. HISTORY SINCE THE CIVIL WAR	3	Gen Ed	(R) (W)
AOT 2473	(C) OFFICE/ACCOUNTING SPREADSHEET APPLICATIONS	3	Major	(R) (W)
<i>Suggested Sophomore 1st Semester</i>				
ACCT 2213	(C) COMPUTERIZED ACCOUNTING	3	Major	ACCT 2113
ACCT 2603	(C) INTERMEDIATE ACCOUNTING I	3	Major	ACCT 2123
FA MAJOR	(C) FACULTY APPROVED MAJOR ELECTIVE	3	Major	
POLSC 1113	AMERICAN FEDERAL GOVERNMENT	3	Gen Ed	(R) (W)
ECON 2113	PRINCIPLES OF MACROECONOMICS	3	Gen Ed	(R) (W) (M)
<i>Suggested Sophomore 2nd Semester</i>				
ACCT 2303	(C) COST ACCOUNTING	3	Major	ACCT 2123
ACCT 2703	(C) INTERMEDIATE ACCOUNTING II	3	Major	ACCT 2603
BUS 2043	(C) BUSINESS ETHICS	3	Major	(R)
BUS 2033	BUSINESS COMMUNICATION	3	Support	(R) (W), ENGL 1113 or by Evaluation**
BUS 2073	LEGAL ENVIRONMENT OF THE WORKPLACE	3	Support	(R) (W), ENGL 1113 and POLSC 1113

Major Courses: (30 credit hours) (C)ACCT 2123; (C)ACCT 2213; (C)ACCT 2303; (C)ACCT 2603; (C)ACCT 2703; (C)FIN 2023; (C)BUS 2043; (C)AOT 2473; (C) BUS 1013 or (C)CS 1103; (C) Faculty Approved Major Elective: Three credit hours

General Education Courses: (18 credit hours) English: ENGL 1113 and ENGL 1213 or ENGL 1233 or COM 1123 or COM 2213; History: HIST 1483 or HIST 1493; Political Science: POLSC 1113; Economics: ECON 2113; Faculty Approved General Education Elective: Three credit hours

Life Skills Courses: (1 credit hour) Life Skills: SCL 1001

Support Courses: (12 credit hours) Accounting: ACCT 2113; Business: BUS 1323; BUS 2033; BUS 2073

Notes: This technical/occupational program is designed to prepare students to enter the job force following completion. See Technical/Occupational Programs in the general information section of the catalog. (C) These courses require a minimum of a "C" grade.